

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, APRIL 5, 2016, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

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Mayor Hill called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, McDowell, Frierson and Mayor Hill. Commissioner McKinney was absent. A quorum was present.

Also present: Chief of Police Steve Dumyahn, Fire/Rescue Chief John Lewis, Accounts/Finance Director David Knabel, Public Works Director Ron Colangelo, Building/Zoning Director Richard Ianson and City Attorney Paula Randall.

Mayor Hill led in the Pledge of Allegiance to the flag.

AGENDA CHANGES

It was moved by Commissioner Frierson, seconded by Commissioner DeTienne to accept the City Council meeting agenda with the following changes:

- Delete Item 10(a), "Consider approval of Zion IAFF Local 1999 proposal per Commissioner McDowell
- Delete Item 10(b), "Request permission to fill Firefighter/Paramedic vacancies and request the next candidates from the Police & Fire Commission Firefighter/Paramedic eligibility list per Chief Lewis

The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

SPECIAL PRESENTATION

Mayor Hill presented a Resolution of Commendation to Frances B. Willis, a bystander, and Terry Staples and Judy Edwards, Zion Park District employees, who were credited with saving the life of Joseph Pilman, who suffered a heart attack, by administering CPR and using the Zion Park District's AED.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne that a Resolution (16-R-4) be passed commending Frances B. Willis, Terry Staples and Judy Edwards for their heroic acts in saving the life of Joseph Pilman. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried. Resolution passed.

SPECIAL PRESENTATION

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne that a Resolution (16-R-3) be passed commending Police Chief Stephen J. Dumyahn for 30 years of service to the Zion Police Department. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried. Resolution passed.

A copy of the Resolution of Commendation and a personalized clock commemorating his 30 years of service were presented to Chief Dumyahn.

CITIZEN COMMENTS

Clyde McLemore, Zion, stated that he was denied his right to address the City Council at the March 1, 2016 meeting. He stated that he arrived at 6:58 p.m. and was not able to sign in for Citizen Comments as the sign in sheet had already been taken away and, therefore, he had to wait for two weeks to address the Council. He stated that his constitutional rights were taken away.

CONSENT AGENDA

It was moved by Commissioner McDowell, seconded by Commissioner Frierson, that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held on March 15, 2016 at 7:00 p.m.; a Special Meeting held on March 23, 2016 at 6:00 p.m.
- (b) **BILLS:** Vouchers 123093 through 123255 drawn on First Merit Bank, Total: \$1,254,196.10

Approved by omnibus vote as follows: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

RESOLUTION/ILLINOIS MUNICIPAL RETIREMENT FUND HOURLY STANDARD FOR ELECTED OFFICIALS

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne that a Resolution (16-R-5) be passed adopting the annual 1,000 hour standard for Illinois Municipal Retirement Fund (IMRF) participation by elected officials. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried. Resolution passed.

ORDINANCE/AMENDING ZION MUNICIPAL CODE/ FEE INCREASES

Commissioner McDowell stated that significant cuts were made in the budget due to a \$1.6 million budget deficit. He stated that he was having a hard time with the proposed fee increases. He asked the Council, rather than a blanket fee increase, to consider increasing the current fees by 10%, adding any new fees, retaining the proposed fines and penalties, and retaining the proposed ambulance fees and driveway inspection fees. Mayor Hill asked what the impact would be on the budget if fees were raised 10%. Commissioner McDowell stated that the impact would be \$110,000 with the removal of new fees and \$50,000 if new fees were included. Director Knabel stated that the 10% reduction would reduce the overall revenue by \$60,000 of which vehicle license fees are a big part. Commissioner McDowell stated that such a reduction would mean that another \$60,000 would have to be cut from the proposed budget. Mayor Hill stated that, if the City doesn't increase revenue, it will have serious financial problems in three to four years. The City must cut costs and increase revenue in order to stay ahead of it. He stated that he will recommend to increase fees as recommended by staff even though fee increases will not be popular. Mayor Hill stated that he prefers not to raise fees, but the City finances must be put in order if it is to continue the current level of services. Commissioner McDowell stated that he does not want to raise fees and suggested that the Council consider an annual increase in fees to avoid such an impact on residents. Commissioner DeTienne stated that residents need every department's services. He stated that he hates to see an increase in fees but the City must do something to maintain services, therefore, he would support the fee increases. Commissioner Frierson stated that he was not as vested with the history of the fees, but it seems to be passed on to residents. He stated that he understands the City's current financial condition, but he feels the fee increase revenue is not the answer. He stated the fees would be permanent and there would be no taking them back. He stated that some fees could be a deterrent for residents who want to improve their property. Commissioner Frierson questioned the driveway review and inspection fees. Director Colangelo stated that these are required in order to insure proper installation to protect homeowners. He stated that the permit fee is 2% of the value. He stated that Engineering visits and reviews projects as all projects must meet all engineering code standards. Director Colangelo stated that these proposed fees have not been charged in the past, but they should be as this is a very time consuming process.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne that an Ordinance (16-O-14) be passed amending various Zion Municipal Code Sections regarding increasing fees as presented except for vehicle license fees which will increase by \$5.00 and then annually thereafter if necessary. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, nay. Motion carried. Ordinance passed.

