

**REQUEST FOR PROPOSALS (RFP)
PURCHASE OF A MAINLINE SANITARY SEWER INSPECTION CAMERA
SYSTEM**

To All Interested Bidders:

Bidders are invited to submit a formal Proposal on the purchase of a Mainline Sanitary Sewer Inspection Camera System per the enclosed Minimum Proposal Requirements.

Please submit one original copy of the Proposal.

if any questions arise from the RFP, the bidder may submit to Ray Roberts Director of Public Works & Engineering via email at raylr@zion.il.us Any interpretation documents will be made by addendum to the RFP. All questions should be emailed no later than 3:30 p.m., Wednesday July 1, 2022. All questions that arise that require an addendum will be posted on the City of Zion website [HTTP://:www.cityofzion.com](http://www.cityofzion.com).

Sealed Proposals will be received by the City Clerk, City Hall, 2828 Sheridan Road, Illinois, until 10:30 a.m. July 5, 2022 and at that time said bids will be publicly opened and read. All Proposals shall be clearly marked with "PURCHASE OF A MAINLINE SANITARY SEWER INSPECTION CAMERA SYSTEM RFP."

Bid specifications can be obtained at the City Clerk's office, Zion City Hall, 2828 Sheridan Road, Zion, Illinois 60099 or call 847-746-4012 or email sheryls@zion.il.us.

All sealed Proposals must be delivered to the following address:

City of Zion
2828 Sheridan Road
Zion, Illinois 60099

Proposals will be opened at the time and date, and location indicated above. The Proposals shall remain firm for not less than thirty (60) calendar days from the date of receipt of the Proposal. Bidders guarantee that all goods and services meet the requirements of the solicitation during the contract period.

A demonstration of the camera system will be required prior to the award of the Bid. The testing of the equipment does neither connote nor denotes or expresses acceptance of the equipment. The City reserves the right to reject any submission after the testing.

The City of Zion reserves the right to reject any or all bids, to waive informalities or technicalities in bidding, to re-advertise for bids, or to accept the proposal which it deems most favorable to the interest of the City.

PRICE CONFIRMATION

The successful proposer shall warrant and guarantee that the price proposed will be firm and that there will be no escalation of cost or price at the time of delivery. All prices shall remain firm for sixty (60) days from the Bid opening date to allow the approval by all participating.

STATEMENT OF CERTIFICATION

the Vendor must submit a statement of certification, in the response to the Request for Proposal, that the equipment is new, not used and is Original Equipment Manufacturer Certified.

WARRANTY

The contractor shall provide a one (1) year warranty on all parts and labor. Purchased system shall be warranted against defects in workmanship and material under normal use. A copy of the warranty coverage for each component must accompany the proposal. Vendor must specify the procedure under which the system or component will be serviced.

In instances of repeated warranty failures, the City of Zion reserves the right to require replacement of the camera system. Such replacement shall be at the expense of the vendor.

The Vendor will be expected to warrant, at a minimum, that the system will perform in accordance with the proposal documents it submits in response to this Request for Proposal.

TAXES

The City is a tax-exempt organization. A copy of the City's tax-exempt will be furnished.

GOVERNING LAWS

All Proposals and related documents submitted to the City by the vendor are governed under the laws of the State of Illinois and local ordinances, policies and regulations.

ADDENDA

If any questions arise from the RFP, the bidder may submit to Ray Roberts, a request for interpretation via email at raylr@zion.il.us. Any interpretation documents will be made by addendum to the RFP.

The City will not be responsible for any other explanations or interpretations. The City reserves the right to extend the due date if such information significantly amends this solicitation or makes compliance with the original due date impractical. The City reserves the right to reject any or all Proposals and waive technicalities and informalities.

PROPOSAL FORM and FORMAT

Proposals shall be in a sealed envelope, plainly marked on the outside with the name and address of the company submitting the bid and with the words "Purchase of a Mainline Sanitary Sewer Inspection Camera System RFP" addressed to:

City of Zion
2828 Sheridan Road
Zion, Illinois 60099

Proposals should be submitted in the format specified within this document.

DISCREPANCIES

In case of a difference between the stipulated amount of the Proposal written in words and the stipulated amount written in figures, the stipulated amount stated in words shall govern.

