

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, MAY 15, 2018, AT 7:03 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

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Mayor Hill called the meeting to order.

On call of the roll the following answered present: Commissioners Fischer, McDowell, McKinney, DeTienne, and Mayor Hill. A quorum was present.

Also present: Police Chief Steve Dumyahn, Fire/Rescue Chief John Lewis, City Administrator David Knabel, Public Works Director Ray Roberts, Building & Zoning Director Richard Ianson and City Attorney Paula Randall.

Mayor Hill led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner DeTienne, seconded by Commissioner Fischer to accept the City Council meeting agenda with the following change:

Add - Closed Session pursuant to 5 ILCS 120/2 "Open Meetings", for the discussion of pending litigation.

The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

CONSENT AGENDA

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held May 1, 2018 at 7:00 p.m. and approval but not release of Closed Session Minutes of a meeting held on May 1, 2018 at 7:24 p.m.
- (b) **BILLS:** Vouchers 129131 through 129215 drawn on Huntington National Bank, N.A., Total: \$440,938.03
- (c) **PROCLAMATION:** Memorial Day, May 28, 2018

Approved by omnibus vote as follows: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

RESOLUTION/ABANDONED RESIDENTIAL PROPERTY MUNICIPAL RELIEF GRANT

A memo (18-DOC-43) was received from Director Ianson requesting the Council pass an IHDA resolution. He stated they are in the process of providing the final paperwork for the IHDA Demolition Grant. One of the requirements is to pass a resolution to accept the Grant in the amount of \$75,000 and enter into a Program Funding Agreement for the program.

It was moved by Commissioner McKinney, seconded by Commissioner Fischer, that a Resolution (18-R-13) be passed accepting the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program Grant in the amount of \$75,000 and to accept the Commitment and enter into a Program Funding Agreement for the Program. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried. Resolution passed.

ORDINANCE/SALE OF PROPERTY

A Tabulation of Bids (18-DOC-44) was received from Director Ianson regarding surplus real estate. He stated on April 11, 2018 the City had a bid opening for the sale of surplus real estate. One bid was received for 2732 Enoch Avenue from Jason Mills for \$1,576.00. He recommended accepting the bid from Jason Mills for \$1,576.00.

It was moved by Commissioner McKinney, seconded by Commissioner Fischer that an Ordinance (18-O-20) be passed authorizing a Contract for the Sale of Real Estate at 2732 Enoch Avenue between the City of Zion and Jason Mills in the amount of \$1,576.00. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/AMENDING MUNICIPAL CODE/SECTION 10-178/BUILDING BOARD-UP

A memo (18-DOC-45) was received from Chief Lewis requesting an amendment to the Municipal Code Section 10-178, Building board-up. He stated as a result of multiple factors including the consolidation of dispatching services between the City of Zion and the Village of Gurnee, increasing demands on the volunteer ESDA and personnel liability concerns, City staff has made a decision that is in the best interest of the City to consider utilizing the board-up rotation program currently in place for the Village of Gurnee. Combining the board-up programs will allow for more consistency in the process and should ease the burden of the dispatchers calling for board-up services. Multiple board-up ordinance/policies were reviewed from communities in Illinois and other states and showed that the majority of municipalities that maintain a board-up ordinance are all worded very similar with the same requirements. The requirements are also maintained by the Village of Gurnee and are written into the proposed revisions to the Zion Municipal Code Section 10-178, Building board-up. All costs for board-up are the responsibility of the board-up vendor to collect. If the insurance company, lien holder or any other agency denies the claim, the homeowner will not be billed for the board-up service performed, and the Village of Gurnee, Gurnee Fire Department, City of Zion or any its departments will not be billed.

It was moved by Commissioner McDowell seconded by Commissioner McKinney that an Ordinance (18-O-21) be passed amending Zion Municipal Code Section 10-178, Board-up program to reflect the program in place by the Village of Gurnee. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/SEVENTH ADDENDUM TO LEASE AGREEMENT/MARTHA'S NURSERY & LEARNING CENTER/1225 27TH STREET

It was moved by Commissioner McDowell, seconded by Commissioner McKinney, that an Ordinance (18-O-22) be passed entering into a seventh addendum to the lease agreement for 1225 27th Street for use by the daycare facility for outdoor activities between Martha's Nursery & Learning Center and the City of Zion. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

AGREEMENT/ALTERNATIVE CLAIMS MANAGEMENT

A memo (18-DOC-46) was received from Chief Lewis requesting the Council enter into a service agreement with Alternate Claims Management to assist in recovering funds lost due accidents involving revenue producing vehicles owned by the City of Zion. The program enhances the current auto claims process for "not at fault" accidents to not only recover lost funds for physical damage, but also recovers for the lost revenue and downtime while the vehicle is being repaired or replaced. They will also recover for the diminution of value the vehicle suffers as a result of the damage. The key to their program is the fact that if one of the ambulances is placed out of service as a result of an at fault party accident, their insurance carrier is responsible to compensate you for the net lost revenue regardless if the City has a spare ambulance or not. As a participant in the program, the City of Zion will never receive an invoice for the services provided by Alternative Claims Management. Their fee is produced through a discount on the proceeds recovered. If they don't recover anything there is no cost for their services.

It was moved by Commissioner McDowell, seconded by Commissioner McKinney to enter into a service agreement with Alternative Claims Management and the City of Zion to assist in recovering funds lost due to revenue producing vehicles being involved in a not at fault accident. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

REQUEST FOR WAIVER/RAFFLE MANAGER’S FIDELITY BOND

A memo (18-DOC-47) was received from Clerk Spooner regarding a request for waiver of the raffle manager’s fidelity bond requirement from the Rotary Club of Waukegan. The Club submitted a raffle application requesting permission to conduct a raffle for fundraising purposes to raise funds for charities throughout Lake County, Illinois. The applicant is requesting a waiver of the manager’s fidelity bond. She stated that, per the Zion Municipal Code, only the City Council can waive the bond requirement.

It was moved by Commissioner Fischer, seconded by Commissioner McKinney, to waive the raffle manager’s fidelity bond requirement, as requested by the Rotary Club of Waukegan, per their application to conduct a raffle for fundraising purposes. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

DEPARTMENTAL COMMENTARY

Chief Dumyahn stated the Special Olympics fundraiser Cop on a Rooftop will be at Dunkin Donuts on Friday May 18, 2018 from 5:00 am to 12:00 noon.

Administrator Knabel stated they are finally ready to go live with the online bill pay. The target date is June 4, 2018. Phase one is paying your utility bill online with either a credit card or e-check. Phase two will be actually being able to view your bill online before paying it.

ANNOUNCEMENTS

May 28		City Offices Closed for Holiday
June 5	7:00 p.m.	Zion City Council Meeting
June 16		Nostalgia Days
June 19	6:15 p.m. 7:00 p.m.	Zion Township Meeting Zion City Council Meeting

CLOSED SESSION

It was moved by Commissioner McDowell, seconded by Commissioner Fischer that the Council recess to Closed Session at 7:23 p.m., pursuant to 5 ILCS 120/2 “Open Meetings”, for the discussion of pending litigation. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

It was moved by Commissioner McKinney, seconded by Commissioner Fischer to reconvene the Regular Council meeting at 8:07 p.m. with all members present. The vote on roll call was: Commissioners Fischer, aye; McDowell, aye; McKinney, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner Fischer and unanimously approved the meeting be adjourned at 8:09 p.m. Motion carried.

City Clerk

Approved June 5, 2018