

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, JUNE 15, 2021, AT 7:05 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

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Mayor McKinney called the meeting to order.

On call of the roll the following answered present: Commissioners Holmes, Frierson, Fischer, McDowell and Mayor McKinney. A quorum was present.

Also present: Police Chief Eric Barden, Fire Chief Justin Stried, Public Works Director Ray Roberts, City Administrator Director David Knabel, Building & Zoning Director Richard Ianson, Human Resource Director Karin Graves and City Attorney James Vasselli.

Mr. William Bremner led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to accept the City Council meeting agenda as presented. The vote on roll call was: Commissioners Holmes, aye; Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

SPECIAL PRESENTATION - COMED

Edith Ruiz of Commonwealth Edison provided an overview of the ComEd Energy Efficiency Program. She stated that the program includes free in home and virtual home assessment for residents, smart thermostat home installation, heating & cooling rebates and much more. Ms. Ruiz also stated that there are free in home energy upgrades available to single and multiple property owners. To contact ComEd, residents can call 855-433-2700 or visit www.comed.com/waystosave

CITIZEN COMMENTS

Mary Lou Hiltibran, Director of ESDA, gave a report of the January - April activities that ESDA performs in assistance to the City. Ms. Hiltibran invited those interested in seeing what ESDA does to stop by the ESDA Center at 3222 27th Street on Thursday nights from 7:00 p.m. to 9:00 p.m. She also invited those interested in becoming part of the ESDA program to fill out an application that is available on the City's website.

CONSENT AGENDA

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held on June 1, 2021 at 7:00 p.m.
It was moved by Commissioner McDowell seconded by Commissioner Holmes to approve as presented. The vote on roll call was: The vote on roll call was: Commissioners Holmes, aye; Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.
- (b) **BILLS:** Vouchers 137634 through 137720 drawn on Huntington National Bank, N.A. Total : \$627,397.48
It was moved by Commissioner McDowell seconded by Commissioner Fischer to approve as presented. The vote on roll call was: The vote on roll call was: Commissioners Holmes, aye; Frierson, aye; Fischer, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

ORDINANCE/EXTENSION/ /ADULT USE CANNABIS INFUSER & PROCESSOR VARIANCE/3101-3199 16TH STREET

A memo (21-DOC-47) was received by Director Ianson stating that Elevated Organics, LLC is requesting a 180 day extension for the Variance for an Adult Cannabis Infuser and an Adult Use Processor at the property located at 3101-3199 16th Street.

It was moved by Commissioner Holmes, seconded by Commissioner Fischer that an Ordinance (21-O-33) be passed approving the extension of a Variance for an Adult Use Cannabis Infuser and an Adult Use Processor for the property located at 3101-3199 16th Street in Zion, Illinois from June 16, 2021 to December 16, 2021. The vote on

roll call was: Commissioners Holmes, aye; McDowell, aye; Fischer, aye; Frierson, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/EXTENSION/ADULT USE TRANSPORTATION VARIANCE/3101-3199 16TH STREET

A memo (21-DOC-48) was received by Director Ianson stating that Elevated Organics, LLC is requesting a 180 day extension for the Variance for an Adult Use Cannabis Transportation Organization at the property located at 3101-3199 16th Street.

It was moved by Commissioner Holmes, seconded by Commissioner Frierson that an Ordinance (21-O-34) be passed approving the extension of a Variance for an Adult Use Cannabis Transportation Organization for the property located at 3101-3199 16th Street in Zion, Illinois from June 16, 2021 to December 16, 2021. The vote on roll call was: Commissioners Holmes, aye; McDowell, aye; Fischer, aye; Frierson, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/EXTENTION/ADULT USE CRAFTGROW VARIANCE/3101-3199 16TH STREET

A memo (21-DOC-49) was received by Director Ianson stating that Elevated Organics, LLC is requesting a 180 day extension for the Variance for an Adult Cannabis Craft Grow at the property located at 3101-3199 16th Street.

It was moved by Commissioner Holmes, seconded by Commissioner Frierson that an Ordinance (21-O-35) be passed approving the extension of a Variance for an Adult Cannabis Craft Grow for property the located at 3101-3199 16th Street in Zion, Illinois from June 16, 2021 to December 16, 2021. The vote on roll call was: Commissioners Holmes, 16aye; McDowell, aye; Fischer, aye; Frierson, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

ORDINANCE/VMG QUALITY SERVICES

A memo (21-DOC-50) was received from Director Ianson stating that in December of 2020, due to the COVID-19 restrictions, we had extended out cleaning contract to VMG Quality Cleaning Services for an additional six (6) months. Staff is recommending that we now waive the bid process and extend VMG Quality Cleaning Services for an additional twelve (12) month period.

It was moved by Commissioner Holmes and seconded by Commissioner McDowell to waive the bid process and that an Ordinance (21-O-36) be passed extending the contract with VMG Quality Cleaning Services for an additional twelve (12) month period. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

ORDINANCE/ROGERS TOWING SERVICES

A memo (21-DOC-51) was received from Police Chief Barden stating that in December of 2020, due to COVID-19 restrictions, we had extended our towing contract to Rogers Towing Services for an additional six (6) months. Staff is recommending that we now waive the bid process and extend Rogers Towing Services for an additional twelve (12) month period.