MODIFICATIONS

Proposals shall not contain any recapitulations of the minimum requirements. Alternate proposals will not be considered unless called for. Oral proposals or modifications will not be considered.

AWARD OR REJECTION

It is the intention of the City to realize the purchase of the proposed equipment at the lowest possible cost within the limits of the estimated available funds and at no sacrifice in the quality and, if possible, in the minimum requirements. The proposal will be awarded to the responsible Bidder who submits the lowest responsive and best qualified Bid Proposal complying with these instructions and all other required Documents.

The City reserves the right to reject any or all Proposals or to waive any informality or technicality in any Proposal in the interest of the City. No Bidder may withdraw his Proposal for a period of 30 days after the date of the opening thereof. The awarding of this proposal is contingent upon the approval of the City of Zion Council.

INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses, and expenses including but not limited to attorneys' fees arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss, or expense, (a) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use resulting there from and (b) is caused in whole or in part by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder.

DELIVERY

The City anticipates issuing a notice to proceed no later than July 20, 2022 following award. The successful bidder shall deliver equipment within 100 calendar days from the date of the City's Purchase Order.

MINIMUM PROPOSAL REQUIREMENTS

GENERAL

The successful proposal will comply with all the requirements identified in these specifications. If it is necessary to propose alternate equipment or to take exceptions to the minimum requirements as set forth, this must be so stated in the proposal. If extra space is needed to describe the product, attach extra sheets as needed. When doing this, the description must reference the appropriate section of the specifications. The proposal is to state exactly what the proposer intends to furnish, otherwise, it is expressly and fully understood that the proposer will furnish all items stated. The proposal must be accompanied by descriptive literature (marked), indicating the exact items to be furnished. The term "as specified" or similar limiting language will not be acceptable. The proposal shall follow the same sequence as the requirements in this request for proposal for ease of proposal evaluation for compliance. Special consideration shall be given to the following points: accessibility of the various units which require periodic maintenance, ease of operation and forward migration to new technology.

- Proposals must include contact information for a minimum of 3 customers that are currently utilizing the camera system being proposed.
- Cargo box or enclosure which will contain the entire camera system.
- Enclosure shall be equipped with a computerized work station.
- Cargo box shall be equipped with a generator and wash down water tank.
- All software necessary to operate and maintain the camera system and video files must be included. Technical support for a minimum of one (1) year.

- Command module joysticks and flat screen monitor.
- All parts not specifically mentioned, which are necessary to provide a complete an enclosed sewer pipe inspection camera system, shall be included in the bid and shall conform in strength and quality of material and workmanship to what is normally provided to the trade in general.
- Tractor must be HD ready and equipped for 6" to 36" multiple pipe options.
- Wheel sets and crawler assy. for multiple pipe material.
- Tractor must have full steering capabilities with automatic tilt compensation and elevate the camera to the center of the pipe in larger applications.
- Powered drum with 1000' (feet) of cable including swivel and have synchronized payout and retraction with the tractor.
- Camera must have the capabilities to pan, tilt, and zoom with high powered LED lighting.
- Down hook and strap.
- Powered elevator.

TRAINING

Proposal shall include field instruction covering key components of the equipment, operating and maintenance requirements and troubleshooting techniques.

PROPOSAL FORM

DUE NOT LATER THAN 10:30 A.M. ON JULY 5, 2022

All sealed Proposals must be delivered to the following address:

**2828 Sheridan Road
Zion, Illinois 60099**

Name of Bidder: _____

Having carefully examined the Proposal requirements including the minimum requirements, and the Request for Proposal (RFP) "**PURCHASE OF A MAINLINE SANITARY SEWER INSPECTION CAMERA SYSTEM.**", any addenda, and conditions affecting the work, the undersigned proposes to provide the required materials, services, warranties, and delivery of specified in the attached Proposal for the total sum not to exceed:

TOTAL BID \$ _____

Signature indicates that company is not barred from bidding on public projects or contracts in the State of Illinois.

Respectfully Submitted,

Company: _____

Address: _____

Phone: _____

Fax: _____

Title: _____

Signature: _____

Date: _____