

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON THURSDAY, APRIL 19, 2022, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

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Mayor McKinney called the meeting to order.

On call of the roll the following answered present: Commissioners Frierson, Fischer, McDowell, and Mayor McKinney. A quorum was present. Commissioner Holmes was absent.

Also present: Police Chief Eric Barden, Fire/Rescue Chief Justin Stried, Public Works Director Ray Roberts, City Administrator David Knabel, Building & Zoning Director Richard Ianson and City Attorney James Vasselli.

Mr. William Bremner led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to approve the Agenda as presented.

The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

CITIZEN COMMENTS

Wendy Driver, Zion, commented on the group BUZ (Building up Zion). Their focus is to bring the community together. They have accomplished such things as; the Monarch Mural and the Cornstalks on Sheridan Rd.

Barbara Price, Zion, invited the Council to come out and see the preparation of the "Garden of Eat'n on April 30, 2022 at 9:00 a.m. at United Methodist Church. Her vision is to create a culture of community gardens with schools, local businesses, churches and local officials. They are creating 20 raised vegetable and herb beds with a one-time fee of \$10. The community is limited to 4 of the raised beds.

Shone Davis, Zion Business Owner, stated he approached the Council a month ago regarding streetlights that were out on 33rd Street & Sheridan Road. The lights have since been taken care of and thanked the City for acting on his request.

CONSENT AGENDA

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that the Minutes be approved as follows:

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held April 5, 2022 at 7:00 p.m.; and approval but not release of Closed Session Minutes of a meeting held on April 5, 2022 at 8:12 p.m.

The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner Fischer, seconded by Commissioner McDowell that the Bills be approved as follows:

- (b) **BILLS:** Vouchers 140289 through 140395 drawn on Huntington National Bank, N.A. Total: \$445,105.80.

The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

RESOLUTION/IMPROVEMENTS BY MUNICIPALITY/MFT FUNDS

A memo (22-DOC-28) was received from Director Roberts stating that the City is required to file a Maintenance Resolution with IDOT for the estimated costs for routine maintenance items using Motor Fuel Tax Funds. Maintenance operations included are:

1. Road Salt Purchas
2. HMA Patching
3. Parkway Tree Removal
4. Street Light Repair
5. Traffic Signal
6. Salt Storage Facility Repair

The estimated cost for the General Maintenance Operations is \$405,000.00 and has been budgeted for in the FY23 MFT Account.

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that a Resolution (22-R-2) be passed for routine maintenance operations using Motor Fuel Tax Funds in the amount of \$405,000.00. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried. Resolution passed.

RESOLUTION/WEBSITE MAINTENANCE SERVICE AGREEMENT/GOFLO, INC.

A memo (22-DOC-29) was received from Administrator Knabel recommending renewal of the annual maintenance agreement with GoFlo, Inc. for City's website. He stated that the agreement extends from May 1, 2022 through April 30, 2023 and covers unlimited maintenance and updates, in the total amount of \$23,980. He stated GoFlo, Inc. has not increased its rate in many years and does not charge extra for special projects. They did look at other quotes a few years ago but nothing matched the rate and services they currently receive.

It was moved by Commissioner Frierson, seconded by Commissioner Fischer that a Resolution (22-R-3) be passed authorizing the renewal of the annual website maintenance service agreement with GoFlo, Inc. from May 1, 2022 through April 30, 2023, in the total amount of \$23,980. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Resolution passed.

RESOLUTION/TEMPORARY ROAD CLOSURE/NOSTALGIA DAYS

A memo (22-DOC-30) was received from Chief Barden regarding the temporary road closure of Sheridan Road for the Nostalgia Days Event on Saturday, June 18, 2022.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell that a Resolution (22-R-4) be passed requesting permission from the Illinois Department of Transportation for the temporary closure of Sheridan Road on June 18, 2022, as requested between 6:00 A.M. and 6:00 P.M., for Nostalgia Days. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried. Resolution passed.