ORDINANCE/SPECIAL USE PERMIT/CELL TOWER/3341 SHERIDAN ROAD

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that an Ordinance (16-O-15) be passed granting a Special Use Permit to T-Mobile USA and PI Tower Development, LLC, for cell tower installation for property located at 3341 Sheridan Road. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/HEIGHT VARIANCE/CELL TOWER/3341 SHERIDAN ROAD

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that an Ordinance (16-O-16) be passed granting a height variance from Zion Municipal Code Section 102-404(b) to erect a 100 foot monopole cell tower with a five foot lightening rod on the south lot of 3341 Sheridan Road. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

LIEUTENANT AND SERGEANT VACANCIES/POLICE DEPARTMENT

A memo (16-DOC-22) was received from Chief Dumyahn requesting approval to fill one Lieutenant vacancy created by the retirement of Terry Richards and one Sergeant vacancy created by the promotion of one Sergeant to Lieutenant. He requested that the Council request the names of the next eligible candidates from the Board of Fire and Police Commissioners promotional eligibility lists. Chief Dumyahn requested that the Council approve filling one patrol officer position and request the name of the next candidate on the current patrol officer eligibility list from the Board of Fire and Police Commissioners.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to approve 1) filling one Lieutenant vacancy and one Sergeant vacancy, 2) requesting the names of the next eligible candidates from the Board of Fire and Police Commissioners promotional eligibility lists, 3) filling one patrol officer position, and 4) requesting the name of the next candidate on the current patrol officer eligibility list from the Board of Fire and Police Commissioners. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

MEDICAL/DENTAL/LIFE INSURANCE PROPOSALS

A memo (16-DOC-23) was received from Director Knabel requesting permission to accept the proposal of Assurance Agency for medical, dental, and life insurance coverage for the 2016/2017 Fiscal Year. He stated that Assurance Agency went to market to secure quotes. He stated that the original Blue Cross/Blue Shield renewal for medical insurance reflected a 7.5% increase, however, Assurance Agency was able to get it reduced to a 3.5% increase based on other quotes and options available. Director Knabel recommended renewing medical insurance coverage with Blue Cross/Blue Shield of Illinois with no changes in coverage levels, deductibles or co-pays. He stated that the Blue Cross/Blue Shield dental insurance quote reflected a 7.5% increase. The Guardian's quote reflected a 3.5% decrease with the same coverage levels and a slight increase in deductible. Director Knabel recommended changing dental coverage from Blue Cross/Blue Shield to The Guardian for 2016/2017. He stated that the quote for life insurance with National Insurance reflected no rate change, however, the quote from The Standard reflected a 17.5% decrease from National for the same coverage levels which also included a three year rate guarantee and additional line of duty benefits. Director Knabel recommended changing life insurance coverage from National Insurance to The Standard for 2016/2017.

