

**MINUTES OF THE ZION BOARD OF FIRE & POLICE COMMISSIONERS
MEETING HELD ON TUESDAY, OCTOBER 10, 2017, AT 5:45 P.M.
IN THE COUNCIL CHAMBERS AT ZION CITY HALL
ZION, ILLINOIS**

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Chairman Lewis called the meeting to order.

On call of the roll the following answered present: Commissioners Idleburg and White and Chairman Lewis.

APPROVAL OF MINUTES

A motion was made by Commissioner White, seconded by Commissioner Idleburg, to approve the minutes of a Zion Board of Fire & Police Commissioners meeting held on June 21, 2017 at 6:30 p.m., with an amendment to reflect that Paul Kehrl is a Detective not a Lieutenant, and approval but not release of minutes of a Closed Session held on June 21, 2017 at 6:30 p.m. The vote on roll call was: Commissioner Idleburg, aye, Commissioner White, aye, and Chairman Lewis, aye. Motion carried.

**2017/2018 FIRE/RESCUE LIEUTENANT AND BATTALION CHIEF
PROMOTIONAL TESTING PROCESS**

Clerk Burkemper stated that a timeline was created to guide the Commission through the Fire Lieutenant and Battalion Chief promotional testing process. At the request of Chief Lewis, the Illinois Fire Chiefs' Association was selected as the testing vendor. Clerk Burkemper reported that on October 9, 2017, a sign-up sheet was posted upon which any eligible interested employee can declare that he intends to participate in the testing process. There is a potential for 16 candidates to test for lieutenant and 6 candidates to test for battalion chief. She stated that currently \$21,387 remains in the testing budget. She stated that she and Fire/Rescue Department management are making preparations for the oral board interviews which are scheduled for January 25 and 26, 2018. The written examination has been scheduled for February 23, 2018.

FIREFIGHTER/PARAMEDIC NEW HIRES/SAFER GRANT

Clerk Burkemper reported that, at the City Council meeting held on September 5, 2017, the Council approved filling three Firefighter/Paramedic vacancies in the Fire/Rescue Department to fill positions created as the result of the City's being awarded a SAFER Grant. She stated that the procedure to hire a Firefighter/Paramedic was followed and Jack Trimble, Brian Stodola, Jr., and Vito LaPorta were sworn in on October 3, 2017.

OTHER MATTERS

Clerk Burkemper presented an updated schedule for testing processes for original entry and promotions in both the Fire/Rescue and Police Departments.

Clerk Burkemper introduced Karin Graves who will serve the Board of Fire and Police Commissioners as Recording Secretary effective November 1, 2017.

Clerk Burkemper informed the Commissioners that Attorney William Franks is retiring. Mr. Franks met with Mayor Hill and offered to mentor Attorney Martin Walker in the area of Fire and Police Commission legal service. The Commission supported Mr. Walker as a replacement for Attorney Franks as long as Attorney Franks provides mentoring services.

Commissioner White thanked Clerk Burkemper for her service to the Commission.

ADJOURN

There being no further business to come before the Board at this time, it was moved by Commissioner White, seconded by Commissioner Idleburg and unanimously approved the meeting be adjourned at 6:05 p.m. Motion carried.

Diane Burkemper, Recording Secretary