CITY OF ZION EMERGENCY OPERATIONS PLAN

A memo (22-DOC-31) was received from Chief Stried regarding revisions to the City's Emergency Operations Plan (EOP). He stated that the last version was dated March 20, 1989 and is required to be reviewed bi-annually. He stated that the template is provided by Lake County Emergency Management Agency and cannot be changed except in a few areas. The plan is often needed for OSHA regulations and grant opportunities. The document outlines the plans and optimal practices in the event of a large-scale emergency incident in Zion. Lake County Emergency Management has approved the proposed plan.

It was moved by Commissioner Frierson, seconded by Commissioner Fischer, that an Ordinance (22-O-14) be passed approving the execution of a revised Emergency Operations Plan for the City of Zion. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/EXTENSION OF LICENSE SECOND AMENDMENT AGREEMENT/B.C. AUTOMOTIVE

A memo (22-DOC-32) was received by Director Ianson requesting an extension of the License Second Amendment Agreement between the City of Zion and B.C. Automotive, Inc. Director Ianson stated B.C. Automotive has been leasing property from the City of Zion for an auto salvage and storage yard for many years. One of the benefits of the agreement is that B.C. Automotive tows all types of abandoned, wrecked and junk vehicles at no cost to the City. He recommended renewing the license agreement for an additional 5 years.

It was moved by Commissioner McDowell, seconded by Commissioner Fischer that an Ordinance (22-O-15) be passed authorizing execution of an extension of the License Second Amendment Agreement with B.C. Automotive for license renewal for 2809 Damascus Avenue with an end date of April 30, 2027. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/AMENDING ZION CODE OF ORDINANCES/CHAPTER 10, SECTION 180/RENTAL HOUSING INSPECTIONS

Attorney Vasselli stated the change in the proposed ordinance is recommended based on the Attorney's defending matter for the City.

It was moved by Commissioner Fischer, seconded by Commissioner Frierson that an Ordinance (22-O-16) be passed amending Chapter 10, Section 180 of the City of Zion Code of Ordinances regarding Rental Housing Inspections. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

WORKERS' COMPENSATION/WORKPLACE VIOLENCE/CYBER INSURANCE RENEWAL

A memo (22-DOC-33) was received from Administrator Knabel requesting approval of the City's Workers' Compensation, Workplace Violence, and Cyber Insurance Renewal. Administrator Knabel stated the brokers at Assurance went out to the market for quotes to renew the current workers' compensation, workplace violence and cyber insurance that are all set to expire April 30, 2022. He presented the results of the quotes. The workers' compensation premium decreased by \$15,040 from the prior year as they continue to find ways to help reduce injuries and tighten the city's oversight of claims. The market for workplace violence increased slightly, but is consistent with insurance market results nationally. The premium renewal for that policy has increased by \$1,280 from the prior year. The cyber insurance market is where he has seen incredible fluctuations and increases as many providers have pulled out of the market completely. This is one of the highest risk markets and providers are putting strict requirements to even quote on policies. The City is able to put the security measures in place from the current carrier. He stated they do not have an option to not be insured. He recommended renewing the three lines of insurance as presented for the next fiscal year.

It was moved by Commissioner Fischer, seconded by Commissioner Frierson to accept the proposals for the City's Workers' Compensation, Workplace Violence and Cyber Insurance as presented. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

APPROVAL/EMERGENCY EQUIPMENT REPAIR

A memo (22-DOC-34) was received from Director Roberts requesting payment of an invoice from Campanella and Sons for emergency sanitary manhole repairs. Director Roberts presented a final invoice for two emergency sanitary manhole repairs in the 1400 block of Carmel Blvd. and the 2200 block of Gilead Ave. Residents from both areas reported that they were experiencing sanitary backups. Public Works personnel were dispatched and determined that both sanitary manholes had collapsed causing damage to the sanitary mains requiring replacement. Due to the size and depth of the excavations an outside contractor was needed to make the necessary repairs. Staff is recommending payment of the invoice in the amount of \$24,699.14. Commissioner Frierson asked if the reason for using an outside contractor was mainly equipment for depth of the excavation that was needed. Director Roberts stated both manholes were about 15 feet and the City backhoe can only go down about 10-12 feet.