It was moved by Commissioner McDowell, seconded by Commissioner Frierson to approve the proposal from Assurance Agency, effective May 1, 2016 1) renewing medical insurance coverage with Blue Cross/Blue Shield of Illinois with no changes in coverage levels, deductibles or co-pays, 2) changing dental coverage from Blue Cross/Blue Shield to The Guardian, and 3) changing life insurance coverage from National Insurance to The Standard. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

REGIONAL ECONOMIC DEVELOPMENT INITIATIVE

A memo (16-DOC-24) was received from the Office of Economic Development requesting that the Council consider participation in the Regional Economic Development Initiative. Director Knabel stated that economic development staff has met with the Villages of Beach Park, Winthrop Harbor and Wadsworth to discuss the challenges that the communities face in attracting retail development. He stated that the four communities would have more clout collectively than they would individually. He stated that a cooperative effort would give each community an improved retail stronghold. Director Knabel stated that the communities would share costs and sales tax revenue proportionately. He stated that the communities have met with Retail Strategies, which is a full service consultant firm that develops and implements long-term retail commercial real estate strategies for municipalities and economic development agencies. He stated that this consultant firm offers marketing, research, analytics and commercial real estate expertise and services. Director Knabel stated that, in order to move forward, an intergovernmental agreement would be necessary among the four communities which would include the creation of an advisory board, costs and revenue sharing, exemptions to the agreement, and an opt out provision. He stated that the engagement of Retail Strategies for a three year period would be \$87,500 in year one, \$43,750 in year two, and \$43,750 in year three. He stated that costs would be shared by the four communities per percentages based on population.

It was moved by Commissioner McDowell, seconded by Commissioner Frierson to enter into an intergovernmental agreement with the Villages of Beach Park, Winthrop Harbor and Wadsworth to participate in a Regional Economic Development Initiative and to authorize Director Knabel to move forward with preparation of the agreement. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

2016 ROAD PROJECT/ENGINEERING SERVICES

A memo (16-DOC-25) was received from Director Colangelo requesting permission to execute a contract with Christopher Burke Engineering Ltd. for the 2016 road project based on the quote provided. He stated that the 2016 road project includes east Bethel Blvd. from 27th Street to 30th Street and 26th Street from Galilee Avenue to Gideon Avenue (alternate bid). He stated that funding for the engineering and construction of this project will come from the Street and Bridge Fund and will be budgeted accordingly in the upcoming fiscal year. Director Colangelo recommended approving the contract for engineering services with Christopher Burke Engineering Ltd. in the amount of \$19,050 and advertising for bids upon completion of the bid documents and drawings.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve the contract for engineering services with Christopher Burke Engineering Ltd. in the amount of \$19,050 for the 2016 road project and to grant permission to advertise for bids upon completion of the bid documents and drawings. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

SURFACE TRANSPORTATION GRANT/ENGINEERING SERVICES

A memo (16-DOC-26) was received from Director Colangelo requesting that the Council award the Phase I and Phase II engineering services to Christopher Burke Engineering Ltd. in the amount of \$23,100 for the Surface Transportation Grant (STP Grant) for Lorelei Drive improvements between Illinois Route 173 and Highland Drive. He stated that the City will be submitting an STP Grant application for these improvements. He stated that this program distributes federal funding in the form of 80/20 grants for construction engineering and actual construction costs. He stated that the estimated amount of the grant to be awarded to the City is approximately \$382,670.64. Director Colangelo stated the goal is to release the project for bidding in late 2016 or early 2017 and to complete construction in the summer of 2017. He stated that funding for these engineering services will come from the Motor Fuel Tax Fund and will be budgeted accordingly in the upcoming fiscal year.

It was moved by Commissioner DeTienne, seconded by Commissioner Frierson to approve the contract for engineering services with Christopher Burke Engineering Ltd. in the amount of \$23,100 for the Surface Transportation Grant (STP Grant) for Lorelei Drive improvements between Illinois Route 173 and

Highland Drive. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

TABULATION OF BIDS/2700 BLOCK OF HEBRON AVENUE WATERMAIN REPLACEMENT

A Tabulation of Bids (16-DOC-27) was received from Director Colangelo for the 2700 Block of Hebron Avenue watermain replacement project. He stated that the City was awarded \$80,000 in a Community Development Block Grant with the City funding the rest of the project through the Water Fund. He stated that six bids were received, and he recommended acceptance of the lowest most responsive and responsible bid in the amount of \$184,570.00 received from Campanella and Sons of Wadsworth, Illinois. He stated that the lowest bid is approximately \$34,000 more than anticipated for this fiscal year and that this difference will be budgeted for in the Water Fund in the next fiscal year budget.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to accept the bid of Campanella and Sons of Wadsworth, Illinois, in the amount of \$184,570.00 for the 2700 Block of Hebron Avenue watermain replacement project. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

