

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, DECEMBER 3, 2019, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS**

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Mayor McKinney called the meeting to order.

On call of the roll the following answered present: Commissioners Fischer, Frierson, Holmes, McDowell and Mayor McKinney. A quorum was present.

Also present: Police Chief Kirk Henderson, Fire/Rescue Chief John Lewis, Public Works Director Ray Roberts, Human Resource Director Karin Graves and City Attorney James Vasselli.

Mr. William Bremner led in the Pledge of Allegiance to the Flag.

**AGENDA CHANGES**

It was moved by Commissioner McDowell, seconded by Commissioner Holmes to accept the City Council meeting agenda as presented. The vote on roll call was: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

**CITIZEN COMMENTS**

Julia Patterson, 3307 Emmaus Avenue, Zion, referencing a past issue with a city employee, stated that she received a certified letter stating that judgement was unfounded and asked if the city could provide any type of financial assistance to help her with costs associated with her upcoming water bill, Christmas and two of her children's birthdays in December. Mayor McKinney suggested she contact the Zion Township as they have programs available to assist with these types of requests.

Rick Delisle, 2501 Deborah Avenue, asked if the Council would consider doing patchwork and open the storm drains on Deborah Avenue to prevent flooding.

**CONSENT AGENDA**

It was moved by Commissioner McDowell seconded by Commissioner Fischer that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES:** of a Regular Meeting held on November 19, 2019 at 7:00 p.m.
- (b) **BILLS:** Vouchers 133590 through 133745 drawn on Huntington National Bank N.A., Total: \$639,322.67

The vote on roll call was: Commissioners Fischer, aye; Frierson aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

**RESOLUTION/CDBG APPLICATION TO ADDRESS CODE VIOLATIONS FACADE/SMALLBUSINESS DEVELOPMENT PROGRAM**

A memo (19-DOC-76) was received from Coordinator Bronson requesting approval to apply to the Lake County Development Block Grant Program. The funding activities outlined in the attached grant will assist commercial property and/or business owners locate in the city's business districts that serve low to moderate income persons address deteriorating facades, correct code violations, provide or improve accessibility for persons with disabilities and provide small development assistance in the form of loans, grants or other direct financial assistance to pay for the costs associated with the expansion of a factory or commercial business or the establishment of a new facility or business. Commissioner McDowell asked is this grant in conjunction with the project that Beverly Mull is running. Coordinator Bronson said no. Mayor McKinney asked if this grant would be available to existing businesses as well as new. Coordinator Bronson said yes.

(12/3/19)

It was moved by Commissioner Frierson, seconded by Commissioner Fischer that a resolution (19-R-23) be passed approving the application to the Lake County Community Development Block Program for assistance to correct code violations, improve facades and establish small business development programs The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye Motion carried.

### **TABULATION OF BIDS/HVAC ANNUAL MAINTENANCE SERVICES**

A tabulation of bids (19-DOC-77) was received from Director Ianson regarding the 2020 HVAC Annual Maintenance for City Hall, Police Administration, Public Works and Fire Station I & II. A bid opening was held on November 19, 2019 for the HVAC Annual Maintenance Service for City Hall, Police Administration, Public Works and Fire Station I & II with the following results:

1. Northern Weathermakers, Inc. \$16,899.00

Staff recommends awarding this project to the responsible bidder, Northern Weathermakers, Inc., Northbrook IL in the amount of \$16,899.00

It was motioned by Commissioner McDowell and seconded by Commissioner Holmes to accept the recommendation. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

### **RE-ADVERTISE FOR BIDS/CITY FACILITY CLEANING/MAINTENANCE SERVICES**

Commissioner Holmes, on behalf of Director Ianson, stated that the council should reject all bids and re-advertise for bids for the City facility cleaning/maintenance services based upon recommended specifications and parameters.

It was motioned by Commissioner Holmes and seconded by Commissioner McDowell to reject all bids and re-advertise for bids for the City facility cleaning/maintenance services based upon recommended specifications and parameters. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

### **TABULATION OF BIDS/WATER DISTRIBUTION LEAK DETECTION SURVEY**

A tabulation of bids (19-DOC-78) was received from Director Roberts regarding the Water Distribution System Leak Detection Survey held on November 19th. Director Roberts stated that he was informed that another company claimed to have submitted a bid via regular mail for this project. He requested this item be tabled so he can look into this matter further.

