

E-911 Committee

City of Zion



2828 Sheridan Road
Zion, Illinois 60099
(847) 746-4000
(847) 746-7167 FAX
www.cityofzion.com

"Historic Past – Dynamic Future"

Committee Members
John Lewis, Chairman
Fred Ray, Vice-Chairman
Eric Troy, Secretary
Lane Harrison
Lloyd DeTienne
Steve Dumyahn
Kirk Henderson
Brandon Busch

Subject: General Meeting Minutes

Date: December 10, 2014

Location: Zion Police Department
2101 Salem Blvd
Zion, IL 60099

Call to Order

Vice Chairman, Fred Ray, called the meeting to order at 14:04

Roll Call:

Present: Commissioner DeTienne, ESDA Field Director Brandon Busch, Battalion Chief Eric Troy, Fred Ray, Chief Dumyahn

Absent: Chairman-Chief John Lewis, Deputy Chief Kirk Henderson, Mayor Lane Harrison

Guests: Finance Director Knabel, Zion Solutions Representatives Tony Orawiec, Gerard van Noordemen, Larry Booth

Secretary's Report:

Secretary Troy presented the minutes from the September 10, 2014 meeting without comment or corrections. A motion was made to place the minutes on file by Fred Ray and second by Steve Dumyahn, all ayes, motion passed.

Treasurer's Report:

Director Knabel presented the treasurer's report with revenue and expenditures listed without comment or correction. A motion was made to place the treasurer's report on file by Eric Troy and seconded by Brandon Busch, all ayes, motion passed.

Old Business:

- ICC Audit paperwork filed. Chief Dumyahn indicated this was complete timely.
- Emergency Medical Dispatch (EMD) status updated. At time of meeting we were waiting on one dispatcher to complete the training. Once all are completed EMD can begin. Battalion Chief Eric Troy indicated that both himself and Lieutenant Leslie will coordinate quality control efforts and an update will be provided at the next scheduled E-911 meeting.
- New City of Zion website launch is near and E-911 will be able to post information on that site.
- Review of Bylaws needed for "Automatic Payments for Operational Repairs". Chairman-Chief Lewis was absent so this item was delayed until the next meeting.

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- Lake County ETSB Consolidation Study moving to next phase. Chief Dumyahn indicated this is progressing faster than he anticipated but may still be a while off for Zion consideration.

New Business:

- Zion Solutions was present to indicate that the north antenna tower was going to be removed this spring. Since the City of Zion has both Police and City radio equipment on that tower, they wanted to move our equipment. General discussion took place regarding the magnitude of this project. Zion Solutions indicated they would absorb the expense in entirety. The equipment would be re-located to the south tower on the property. The board indicated the City communications vendor Radicom, Inc would be tasked with this project. A hold harmless agreement was presented to the board. The board passed the agreement to Director Knabel for legal review by The City of Zion. Battalion Chief Eric Troy indicated he would put Radicom in contact directly with Zion Solutions personnel. All parties agreed that the E-911 board will be notified of any situation that will adversely affect communications operations as a result of this project. The motion was made by Battalion Chief Eric Troy, seconded by Chief Dumyahn to approve the project indicating that Zion Solutions would cover any expense including FCC coordination in regards to the equipment move. All ayes and motion passed.
- Commissioner Lloyd DeTienne requested that City Officials be removed from the E-911 board. He further indicated that any City official has the ability to attend meetings at their discretion. Discussion by the board identified that if the board does grant this, the City Municipal Code will need to be changed and Clerk Burkemper to be notified. It was confirmed that State Act does not require elected officials to be on the board. A motion was made by Commissioner DeTienne, seconded by Fred Ray to remove the elected officials from the Zion E-911 Committee. All ayes and motion passed.
- Consideration was brought forth to discuss adding the position of City Finance Director to the Zion E-911 Committee. Commissioner Lloyd DeTienne identified it was a good idea to have the director sit on the board. It was discussed that the Zion Municipal Ordinance will need to reflect this change. A motion was made by Battalion Chief Eric Troy, seconded by Fred Ray to add the City of Zion Finance Director to the Zion E-911 Committee. All ayes and motion passed.
- December 2014 meeting required the elections to the positions of Chairman, Vice-Chairman and Secretary for 2015. The board discussed positions and no members desired any changes. By acclamation, the following retained their positions for 2015: Chairman John Lewis, Vice-Chairman Fred Ray, and Secretary Eric Troy. A motion was made by Chief Dumyahn, seconded by Commissioner DeTienne for members to retain their elected positions for 2015. All Ayes, motion passed.
- Meeting dates for 2015 were recommended by the City of Zion for the following dates: March 11, 2015, June 10, 2015, September 9, 2015, and December 9, 2015.

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A motion was made by Battalion Chief Eric Troy, seconded by Fred Ray to accept these dates for 2015. All ayes, motion passed.

Additional Information: Chief Dumyahn informed the board that the Police DC Book system is expected to fail in the near future and they need to move to CIS. This is anticipated to be of capital expense at approximately \$25,000.00. Furthermore he indicated the Live Scan System will also need attention, however, he was unsure if this fell under the responsibility of E-911. This was for information purposes only at this time.

Public Comment:

- No comment received

Adjournment

- Seeing no other business, motion to adjourn made by Battalion Chief Eric Troy, seconded by Fred Ray, all ayes, motion approved at 15:17 hours.

Respectfully Submitted,
Battalion Chief Eric Troy, Secretary