

**MEETING HELD ON TUESDAY, May 12, 2020  
IN THE COUNCIL CHAMBERS AT ZION CITY HALL  
ZION, ILLINOIS**

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Chairman Lewis called the meeting to order at 5:34 pm.

On call of the roll the following answered present: Commissioner Lewis. Commissioner Long and, Attorney Douglas Dorando were present via telephone; additionally present were Chief Henderson, and Chief Lewis

**APPROVAL OF MINUTES**

A motion was made by Commissioner Long, second by Commissioner Lewis to approve the minutes of a Zion Board of Fire & Police Commissioners meeting held on March 10, 2020 at 5:30 p.m. and Special Board Meeting April 29, 2020 at 3:30. Motion Carried

Fire Department Interview Schedules - : Interviews will occur on May 14, 15, and 19. The interview teams will be the BOFPC – All Three Commissioners. Chief Lewis inquired about participating in the interview process as an observer; however the BOFPC expressed success in keeping interview in the same structure as the last cycle (i.e. BOFPC Commissioners).

Chief Lewis' shared information with the board (second review of information). Discussion was held about other department's process due to the statutes that do not allow lateral transfers. DuQuoin, Illinois is one department that has hired via lateral transfer. The BOFPC is in agreement that Lateral Transfer is a process that can assist when immediate opportunities are needed (i.e. our current exhausted eligibility list) A motion was made by Commissioner Long and second by Commissioner Lewis. Motion carried. Commissioner Long expressed the inability for a lateral transfer to move ahead of another top candidate on the eligibility roster as an option to also consider. Attorney Dorando further advised after the publishing on the "Lateral Transfer Adoption Notice", the BOFPC can repeal the rule if needed.

Attorney Dorando led the discussion on special accommodations for the Covid 19 candidate – Sgt Promotional exercises. Candidate will have a 3-5 day window to schedule the exam. A Motion was made by Commissioner Lewis' and seconded by Commissioner Long to give the candidate the deadline for the completion of the Sgt Written Exam. The Exam will be monitored via Zoom/Conference Call. Candidate will complete the exam on-line. Results are compiled instantly with results returned to the BOFPC within 1-2 days. Motion carried.

Chief Lewis' scheduled the swearing in ceremony for tomorrow, I will be out of the office on vacation and will not be in attendance: