

JUBILEE DAYS FESTIVAL COMMISSION MINUTES

April 25, 2016

12:00 p.m.

Present:	Rich Walker	Absent:	John Lewis
	Scott Murphy		Brent Paxton
	Ann Ennesser		
	Cheri Neal		
	Steve Dumyahn		
	Christine Wertman		
	Les Martin		
	Carla Villalobos		
	Craig Butkovic		
	Diane Burkemper		

Minutes

It was moved by Les Martin, seconded by Scott Murphy, to approve the minutes of a meeting held on February 22, 2016. Upon voice vote, all answered aye. Motion carried.

Treasurer's Report

There was no Treasurer's Report.

ISSUES FOR 2016

Reorganization of the Jubilee Days Commission

Rich Walker stated that the Commission must dissolve as a City of Zion commission to keep the financials outside of the City budget. He stated that the Commission must organize as a 501c3 organization in order to be recognized by the State of Illinois as a not-for-profit group. He stated that the Park District was approached regarding them becoming the Commission's administrative agency. He stated that the Park District was not interested. He stated that the Park Board had fear of the unknowns and that possible unforeseen expenses would fall to the Park District to cover.

Christine Wertman stated that, if the City withdraws support, Police and ESDA may not be available if it was a Park District function and the Park District cannot support any additional manpower and staffing expenses. She stated that the City currently covers the expenses, but asked who would offset if the revenue doesn't cover the expenses. She stated that the Park District doesn't have the funds. She stated that the Board feels that there are many unanswered questions. Ms. Wertman stated that should it ever become necessary, the Park District does not want to be responsible for discontinuing the event. She stated that with questions answered and some assurances, the Park District may re-evaluate.

Cheri Neal stated that the Lakeshore Chamber of Commerce is taking over Winthrop Harbor's "Venetian Night" and Beach Park's "Beachfest". They are investigating an executive director but salary is an issue. She suggested that the Chamber could become a not-for-profit organization so sponsors could write-off donations. She stated that events would fall under the umbrella of the Chamber of Commerce but a committee would be formed to continue with event planning and oversight as usual.

Scott Murphy stated that the Commission would receive no financial support from the Chamber of Commerce. It would only operate under the Chamber's not-for-profit umbrella.

Rich Walker stated that a formal agreement with whoever takes over the Commission will be absolutely necessary. He stated if the Commission becomes its own entity, it would be more likely to dissolve.

Ann Ennesser stated that the issue of an Executive Director still remains.

Carla Villalobos stated that insurance coverage is necessary and she had hoped the Commission could be insured under the Park District's umbrella.

Christine Wertman stated that taking on Jubilee Days and the Commission is too big of a risk for the Park District at this point and suggested that the Commission look in a different direction.

Rich Walker stated that the 2016 Jubilee Days event will still operate under the City of Zion's purview.

It was the consensus of the Commission that the Commission continue to pursue a partnership with the Chamber of Commerce and, at the same time, investigate 501c3 incorporation which will require more time and legal assistance with the paperwork.

Parade Route

Rich Walker stated that the proposed parade route change was approved by the Zion City Council. He stated that he included a note in the parade letters as well as a new parade map. He stated that the Commission must determine how to educate the public regarding the route change.

Parade Units Pending Approval

It was moved by Scott Murphy, seconded by Ann Ennesser, to approve parade units,

Andy Linder (foot bag)	225.00
TJ Howell's Rocket Cycle	550.00
Those Funny Little People	550.00
Big Top Circus Band	850.00
Jesse White Tumbling Team	1,000.00
Chuck A Roo & Fabulous Memories	1,250.00
Sinful Saints Dixieland Jazz Band	1,900.00
Tebala Blue Haze Choppers & Karts	350.00
Medinah Shriners Segway Drill Team	500.00

and exclude the Little Super Mini Truck with a fee of \$450 and Everybody's Favorite Tow Truck with a fee of \$450.00, units totaling \$7,175. Upon voice vote, all answered aye. Motion carried.

Activities

Rich Walker stated that he has an opportunity to change fireworks providers from Spectrum Pyrotechnics to Lumina Fireworks. The Park District contracted with Lumina for the July 4th fireworks. Mr. Walker suggested that the amount spent on fireworks could be reduced to \$4,000 or \$5,000. He stated that he could put out a RFP to both companies or award the contract to Lumina to be consistent with the Park District. He stated that through a RFP, we can determine what the Commission can get with a \$5,000 budget.

Other Matters

Rich Walker stated that Midwestern Regional Medical Center reduced their annual level of financial support by 80% from \$5,000 to \$1,000. He stated that they had to reapportion due to them receiving so many requests for support.

NEXT MEETING

The next meeting will be held on May 23, 2016 at 12:00 noon.

There being no further business to come before the Commission at this time, the meeting adjourned at 12:50 p.m.

Diane Burkemper
Secretary/Treasurer