

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, AUGUST 1, 2023 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

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Mayor McKinney called the meeting to order.

On call of the roll the following answered present: Commissioners McDowell, Holmes, Frierson, Fischer, and Mayor McKinney. A quorum was present.

Also present: Police Chief Eric Barden, Fire/Rescue Chief Justin Stried, Public Works Director Ray Roberts, Building & Zoning Director Richard Ianson, Accounts & Finance Director Kris Conway and City Attorney James Vasselli. City Administrator David Knabel was absent.

Mr. William Bremner led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to accept the City Council meeting agenda as presented.

The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

PUBLIC HEARING/APPROPRIATION ORDINANCE

It was moved by Commissioner Fischer, seconded by Commissioner Holmes to open the Public Hearing for the Appropriation of the City of Zion for Fiscal Year beginning May 1, 2023 and ending April 30, 2024 at 7:03 p.m. The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

A memo (23-DOC-71) as received from Director Conway stating the City needs to pass an Appropriation Ordinance annually in order to have the legal authority to spend money. The Ordinance uses the City's operating budget as a guideline. There are contingency line items in the different funds within the Appropriation Ordinance in the case there should be an unknown or emergency situation in which additional funds must be used. The total of the Appropriation is typically higher than the amount of funds that will actually be expended unless there is a major emergency situation. The total amount of the 2023-2024 Fiscal Year Appropriation Ordinance \$59,452,584. The ordinance has been on file and available for viewing in the Clerk's Office.

Mayor McKinney asked for any comments from the Public.

It was moved by Commissioner Fischer, seconded by Commissioner McDowell to adjourn the Public Hearing for the Appropriation of the City of Zion for Fiscal Year beginning May 1, 2023 and ending April 30, 2024 at 7:05 p.m. The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

CITIZEN COMMENTS

Edward Allyon, Zion, stated he is a fairly new resident moving here this past November. He lives next door to the vacant complex at 916 Shiloh. The building caught fire and he has heard young people trespassing and they have caused damage and ruckus. Fortunately, the police have been successful in deterring the kids. He would like to try and contact the owner to see if he wants to sell the property so something more constructive can be done with it. Mayor McKinney stated that one of the other neighbors has previously come to talk to the Council about this property.

CONSENT AGENDA

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that the Minutes be approved as follows:

- (a) **APPROVAL OF MINUTES:** of a Regular Meeting held on June 18, 2023 at 7:00 p.m.

The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner Fischer, seconded by Commissioner McDowell that the Bills be approved as follows:

- (b) **BILLS:** Vouchers 143797 through 143913 drawn on Huntington National Bank, N.A. Total: \$1,496,480.93

The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

RESOLUTION/ROAD CLOSURE/LABOR DAY PARADE

A memo (23-DOC-72) was received from Chief Barden requesting approval of a resolution for a road closure for the Labor Day Parade. Chief Barden stated the Special Events Committee is sponsoring the Labor Day Parade in the City of Zion on Monday, September 4, 2023. The parade will require the temporary closure of Sheridan Road from 23rd Street to 31st Street from 12:00 p.m. to 3:30 p.m. Section 4-408 of the Illinois Highway Code authorizes the Illinois Department of Public Works & Buildings to issue permits to local authorities to temporarily close portions of State Highways for such public purposes or needs and parades and local celebrations. Mayor McKinney asked Chief Barden to speak about security the City will have in place for the parade. Chief Barden stated they will have more officers working, both uniformed and non-uniformed along the parade route. Additionally, they work with other partners at the State level to help monitor things such as social media along with other agencies in case of an emergency.

It was moved by Commissioner McDowell, seconded by Commissioner Holmes that an Ordinance (23-R-17) be passed. requesting permission from the Illinois Department of Transportation for the temporary closure of Sheridan Road on Monday, September 4, 2023 from 23rd Street to 31st Street from 12:00 p.m. to 3:30 p.m. The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried. Resolution passed.

APPROPRIATION ORDINANCE

It was moved by Commissioner Fischer, seconded by Commissioner McDowell that an Ordinance (23-0-48) be passed making Appropriations, totaling \$59,452,584 for all funds, for the City of Zion, Illinois for the Fiscal Year beginning May 1, 2023 and ending April 30, 2024. The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/SURPLUS PROPERTY/POLICE DEPARTMENT

A memo (23-DOC-73) was received from Chief Barden requesting that two vehicles in the police department be declared as surplus property. Chief Barden requested that the following vehicles be declared surplus property and approved to be auctioned through Clinton Auto Auction:

Squad 40 - 2004 Ford Crown Victoria Gold in color VIN 2FAFP71W14X154862
Squad 39 - 2004 Ford Crown Victoria Blue in color VIN 2FAFP71WX4X154861

These vehicles are in a state of disrepair or cost prohibitive to maintain operational value.

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that an Ordinance (23-O-49) be passed declaring a 2004 Ford Crown Victoria VIN 2FAFP71W14X154862 and a 2004 Ford Crown Victoria VIN 2FAFP71WX4X154861 as surplus property and auctioned through Clinton Auto Auction. The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/SURPLUS PROPERTY/OLD CITY PHONES

Commissioner Fischer stated that with the implementation of the new phone system, he is requesting that the old phones City-wide be declared as surplus property and disposed of at the City of Zion Electronics & Tire Drop-off on Saturday, August 5th.