It was moved by Commissioner Fischer and seconded by Commissioner Holmes to waive the bid process and that an Ordinance (21-O-37) be passed extending the contract with Rogers Towing Services for an additional twelve (12) month period. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

TABULATION OF BIDS/2021 ROAD PROGRAM

A Tabulation of Bids (21-DOC-52) was received from Director Roberts regarding the 2021 Road Program. On June 1, 2021 the City held a bid opening for the 2021 Road program. The lowest responsible bidder was Peter Baker and Sons of Libertyville, IL for the base and alternate bids 1, 2 and 3 in the amount of \$1,112,947.66. Total cost of the project with construction observation is \$1,243,607.66. Council approved the MFT Fund on February 2nd with a combined construction and construction observation amount of \$1,120,000.00. Additionally, an amendment to the MFT budget is requested in the amount of \$123,607.16. Staff requests and recommends awarding this project to Peter Baker & Sons in the amount of \$1,112,947.66 and approval for an MFT budget amendment in the amount of

\$123,607.16. Copies of the bid tabulations are on file in the City Clerk and Public Works offices and posted on the City's website.

It was motioned by Commissioner McDowell and seconded by Commissioner Fischer to accept the recommendation and approve the MFT budget amendment in the amount of \$123,607.16. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

APPROVAL/PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES/2021 ROAD PROGRAM

A memo (21-DOC-53) was received from Director Roberts requesting approval of a proposal submitted by Christopher Burke Engineering Services for the construction observation and engineering services for the 2021 Road program. Staff requests and recommends approving the proposal for Construction Observation & Engineering Services from Christopher Burke Engineering for a cost of \$112,000. This service is budgeted in the FY22 MFT Fund.

It was motioned by Commissioner McDowell and seconded by Commissioner Frierson to accept the recommendation. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

APPROVAL/PROPOSAL FOR REMEDIATION/2020 ROAD PROGRAM

A memo (21-DOC-54) was received from Director Roberts stating that final inspection of the 2020 Road Program project Burke Engineering and I observed several discrepancies within the final asphalt layer. A proposal has been submitted from the contractor Payne & Dolan to repair the deficiencies. The repair work will be completed at no cost to the city. Staff requests and recommends approval of the Remediation Plan from Payne and Dolan.

It was motioned by Commissioner Fischer and seconded by Commissioner McDowell to accept the recommendation. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

TABULATION OF BIDS/DEMOLITION OF 2753, 2771 & 2785 GALILEE AVENUE

Director Ianson stated that the city received one bid for the demolition of 2753, 2771 & 2785 Galilee Avenue. Staff recommends rejecting all bids and to re-publish to rebid.

It was motioned by Commissioner Fischer and seconded by Commissioner Frierson to accept the recommendation. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

DEPARTMENTAL COMMENTARY

Director Ianson said that City's Annual Electronics & Tire Drop off will be held on August 7th at 27th Street & Galilee Avenue.

Director Roberts said that the City water main sewer projects are complete. Concrete will be placed this week, asphalt next week. Sheridan Road millwork will not start for another 30 days and contractual patching will begin in July.

Administrator Knabel said that City Hall is back open. Social distance protocols are in place. City sticker enforcement is happening. Moratorium has been extended to August. Water shutoffs will begin in September. If you need assistance with making payments, please contact the Zion Township or call 211 for utility assistance.

Police Chief Barden said that the Noise and Fireworks Ordinance has been approved and will be distributed on the City's website and FB pages. Department has organized home districts for residents to reach out to if they do not want to call 911 or our emergency line.

Fire Chief Stried said that a blood drive will be held at Zion Fire Station on July 22nd. Hours will be posted. Due to current drought conditions, fireworks can be extremely dangerous.

Mayor McKinney stated that Fireworks are illegal in Illinois.

Director Graves said that the written exam for police officers will held on September 2021. She also said that full and part time summer positions are available.

Commissioner Holmes requested adding other meetings to the agenda.

Commissioner Frierson thanked the staff for their support in the community event last Saturday.

Commissioner Fischer said now that things are opening back up, support local businesses.

ANNOUNCEMENTS

July 5		City Offices Closed for the Holiday
July 6	7:00 p.m.	Zion City Council Meeting
July 20	6:00 p.m.	Zion Township Board Meeting
	7:00 p.m.	Zion City Council Meeting

CLOSED SESSION

It was moved by Commissioner Holmes, seconded by Commissioner Frierson that the Council recess to Closed Session at 7:47 p.m., pursuant to 5 ILCS 120/2 "Open Meetings", for the discussion of filed, pending and/or probable or imminent litigation, personnel, collective bargaining and sale of real estate. The vote on roll call was: Commissioners Holmes, aye; McDowell, aye; Fischer, aye; Frierson, aye and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to reconvene the Regular Council meeting at 8:33 p.m. with all members present. The vote on roll call was: Commissioners Holmes, aye; McDowell, aye; Fischer, aye; Frierson, aye and Mayor McKinney, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Fischer, seconded by Commissioner Fischer and unanimously approved the meeting be adjourned at 8:34 p.m. Motion carried.

Recording Secretary