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to approve the payment for emergency equipment repairs from Campanella and Sons in the amount of \$24,699.14. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

SEWAGE GRINDER/PUBLIC WORKS DEPARTMENT

A memo (22-DOC-35) was received from Director Roberts requesting permission to advertise for bids to purchase a sewage grinder. Director Roberts stated Stonebridge Crossing Subdivision's internal sanitary sewer flows to a sanitary lift station. In the last three years they have seen a steady increase in the use of wet wipes and other non-flushable items. These items are causing pumps to clog and fail. The water department is cleaning the lift station daily and Lake County is providing maintenance bi-weekly. They have sent flyers to all residents in Stonebridge Crossing and have contacted the HOA informing them of the problems in utilizing these products and requested them to refrain from the usage. The requests have not stopped the continued problem. The use of these products has increased the cost of maintenance, labor hours and potential pump failure. A solution to the problem is the installation of an inline sewage grinder. The estimated cost of this equipment and installation is \$75,000-\$100,000. Staff requests approval to proceed with advertising for bids to purchase a sewage grinder including installation. Funding for the equipment and installation will be included in the FY 23 Water Budget. Commissioner McDowell noted that going out to bid does not mean they have to purchase the equipment and that they can still explore other options. Director Roberts stated he sees this as the only way to solve the problem. Other communities with this problem have also had to purchase this equipment. He has had conversations with Lake County and sees this as the only option.

Commissioner Fischer asked if the problem was seen in any other subdivision in the City. Director Roberts stated that Stonebridge Crossing is the only subdivision that feeds into the lift station. Commissioner Fischer asked if they have seen this problem in any other parts of the City. Director Roberts stated yes but not to this extent. He stated they have had to repair the pump at the cost of \$12,000. They have tried to chase the lines throughout the subdivision and they cannot pinpoint the blocks creating the issue. He stated every time they have to bring Lake County out is it \$600 per visit and they have to clean it out every morning. Commissioner Frierson asked to clarify that the approval is to go out to bid only and not to purchase the equipment. Director Roberts stated the request is to go out to bid and make the purchase in the next fiscal year. Commissioner McDowell stated they do not have to purchase the equipment now. That request can come back to the Council once the bids have been received.

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to grant permission to go out to bid for the purchase of a sewage grinder. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

APPROVAL/SERVICE CONTRACT/ASSET DISPOSITION SERVICE

A memo (22-DOC-36) was received from Chief Barden requesting approval of a contract for Asset Disposition Services. Chief Barden stated the City of Zion through the police department obtains items of value that cannot be traced or have no known ownership. The police department or its agent makes attempts to locate said ownership. When unable to identify ownership, the police department is permitted to destroy and dispose of the property. At times when items are valuable and destruction and disposal is not prudent, the City is required to auction items in a public format. Propertyroom.com is an awarded vendor for Sourcewell, to which the City is a member. Chief Barden recommended entering into a service agreement with Propertyroom.com for the service of asset disposition. Commissioner Fischer asked if Sourcewell would receive a percentage of the sales. Chief Barden stated they would get a percentage but Propertyroom.com does the management of the entire process. Commissioner Frierson asked what the timeframe was to hold on to the property before the items would go to auction. Chief Barden stated if it is completely unknown property, it would be held for 30 days. If the property is from an ongoing case they would keep the items until the case is adjudicated and all appeals are met. At that point they would keep the items for 30 days. Commissioner Frierson asked if they would be using the online feature where the PD is housing items until sold. Chief Barden stated they will retain the items until they are ready to go and then the company will come out and takes care of all of it.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve the agreement between the City of Zion and Propertyroom.com. for Asset Disposition Services. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

INTERGOVERNMENTAL AGREEMENTS/LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD CAD AND MOBILE SYSTEMS /LAKE COUNTY LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM/LAKE COUNTY MOBILE CITATION SYSTEM

