

CITY OF ZION
BOARD OF FIRE AND POLICE COMMISSIONERS
MEETING MINUTES
FROM MEETING HELD ON JANUARY 9, 2024

Opening Protocol:

- Call to Order:
Chairperson Lewis called the meeting to order at 5:30pm.

- Attendance:
Present in-person were: Chairperson Lewis, Commissioner Idleburg, Commissioner Bartlett, and Recording Secretary, Sarah Maciareillo.
Absent: None

Citizens Comments:

- There were no citizens present for comments.

Approval of minutes from previous meeting:

- Meeting minutes held on November 14, 2023 were approved.

Commissioner Bartlett motioned to approve the minutes and was seconded by Commissioner Idleburg.
Vote: Commissioner Bartlett aye, Commissioner Idleburg aye, and Chairperson Lewis aye.

Meeting Discussion:

- Chief Stried advised that he had received a proposal from the Illinois Fire Chiefs Association Promotional Assessment Service to conduct the 2024 for Fire Department Lieutenant and Battalion Chief promotional assessment. The proposed assessment will cost \$14,746, which will come from the Commission's testing budget of \$16,000. Chief Stried stated that, given the time constraints, we should go ahead with this proposal but advised in the future he will obtain quotes from other assessment vendors for comparison. Chairperson Lewis suggested that the testing budget be increased to accommodate the higher assessment costs.

Chief Stried presented the 2024 Battalion Chief and Lieutenant Promotional Examination Timelines for the Commission's approval. The timeline leads up to a practical assessment on April 8 and a written assessment on April 9, 2024, with a promotional list being finalized by April 19, 2024.

Commissioner Bartlett motioned to approve the assessment vendor and timeline and it was seconded by Commissioner Idleburg.

Vote: Commissioner Bartlett aye, Commissioner Idleburg aye, and Chairperson Lewis aye.

- Recording Secretary Maciareillo presented the list of candidates who signed up to participate in the promotional examination for Fire Department Lieutenant and Battalion Chief. Chairperson Lewis inquired if all candidates met the qualification requirements to participate in the process. Secretary

Maciareillo presented the training documentation demonstrating the candidates met the requirements. Chief Stried concurred that all candidates met the requirements.

Commissioner Idleburg motioned to approve the Eligible Promotional Candidate Registers for Fire Department Lieutenant and Battalion Chief and it was seconded by Commissioner Bartlett.
Vote: Commissioner Bartlett aye, Commissioner Idleburg aye, and Chairperson Lewis aye.

- Recording Secretary Maciareillo advised that the Zion Police Department conducted the 2023 Q4 Police Officer Examination on December 27 and 28, 2023. 17 applicants passed the examination with a score of greater than 70% and will move on to the Oral Board interview process. She asked the Commission for upcoming dates that would work to schedule the interviews. The Commission discussed dates and agreed that January 25 and 26, 2024, beginning at 5:30pm would work for everyone.

Adjourn:

- Motion to adjourn by Commissioner Bartlett and was seconded by Commissioner Idleburg.
Vote: Commissioner Bartlett aye, Commissioner Idleburg aye, and Chairperson Lewis aye

The meeting was adjourned at 5:42 pm.

Meeting minutes prepared by: Recording Secretary Sarah Maciareillo