It was moved by Commissioner Holmes, seconded by Commissioner McDowell that an Ordinance (23-O-50) be passed declaring old phones City-wide as surplus property and disposed of at the City of Zion Electronics, Tire & Bulk Item Drop-off event on August 5, 2023. The vote on roll call was: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

TABULATION OF BIDS/2023 POLICE PARKING LOT IMPROVEMENTS

A Tabulation of Bids (23-DOC-74) was received from Chief Barden for the 2023 Police Parking Lot Improvements. A bid opening was held on July 17, 2023 and the following bids were received:

Schroeder Asphalt Services, Inc. -	\$109,000
Maneval Construction -	\$ 93,100
Payne & Dolan, Inc.	\$189,261
Tiles in Style (Taza Construction)	\$161,110
Chicagoland Paving	\$ 95,000
Peter Baker & Sons	\$153,447

Chief Barden stated the lowest responsible bidder was Maneval Construction Co., Inc. from Ingleside, IL He recommends awarding the project to Maneval Construction Co., Inc. in the amount of \$93,100.00. Funding for the project is a budgeted item in the approved FY24 Capital Projects Fund. Copies of the bid tabulation will be posted on the City of Zion website.

It was moved by Commissioner McDowell and seconded by Commissioner Holmes that the bid for the 2023 Police Department Parking Lot Improvements be awarded to Maneval Construction Co., Inc. in the amount of \$93,100.00. The vote on the roll: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

TABULATION OF BIDS/2023 CDBG SIDEWALK PROGRAM

A Tabulation of Bids (23-DOC-75) was received from Director Roberts for the 2023 CDBG Sidewalk Program. A bid opening was held on July 5, 2023 and the following bids were received:

1. Schroeder & Schroeder, Inc.	\$112,950.00
2. Alliance Contractors, Inc.	\$162,875.00

Director Roberts stated the Lake County CDBG program requires a minimum of 3 bidders but they have approved to waive this requirement and accept two bidders. Staff recommends awarding the project to the lowest responsible bidder, Schroeder & Schroeder, Inc. from Skokie, IL in the amount of \$112,950.00. Funding for the project is a budgeted item in the FY24 Street & Bridge Fund and Lake County Community Development Block Grant. Copies of the bid tabulations will be posted on the City of Zion website.

It was moved by Commissioner Holmes and seconded by Commissioner McDowell that the bid for the 2023 CDBG Sidewalk Program be awarded to Schroeder & Schroeder, Inc. in the amount of \$112,950.00. The vote on the roll: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

ENGINEERING SERVICES/2023 ROAD AND ALLEY PROGRAM

A memo (23-DOC-76) was received from Director Roberts requesting approval of a proposal from Christopher Burke Engineering Services for Construction Observation and Engineering Services for the 2023 Street and Alley Program. Director Roberts stated services will include the observation of the progress and quality of the executed work and determination if the work is proceeding in accordance with contract documents. Staff recommends

approving the proposal for Construction and Observation Services from Christopher Burke Engineering for a cost of \$85,295.00. The service is a budgeted item in the FY24 MFT (Motor Fuel Tax) Fund. Commissioner Frierson asked if they were going with the Alternate 1 bid as approved at the prior meeting. Director Roberts confirmed they were going with Alternate 1 bid.

It was moved by Commissioner Holmes and seconded by Commissioner Fischer to accept the proposal from Christopher Burke Engineering to provide Construction Observation and Engineering Services for the 2023 Street and Alley Program in the amount of \$85,295.00. The vote on the roll: Commissioners McDowell, aye; Holmes, aye; Frierson, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

DEPARTMENTAL COMMENTARY

Director Ianson gave an update regarding the property at 928 Shiloh. He has been able to make contact with the owner of the property and will discuss this after the meeting with Mr. Ayllon. Additionally, he reminded residents of the Electronics and Tire Drop off on Saturday at 2771 Galilee from 8:00 a.m. to 12:00 p.m. Mayor McKinney stated this event is for Zion residents with a valid Drivers License or City Sticker. This has been a terrific event over the past few years and is a good time to clean out a basement or garage. They are considering having a second event in the fall. Commissioner Frierson noted that seniors or those with a disability can call the Building Department for assistance.

Director Roberts noted he has received notification that 173 will be closed Wednesday for emergency track repairs. Traffic will be re-routed north to Green Bay Road to Russell to Delaney.

Chief Stried stated that he recently put out a notice on Blackboard and only a small amount of the calls went through. He encouraged residents to maintain proper working numbers. They can call the Fire Department or Chief Stried for assistance. Additionally, he noted that he is happy to report Station 2 has received a new flag pole and flag.

Chief Barden commented on the following:

- Summer is winding down and school will be starting soon. If residents know of anyone in need of school supplies or other things they should contact the police department so they can help make the proper connections.
- Football games will be starting soon and he encouraged citizens to check out a game.
- He reminded residents of the fireworks event on August 6th at the Park District Band Shell. While the City and the Park District collaborate on the event, residents shooting off fireworks is illegal. They will continue to enforce the City's Fireworks Ordinance and citations will be issued to those who are caught with illegal fireworks.

ANNOUNCEMENTS

August 5	8:00 a.m. – 12:00 p.m.	City of Zion Electronics, Tire & Bulk Item Drop-Off - 2771 Galilee Ave.
August 6	6:00 p.m. – 9:30 p.m.	Zion Park District Independence Day Celebration
August 11	2:00 p.m.	Coalition for Healthy Communities Fore R Youth Golf Outing
August 15	6:00 p.m. 7:00 p.m.	Zion Township Board Meeting Zion City Council Meeting

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Frierson, seconded by Commissioner Holmes, and unanimously approved the meeting be adjourned at 7:35 p.m. Motion carried.

City Clerk