

**CITY OF ZION  
DEPARTMENT OF PUBLIC WORKS  
STREET DIVISION**

**SPECIFICATIONS FOR  
STREET LIGHT MAINTENANCE AND REPAIR**

**GENERAL OBJECTIVES**

The objective of these specifications is to define the Scope of Services associated with the repair and maintenance of various locations within the City of Zion.

**SCOPE OF SERVICES**

The successful **CONTRACTOR** shall furnish all supervision, equipment, vehicles, and miscellaneous materials necessary to the repair and maintenance of Street Lighting Equipment maintained by the City of Zion. The **CONTRACTOR** shall at all times of the terms of this contract observe and abide by all the Federal, State and local laws which in any way affect the work.

The **CONTRACTOR** shall comply fully and completely with any and all applicable State and Federal statutes, rules and regulations pertaining to hiring, wages, and any other applicable conditions of employment as further detailed in these specifications.

**WORK PERFORMED**

The **CONTRACTOR** will provide the services identified below in accordance with standard practices, regulations, laws and codes governing this type of work.

Street Light Repairs: In response to request for service by the City regarding non-functioning or malfunctioning street lights, the **CONTRACTOR** shall respond upon a request by telephone or FAX within 48 hours and begin repairs to the light(s) identified by the Department of Public Works. The **CONTRACTOR** shall keep the City informed of the progress of such repairs, and shall notify the City if such repairs shall be unduly delayed due to weather, part availability or other conditions.

Emergency Repairs: In response to a request by phone for services by the City, the **CONTRACTOR** shall respond within 2 hours for emergency repairs to the Street Lighting System for conditions including but not limited to pole knock downs, hazardous

conditions, water main breaks, or similar situations. The **CONTRACTOR** shall provide a 24 hour on-call telephone number for all such emergency calls.

## **SUBCONTRACTS**

The **CONTRACTOR** shall not subcontract work under this contract unless written approval is granted by the **DIRECTOR OF PUBLIC WORKS**. The **SUBCONTRACTOR**, as approved, shall be bound by the conditions of the contract between the **CITY** and the **CONTRACTOR**. The authorization of a **SUBCONTRACTOR** to perform in accordance with all terms of the contract and specifications shall be for a specific project and not a blanket approval for all contract work, unless specifically agreed upon by the **DIRECTOR** in writing.

Any **SUBCONTRACTOR** shall submit to the City of Zion a certificate of insurance listing the City as additionally insured of the type and in the amounts required of the **CONTRACTOR**.

## **INSURANCE**

The **CONTRACTOR** shall, upon notification of the low bid, submit to the City a certificate of insurance naming the City as additionally insured. Policies shall include Workers Compensation and Workers Occupational Health, Employer Liability, Comprehensive General Liability for Bodily Injury and Property Damage, and Comprehensive Automobile/Vehicle Liability.

## **MEASURE AND PAYMENT**

The Payment for services rendered for Routine and Emergency repairs shall be made on the basis of a time and material hourly rate. Such rate shall be all inclusive of operating and transit costs to include but not be limited to driver time, fuel, overhead, etc. Payment for parts and materials shall be reasonable and within industry standard rate. The **CONTRACTOR** shall maintain, at his expense, at least two (2) poles and fixtures for emergency installation in the case of knocked down poles.

Hourly Rates for additional equipment not anticipated in this agreement will be negotiated by the City and Contractor at the time equipment is needed.

This contract will be in effect for one (1) year, and it will automatically renew at the end of each contract year. The contract can also be cancelled upon thirty (30) days written notice by either party. Both parties reserve the right to negotiate price adjustments at the end of each contract year to reflect changes in labor and material costs.

**CITY OF ZION  
BID SUBMITTAL**

**STREET LIGHT MAINTENANCE & REPAIR**

BIDS WILL BE RECEIVED UNTIL Wednesday, April 1, 2020, at 10:30 a.m. at the office of the City Clerk, and at that time, publicly opened and read.

After becoming familiar with the general conditions, special conditions and the specifications attached, and being fully acquainted with the extent, nature, and local conditions affecting the cost and performance of the proposed work, the **CONTRACTOR** hereby proposes to furnish all supervision, equipment, personnel and materials necessary to perform and complete the work described at the following unit prices:

**HAULING MATERIAL AND DEBRIS**

Item No.	Description	Unit	Unit Price
1	Street Light Repair	Hour	\$ _____
2	Emergency Street Light Repair	Hour	\$ _____

The undersigned hereby certifies that the **CONTRACTOR** is not barred from contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

CONTRACTORS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

AGENT'S SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_