Illinois Department of Transportation

Contract Bond

Local Public Agency	County	Street Name/Road Name	Section Number
City of Zion	Lake	Various	25-00000-00-GM

Bond information to be returned to Local Public Agency at Zion City Hall 2828 Sheridan Rd. Zion IL, 60099 .
Complete Address

We, _____
Contractor's Name and Address

a/an _____ organized under the laws of the State of _____ as PRINCIPAL, and
State

_____
Surety Name and Address

as SURETY, are held and firmly bound unto the above Local Public Agency (thereafter referred to as "LPA") in the penal sum of

_____

Dollars (_____) lawful money of the United States, to be paid to said LPA, the payment of which we bind ourselves, successors and assigns jointly to pay to the LPA this sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said Principal has entered into a written contract with the LPA acting through its awarding authority for the construction of work on the above sections, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LPA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective agents this _____ day of _____ .
Day Month and Year

PRINCIPAL

Company Name	Company Name
By	By
Signature & Date	Signature & Date
Attest	Attest
Signature & Date	Signature & Date

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF IL

COUNTY OF _____

I, _____ , a Notary Public in and for said county, do hereby certify that
Notary Name

_____
Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of .
Day Month, Year

Notary Public Signature & Date

(SEAL)

Date commission expires _____

SURETY

Name of Surety

Title

By:

STATE OF IL

COUNTY OF _____

I, _____ , a Notary Public in and for said county, do hereby certify that
Notary Name

_____
Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of .
Day Month, Year

Notary Public Signature & Date

(SEAL)

Date commission expires _____

Approved this _____ day of .
Day Month, Year

Attest:

Local Public Agency Clerk Signature & Date

Clerk

Local Public Agency Type

Awarding Authority

Awarding Authority Signature & Date

Instructions for BLR 12321 - Page 1 of 2

Note: Instructions should not be included when the form is submitted.

This form shall be used to execute Local Public Agency (LPA) contracts submitted. The successful bidder must complete this form when required for contract proposals. Please refer to the Bureau of Local Roads and Streets Manual Chapter 12 for more information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency	Insert the name of the LPA.
County	Insert the name of the County in which the LPA is located.
Street Name/Road Name	Insert the name of the street/road on which the project is located. For projects that include several streets or roads insert various.
Section Number	Insert the section number assigned to this project without dashes.
Address	Insert the LPA Address.
Contractor's Name and Address	Insert the contractor's name and address.
Contractor Legal Status Type	Insert Individual, Partnership or Corporation organized based on the contractor's legal status.
State	Insert the name of the state in which the contractor's company is organized.
Surety	Insert the name and address of the surety.
Dollar Amount	Insert the dollar amount of the contract in words, followed in numerical format in ( ).
Day	Insert the day of the month when the bond is signed by the principal and the surety.
Month and Year	Insert the month and year when the bond is signed by the principal and the surety,

PRINCIPAL

Company Name	Insert the successful bidder's company name.
Signature & Title	The authorized company officer must sign here, and insert their title and date.
Attest	The authorized agent attesting the signature of the successful bidder's authorized officer must sign here and insert their title.
State	Insert the name of the state where the signer(s) personally appeared before the notary public.
County	Insert the name of the county where the signer(s) personally appeared before the notary public.
Notary Name	Insert the name of notary public. Insert the names of the individuals signing on behalf of the principal.
Day	Insert the day of the month the notary public signed and sealed this document.
Month and Year	Insert the month and year the notary public signed and sealed this document.
Commission Expires	Insert the date the notary public's commission expires. To be completed by the notary public.
Notary Public	The notary public must sign here and place their seal.

SURETY

Name of Surety	Insert the surety's name.
Signature & Title	The attorney-in-fact for the surety must sign and seal here.
State	Insert the name of the state where the signer(s) personally appeared before the notary public.
County	Insert the name of the county where the signer(s) personally appeared before the notary public.
Notary Name	Insert the name of notary public.
Name of Signatory on behalf of Surety	Insert the names of the individuals signing on behalf of the Surety.

Day	Insert the day of the month the notary public signed and sealed this document.
Month and Year	Insert the month and year the notary public signed and sealed this document.
Commission Expires	Insert the date the notary public's commission expires. To be completed by the notary public.
Notary Public	The notary public must sign here and place their seal.
Approved this	
Day	Insert the day of the month when the bond was approved by the awarding authority.
Month and Year	Insert the month and year when the bond was approved by the awarding authority.
Attest:	
Local Public Agency Clerk Signature	The awarding authority clerk must sign and date here.
Awarding Authority	Insert the name of the awarding authority.
Local Public Agency Type	Insert the type of LPA.
Awarding Authority signature	The awarding authority officer must sign and date here.

Distribution

Upon completion, this document gets inserted into the Formal Contract Proposal (BLR 12200) or the Material Proposal, or Deliver and Install Proposal (BLR 12240) and **must be** submitted with the contractor's bid.

Upon execution of a formal contract, this form is to be submitted with the formal contract package to the Department. For a Material or Deliver and Install project this form is to be maintained by the LPA. Distribution will be the same as with a Formal Contract Proposal or Material Proposal or Deliver and Install Proposal.