A memo (22-DOC-37) was received from Chief Barden requesting approval of Intergovernmental Agreements with Lake County. Chief Barden stated The Lake County Sheriff's office has entered into an agreement with Tyler Software for a Lake County Consortium of Records Management software (RMS), Computer Aided Dispatch (CAD) and jail management system and a Mobil Citation System (BRAZOS). He recommends approval of the Intergovernmental Agreements between the City of Zion and Lake County for the Zion Police Department's portion of these agreements for a County wide data base. The estimated cost for the CAD is \$9,099.25 and will be submitted to the JETSB for reimbursement. The estimated cost for the RMS will be \$7,309 annually and will be paid from the General Fund. The estimated cost for the BRAZOS will be \$7,154 and will be paid from the General Fund. Commissioner Frierson asked if any additional devices or hardware will need to be purchased. Chief Barden stated any equipment will be reimbursed by the JETSB, a fund shared by Gurnee Dispatch Center.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve the Intergovernmental Agreement between the City of Zion and Lake County for the collaborative use of the Lake County ETSB CAD and Mobile systems. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve the Intergovernmental Agreement between the City of Zion and Lake County for the collaborative use of the Lake County Law Enforcement Records Management System (RMS). The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner Frierson, seconded by Commissioner Fischer to approve the Intergovernmental Agreement between the City of Zion and Lake County for the collaborative use of the Lake. County Mobile Citation System (BRAZOS). The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

AMENDMENT/BOARD OF FIRE & POLICE COMMISSION RULES/LATERAL ENTRY HIRING FOR POLICE OFFICERS

A memo (22-DOC-38) was received from Chief Barden requesting approval of an amendment to the existing rules of the Board of Fire & Police Commissioners to allow for Lateral Entry hiring of police officers. Chief Barden asked that the Council consider the recommendation from the Board of Fire & Police Commissioners to allow for the Lateral Entry hiring.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve the amendment to the existing Board & Fire Commission rules to allow for Lateral Entry hiring for police officers. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

AMENDMENT/BOARD OF FIRE & POLICE COMMISSION RULES FOR FIREFIGHTER/PARAMEDIC CANDIDATES

A memo (22-DOC-39) was received from Chief Stried requesting approval of an amendment to the existing rules of the Board of Fire & Police Commissioners regarding the creation of the final eligibility list for Firefighter/Paramedic candidates. Chief Stried stated the proposed rule changes were recently approved by the Board of Fire & Police Commissioners in advance of the next testing process for sworn positions. Both have been vetted and approved by the City Attorney and will assist in obtaining the best possible candidate to fill the current vacancy, as well as future vacancies.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve the amendments to the existing Board & Fire Commission rules for Firefighter/Paramedic candidates as presented. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

DEPARTMENTAL COMMENTARY

Director Ianson reminded residents that a sump pump may be discharged on their own property only.

Director Roberts stated on Friday IDOT

Chief Stried stated through partnerships & initiatives, they are hoping to try and reach out to the youth to get them interested in Fire/Rescue jobs. There will be summer internship programs through ZBTHS. There will be 17 & older ride-a-longs and time spent in the station learning the routine of a firefighter/paramedic. They are trying to reach out to the local youth so they may consider a career in the fire service when they reach the appropriate age. They will be at the open house at the Tech Campus in the Fire/EMS section to reach local and County school age students about exploring it as a career.

Chief Barden stated the City will now be accepting Lateral Entries for police officers. They currently are compiling a new list for police officers. He invited those interested to apply at ApplyToServe.com Additionally, he encouraged residents to sign up for Blackboard Connect in case of emergencies or information that needs to be passed along. This can be done by going to the City’s website or the Police and Fire Facebook pages. He also asked that citizens contact Crime Stoppers (847-662-2222) if they see something suspicious. This can be done anonymously. Residents may also contact the Sergeant in their district for any other concerns or questions. Information may be found on the City’s website.

Administrator Knabel stated on March 12th the Taxing Bodies had the State of Community meeting in the South Commons at ZBTHS. One hundred people attended the event and provided feedback on how to move Zion forward. On June 4th in the South Commons there will be a follow-up meeting at 10:00 a.m. to share the results of the feedback from the last meeting. He invited all in the community to attend so they may continue to receive feedback from residents and the community.