TABULATION OF BIDS/ANNUAL FUEL, BITUMINOUS & CONSTRUCTION MATERIALS

A Tabulation of Bids (16-DOC-28) was received from Director Colangelo regarding the annual purchase of fuel, bituminous and construction materials for the 2016/17 fiscal year. Director Colangelo recommended rejecting the low bids for SAE 10W 30 motor oil, SAE #15W motor oil and hydraulic fluids as the low bidder had failed samples on fluids from previous years. He stated the total cost differential is \$732.10. Director Colangelo recommended rejecting the low bid for diesel fuel as the bidder did not meet bid specifications. He stated the total cost differential for fuel is \$280.00. Director Colangelo recommended awarding contracts to the lowest responsible and responsive bidders as follows:

Feece Oil	Summer Diesel, Winter Blend, HD #30W Motor Oil, All Purpose Hydraulic Fluid, Permanent Type Anti-Freeze, All Purpose Grease, Dex Cool Anti-Freeze/Coolant
Midtown	SAE #10W 30 Motor Oil, Automatic Transmission Fluid, SAE #15W 40 Motor Oil, 90W Gear Lube, 2 Cycle Oil
Lester’s Materials	Pulverized Top Soil
Peter Baker	Cold-Patch, Hot Mix Surface, Hot Mix Binder, UPM Cold Patch
Kirschhoffer Trucking	#7 Road Gravel, TB Sand Backfill, Seal Coat Aggregate, #8 Wash Stone, ¾ inch Chips, CA-6 Crushed White Limestone
No bids received	Emulsified Asphalt

It was moved by Commissioner DeTienne, seconded by Commissioner McDowell to award contracts for various fuels, bituminous and construction materials, as recommended. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

CONSOLIDATION/ZION FIRE/RESCUE DEPARTMENT & BEACH PARK FIRE PROTECTION DISTRICT

It was moved by Commissioner McDowell, seconded by Commissioner Frierson to proceed with the development of the consolidation of the Zion Fire/Rescue Department and the Beach Park Fire Protection District and to authorize Chief Lewis to work with the Beach Park Fire Protection District Chief to develop a plan for consolidation of the Zion Fire/Rescue Department and the Beach Park Fire Protection District. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

2016/2017 FISCAL YEAR BUDGET APPROVAL

Director Knabel stated that the 2016/2017 Fiscal Year budget was not ready for approval and recommended that the Council table approval until the April 19, 2016 meeting.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to table approval of the 2016/2017 Fiscal Year budget until the April 19, 2016 City Council meeting. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

DEPARTMENTAL COMMENTARY

Director Colangelo stated that Advanced Disposal began curbside leaf pick up on April 4, 2016 which will continue for the remainder of this week and all of next week. He stated that chipping will begin on April 18, 2016.

ANNOUNCEMENTS

April 19	6:30 p.m.	Zion Township Board Meeting
	7:00 p.m.	Zion City Council Meeting
May 3	7:00 p.m.	Zion City Council Meeting

CLOSED SESSION

It was moved by Commissioner DeTienne, seconded by Commissioner McDowell that the Council recess to Closed Session at 8:17 p.m., pursuant to 5 ILCS 120/2 "Open Meetings", for the discussion of collective bargaining. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to reconvene the Regular Council meeting at 8:37 p.m. with all members present. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, aye; and Mayor Hill, aye. Motion carried.

POLICE SERGEANTS' BARGAINING UNIT AGREEMENT

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to approve the Collective Bargaining Unit Agreement between the City of Zion and Illinois Fraternal Order of Police Labor Council and Zion Police Sergeants, as presented, effective May 1, 2015 through April 30, 2018. The vote on roll call was: Commissioners DeTienne, aye; McDowell, aye; Frierson, nay; and Mayor Hill, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner McDowell and unanimously approved the meeting be adjourned at 8:38 p.m. Motion carried.

City Clerk

Approved April 19, 2016