

E-911 Committee

City of Zion



"Historic Past – Dynamic Future"

2828 Sheridan Road
Zion, Illinois 60099
(847) 746-4000
(847) 746-7167 FAX
www.cityofzion.com

Committee Members
John Lewis, Chairman
Fred Ray, Vice-Chairman
Eric Troy, Secretary
Lane Harrison
Lloyd DeTienne
Steve Dumyahn
Kirk Henderson
Brandon Busch

Subject: General Meeting Minutes

Date: June 24, 2014

Location: Zion Police Department
2101 Salem Blvd
Zion, IL 60099

Call to Order – Time

Chairman, John Lewis, called the meeting to order at 14:03 hours

Roll Call:

Present: Police Chief Steve Dumyahn, Fire Chief John Lewis, Battalion Chief Eric Troy, Fred Ray, Deputy Police Chief Kirk Henderson (available in building)

Absent: Mayor Lane Harrison, Commissioner Lloyd DeTienne, ESDA Field Director Brandon Busch

Guests: Finance Director David Knabel, Deputy Fire Chief Gregory Friedrich

Secretary's Report:

No minutes from previous meeting were available due to changing in committee positions. It was agreed that the minutes taken by Fred Ray (Standing in for Chief Dumyahn) would be presented at the next meeting for approval. Secretary Eric Troy would take over as secretary effective this meeting.

Treasurer's Report:

Finance Director David Knabel presented the June 24, 2014 treasurer's report with revenue and expenditures listed without comment or correction. A motion was made to place the June 2014 treasurer's report on file by Steve Dumyahn and seconded by Eric Troy, all ayes, motion passed. Furthermore, a motion was made by Steve Dumyahn and seconded by Fred Ray to accept paid bills that occurred during the previous quarter. All ayes and motion passed.

Old Business:

- Emergency Medical Dispatch Training for Telecommunicators – Discussion occurred as to the status of providing training. Deputy Chief Friedrich was present and again reviewed his research. It was decided that we would consider providing training to the full-time dispatchers (9) to start. Cost breakdown as follows: \$329.00 each for online class, 2 hours of overtime coverage paid for each member to obtain exam and instructor review (calculated at highest OT rate \$43/hour) x9 for 18 hours of approved OT at \$774.00, 8 hour kickoff class for supervisor and lead dispatcher \$688.00, QA of program \$3,500.00, two instructional tablets \$349 each for \$698.00, IDPH license \$40 each x 9 for \$360.00 – TOTAL PROJECTED \$8,981.00. It was discussed that additional OT costs would be incurred at some point reference dispatcher continuing education. We agreed to table that portion for a later date. Steve Dumyahn made a motion to proceed with these expenditures contingent on it being legal for E-911 to pay the overtime expense associated with this venture to not exceed \$10,000.00. Motion was seconded by Fred Ray. All ayes and motion passed.
- FATPOT Status: Eric Troy updated everyone with the status of our connection to FATPOT and that we would be transmitting data shortly. Chief Lewis displayed the mobile client demonstrating how PD/FD can see area incidents.

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- Open Meetings Act Training: Brandon Busch still needs to complete training.
- Code Red Use & City Policy: City policy reviewed. We were reminded that if a message is distributed, we need to complete the required City form. Discussion without action was discussed on the merit of still having message approved by the mayor or his designee. Chief Lewis would investigate further to see if policy should be altered.
- Cellular Surcharge: Eric Troy confirmed we are receiving cellular 911 funds.
- City of Zion E-911 Webpage: Will be completed soon.
- Shared E-911 Folder on Network: This is complete and members have access.

New Business:

- Purchase of 10 radio batteries and 3 remote microphones for PD: Steve Dumyahn moved to purchase, seconded by Eric Troy. All ayes and motion passed.
- Code Red Platform Update: Chief Lewis advised we will move to the new platform at no cost and further training will be required.
- Com Ed Radio Tower Status: Nothing new to report and the tower is scheduled to come down in the future. PD radio equipment will need a new location.
- Lake County ETSB FOIA: Chief Lewis provided required information with assistance of Chief Dumyahn.
- ICC Reporting Requirements, Public Act 98-0634: It was indicated we will need to provide financial data on a regular basis to this board. Failure to do so by the mandate in 2016 will result in the withholding of our funds. Director Knabel will handle this once the time is upon us.
- Invoice for Radicom for an intercom mic/speaker problem in lobby to dispatch brought forth. The invoice was excessive since the description was something found unplugged. This item tabled while Chief Dumyahn investigated further.

Public Comment:

- No public present or comment received

Adjournment

- Seeing no other business, motion to adjourn made by Battalion Chief Eric Troy, seconded by Chief Steve Dumyahn, all ayes, motion approved at 15:37 hours.

Respectfully Submitted,

Battalion Chief Eric Troy, Secretary

NOTE: Approved 9-10-14