

City of Zion

Petroleum, Oil, and Lubricants (POL)

REQUEST FOR BIDS

THIS IS NOT AN ORDER

BIDS WILL BE RECEIVED UNTIL Thursday, April 1, 2021, at 10:30 a.m. at the office of the City Clerk, and at that time, publicly opened and read.

ALL quotations must be FOB destination and include cost of boxing and cartage to delivery points stated. The delivery point is the City of Zion Public Works Facility, 3220 West 27th Street, Zion, Illinois for all materials.

The City of Zion owns all storage tanks.

The quantity figures represent an estimated twelve-month need, May 1, 2021 through April 30, 2022.

| <u>Quantity</u> | <u>Unit</u> | <u>Description</u> | <u>Unit Price</u> | <u>Total</u> |
|-----------------|-------------|--|-------------------|--------------|
| 10,000 | Gal | Summer – No. 2 Diesel – Price over OPIS Avg. | _____ | _____ |
| | | Winter – 70-30 Blend – Price over OPIS Avg. | _____ | _____ |
| 220 | Gal | 5 W 30 DEXOS | _____ | _____ |
| 220 | Gal | Automatic Transmission Fluid | _____ | _____ |
| 880 | Gal | 5 W 20 Full Synthetic Motor Oil | _____ | _____ |
| 400 | Gal | 5 W 40 Full Synthetic Diesel Motor Oil | _____ | _____ |
| 630 | Gal | All purpose Hydraulic Fluid | _____ | _____ |
| 220 | Gal | Universal Antifreeze Pre-Mix | _____ | _____ |
| 90 | Gal | 75 W 140 Synthetic Gear Lube | _____ | _____ |
| 110 | Gal | Diesel Exhaust Fluid D.E.F. | _____ | _____ |

Terms _____ % _____ days or _____ and _____ days.

Delivery to be made on or before _____ or _____ days from receipt of order.

This contract will be in effect for one (1) year, commencing on May 1, 2021 and expiring on April 30, 2022 unless otherwise terminated in accordance with its terms or in accordance with law. This contract, provided the expenditures for the same are appropriated for by the City, may be renewed automatically in accordance with law at the end of each contract year for a maximum of 2 contractual cycles. Any approval for renewal will be evidenced by the written consent of each party or be held to be null and void. The parties acknowledge that the City will bid for services after the termination or expiration of its original or extended term. The contract can and may also be cancelled and terminated with thirty (30) days written notice by either party sent via email and certified mail. Each party reserves the right to provide evidence of and thereafter negotiate price adjustments prior to the end of each contract year to reflect changes in labor and material costs.

Any Comments:

In submitting the above, the vendor agrees that acceptance of any or all quotations by the CITY OF ZION within a reasonable period constitutes a contract.

Signature indicates that company is not barred from bidding on public projects or contracts in the State of Illinois.

Company: _____

Address: _____

Phone: _____

Fax: _____

Title: _____

Signature: _____

Date: _____