

JUBILEE DAYS FESTIVAL COMMISSION MINUTES

January 23, 2017

12:00 p.m.

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Present:	Rich Walker	Absent:	Steve Dumyahn
	Ann Ennesser		Brent Paxton
	Christine Wertman		Scott Murphy
	Craig Butkovic		
	Les Martin		
	John Lewis		
	Diane Burkemper		
	Cheri Neal		
	Carla Villalobos		

Minutes

It was moved by Les Martin, seconded by Christine Wertman, to approve the minutes of a meeting held on October 24, 2016. Upon voice vote, all answered aye. Motion carried.

Treasurer's Report

Diane Burkemper reported that the final 2016 revenue was \$10,200, expenses were \$27,043.50, leaving an estimated General Fund transfer in the amount of \$16,843.50.

It was moved by Ann Ennesser, seconded by John Lewis, to accept the Treasurer's Report as presented. Upon voice vote, all answered aye. Motion carried.

Commission Re-Organization

Rich Walker stated that there has been no change in the City's position being that the Commission can no longer remain a City Commission and that other organizations should be approached about taking it over. Mr. Walker stated that the Lakeshore Area Chamber of Commerce has agreed to take over the Commission, as well as the Nostalgia Days Commission. He stated that the City is still committed to funding the two events at the same level plus a little more. He stated that the City would still extend insurance coverage to the Chamber of Commerce and grant funds. Mr. Walker stated that he has been offered the position of Executive Director of the Chamber of Commerce and part of his duties would be to continue to present Jubilee Days and other Chamber events. He stated that he was not certain exactly what decisions are before the Commission at this time. He stated that it seems that both the City and Chamber are in agreement. Mr. Walker stated that the City of Zion will discuss the matter at the February 21, 2017 Council meeting and the Chamber of Commerce will discuss it at the February 2, 2017 Board meeting. He stated that he has a personal decision to make regarding the Executive Director's position but he still needs questions answered. He asked if current Commission members would want to remain a Commission member if the Chamber takes it over. He stated that the Chamber will be free to spend the City's grant money as they choose. He stated that Mayor Hill wants the City to be "out of the festival business" because it requires too much staff time, especially with Nostalgia Days.

He stated that there is little for the Jubilee Days Commission to decide.

Christine Wertman stated that Mike Pobiecke, Chamber President, told her that in the Chamber's proposal to the City of Zion, the Commission would remain a City Commission. She stated that this needs clarification. She stated that Mr. Pobiecke asked if the Zion Park District could provide golf carts. She stated that the Park District has an intergovernmental with the City but not with the Chamber. She stated that a decision on this request is yet to be determined.

Diane Burkemper stated that she would attempt to clarify the terms of the agreement between the City and the Chamber with Mayor Hill and report her findings to Rich Walker.

Cheri Neal recommended that a joint meeting be held to include Mayor Hill, the Jubilee Days Commission members, and Chamber of Commerce President Mike Pobiecke to clarify the agreement so all have a full understanding regarding the Commission's future. Rich Walker will invite them to a meeting on February 20th meeting, which will replace the Commission's regular meeting scheduled for February 27, 2017, in order for all to come to a clear understanding prior to the City Council's discussion at the February 21st meeting.

2017 Budget

It was moved by Cheri Neal, seconded by Carla Villalobos, to approve the proposed 2017/2018 Jubilee Days Festival budget. Upon voice vote, all answered aye. Motion carried.

2017 Parade Theme

Rich Walker stated that the Commission should decide on a parade theme before April 1st.

Cheri Neal stated that the ZB Run theme is now aligning with the parade theme. She stated that they will need a theme soon for marketing purposes. She asked if the community has ever been asked to suggest a parade theme.

Carla Villalobos suggested putting an article in the ZB News asking residents to email their theme suggestions. She stated that the Commission could then decide between the themes on the current list and the public's submissions. Rich Walker stated that he will make arrangements for to run an article in the newspaper.

NEXT MEETING

The next meeting will be held on February 20, 2017 at 12:00 noon.

There being no further business to come before the Commission at this time, the meeting adjourned at 12:52 p.m.

Diane Burkemper
Secretary/Treasurer