It was motioned by Commissioner Holmes and seconded by Commissioner McDowell to table the tabulation of bids for the Water Distribution System Leak Survey until the next meeting regular council meeting to be held on December 17th. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

### **POLICE LIEUTENANT/POLICE SERGEANT VACANCIES/POLICE DEPARTMENT**

A memo (19-DOC-79) was received from Chief Henderson requesting authorization to hire the next four (4) qualified candidates from the Final Eligibility Roster compiled by the Zion Board of Fire and Police Commissioners. The hiring of these four officers is necessitated by one retirement, one officer resigning to take a job elsewhere and two officers going out on medical disability.

The department will be fully staffed at forty-six sworn officers upon the hiring of these four officers. The department has four spots reserved for these officers to receive Basic Law Enforcement Academy training at the Macon County Law Enforcement Training Center beginning January 12, 2020

It was motioned by Commissioner Frierson and seconded by Commissioner McDowell to hire the next four (4) qualified candidates from the Final Eligibility Roster compiled by the Zion Board of Fire and Police Commissioners.

The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, aye and Mayor McKinney, aye. Motion carried.

**LETTER OF SUPPORT/BEVERLY MULL**

A memo (19-DOC- 80) was received from Administrator Knabel requesting approval to submit a Letter of Support on behalf of Beverly Mull. Coordinator Bronson, of Administrator Knabel, stated that Ms. Mull is planning to submit an application for funding to the Lake County Community Development Block Grant Program (CDBG) seeking assistance in demolishing a building within the City of Zion to build a center to provide educational and after school programs. As this project is still coming together, and should Ms. Mull be successful in obtaining grant funding for her project, more details will be forthcoming.

Staff believes that Ms. Mull's concept is well suited for our community and respectfully requests the Council's authorization to submit the Letter of Support to Lake County Community Development Block Grant Program on behalf of Ms. Beverly Mull.

Commissioner Holmes asked if this building is currently slated for demolition. Coordinator Bronson stated that it was not. Commissioner Holmes stated that she served alongside Ms. Mull and spoke very highly of her classiness and professionalism and was in support of approving the letter. Commissioner McDowell thanked Ms. Mull for this initiative. He stated that this is one of many and an on-going one and wishes her all the success. Mayor McKinney thanked Ms. Mull for her efforts. He stated that once this project is up and operating, it will completely change that area.

It was motioned by Commissioner Frierson and seconded by Commissioner Fischer to approve submitting a Letter of Support for a Community Development Block Grant (CDBG) application for Beverly Mull. The vote on the roll: Commissioners Fischer, aye; Frierson, aye; Holmes, aye; McDowell, nay and Mayor McKinney, aye. Motion carried.

**DEPARTMENTAL COMMENTARY**

Director Roberts stated that the leaf program ends Wednesday December 4th.

Fire Chief Lewis reminded residents who have live Christmas tree to water it often and keep them away from heat sources.

Chief Henderson stated that officers went through a Meggitt training to help make the decision of when shoot and when not to shoot. He also stated that Shop with A Cop will be on Saturday December 7th at 8am. Twenty seven kids from both Zion and Beach Park School Districts will be participating in the program. The Mayor also added that North Shore Gas will be making a donation towards the program.

Commissioner McDowell stated that the Santa House is now open and families can visit Santa on Friday and Saturday between 5:30pm and 8:00pm and Sundays after 1:00pm up until Christmas.

Commissioner Fischer stated that the public hearing for the levy will be held on December 17th.

Commissioner Holmes reminded everyone of Administrator's Knabel's upcoming Dollars and Sense on Tuesday December 10th beginning at 6:00pm at It's All Good.

Mayor McKinney thanked the first responders for the risk that they have to endure day in and day out.

**ANNOUNCEMENTS**

December 10	6:00 p.m.	Dollars & Sense at It's All Good
December 17	6:15 p.m. 7:00 p.m.	Zion Town Board Meeting Zion City Council Meeting

(12/3/19)

December 24, 25, 31 & January 1,

City Offices Closed for the Holidays

January 7

7:00 p.m.

Zion City Council Meeting

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner McDowell, seconded by Commissioner Fischer and unanimously approved the meeting be adjourned at 7:36 p.m. Motion carried.

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Recording Secretary