Commissioner McDowell thanked the Building up Zion group for all the work they have been doing around the City. He asked if the Garden of Eat'n and the project on Edina were the same project. Ms. Driver stated the project by the train station will be a Monarch Butterfly garden.

Commissioner Frierson stated when he first became part of the Council and came to the Fire & Police Board to try and understand the hiring process in the departments. He appreciates the process of opening up to laterals to try and diversify both of the departments and feels the Chiefs have done a great job in sticking with that. They are trying to make it more transparent for everyone to be able to have access to the departments. Additionally, he commented on Barb Price who is a recent graduate of ZBLA through the Coalition. She is a good example of what the program is intended to do, which is open up for leaders that were already in the community that didn't have the access and the connections and is happy to be a part of it. He thanked her for her visions for the community.

Commissioner Fischer noted that the battle of Lexington and Concord happened 247 years ago today. It was the first battle of the American Revolution.

Mayor McKinney commented on the following:

He spoke on the passing of the former Chairman of Planning & Zoning Commission, Ernie Isley. He stated Mr. Isley is a tremendous loss for the community. He was a Planning & Zoning member since 2004 and was very committed to the community. He and his wife Renee fostered over 60 children in the community. He was also a great auto mechanic who would take young kids who were struggling and show them how to fix their cars. He stated the community is heartbroken and will miss him. He asked for a brief moment of silence for Mr. Isley and his family and to keep them in their prayers.

April is Keep America Beautiful Month. They will be working to do things within the community. There will be a clean-up day on the bike path with the Park District on April 22nd which is also Earth Day. He encouraged all citizens to go out in the community and pick up trash and to also keep the storm drains clean. He stated the rental house rate is going down which is good for homeowners and property taxes. He likes to follow the words told to him by his mother: "When you go somewhere make it better than when you found it". He believes that should be the City's mission. He encouraged residents to come to the meeting at ZBTHS on June 4th so they can hear the communities' voices. They will talk about issues that were addressed and brought to their attention and what they are doing about them. They will continue to be proactive to make the community better as long as others take ownership in their community.

He and the Chiefs have been going out as a group to the Elementary and Middle Schools to talk to the youth about their respective positions and what is expected out of those positions and out of them as people in the community. He thanked the Chiefs for taking time out of their schedules to talk to the youth as it has a tremendous impact. What they see on the kid's faces when they walk into the classrooms is tremendous. They are eager to learn and are full of questions. He thanked all those who volunteer in the community.

ANNOUNCEMENTS

May 3	7:00 p.m.	Zion City Council Meeting
May 17	6:00 p.m. 7:00 p.m.	Zion Township Board Meeting Zion City Council Meeting

CLOSED SESSION

It was moved by Commissioner Frierson, seconded by Commissioner Fischer that the Council recess to Closed Session at 7:58 p.m., pursuant to 5 ILCS 120/2 "Open Meetings", for the discussion of filed, pending and/or probable or imminent litigation, sale or purchase of real estate, collective bargaining, legal counsel and personnel. The vote on roll call was: The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried. It was moved by Commissioner Frierson, seconded by Commissioner Fischer to reconvene the Regular Council meeting at 8:25 p.m. with all members present. The vote on roll call was Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

PROFESSIONAL FIREFIGHTERS ASSOCIATION CONTRACT AGREEMENT

It was moved by Commissioner Frierson, seconded by Commissioner McDowell, to approve the bargaining unit contract agreement between the City of Zion and the Zion Professional Firefighters I.A.F.F. Local 1999 for May 1, 2022 through April 30, 2024. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

CITY OFFICAL CONTRACT

It was moved by Commissioner Fischer, seconded by Commissioner McDowell to approve the contract between the City of Zion and the City Administrator as presented. The vote on roll call was: Commissioners Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Frierson, seconded by Commissioner McDowell and unanimously approved the meeting be adjourned at 8:27 p.m. Motion carried.

City Clerk