

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, MARCH 18, 2014, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, Flammini, Hill and Mayor Harrison. Commissioner Taylor was absent.

Mayor Harrison led in the Pledge of Allegiance to the flag.

AGENDA CHANGES

It was moved by Commissioner Hill, seconded by Commissioner Flammini, to approve agenda changes as follows:

- Item 10 – Add “Personnel” to Closed Session per Commissioner DeTienne

The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne, that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held on March 4, 2014 at 7:00 p.m. and approval but not release of Closed Session Minutes of a meeting held on March 4, 2014 at 7:45 p.m.
- (b) **BILLS:** Vouchers 117819 through 117912 drawn on First Merit Bank, Total: \$375,722.25

The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

Commissioner Hill asked if in the future, the Council could get a monthly financial report from Director Knabel. Commissioner Hill stated he is uncomfortable voting on bills without seeing statements. Director Knabel agreed to provide a monthly report for the Council.

BIDS/RETAIL ELECTRIC SUPPLIER

The contract for electrical aggregation between and City and the current supplier will soon expire. The City Council previously voted to continue the aggregation program. The program helps residents save on the costs of their electric bills. The City represents the residents by contracting with a supplier. This is done at no cost to the City and residents can opt out of the program at no cost. To date, the residents have saved an average of \$35 individually and about \$150,000 community wide. The City previously directed Northern Illinois Municipal Electric Collaborative (NIMEC) to go to bid on the City’s behalf. David Hoover, NIMEC representative, stated that requests for proposals were sent to certified electric suppliers in Illinois. He presented four bids received for one, two or three term contracts. He stated the bids represent a 25 percent increase in rates which include the increased transmission costs which will increase June 1 for everyone, everywhere. Mr. Hoover suggested the Council look at the rates for the three year term, as this would lock the City in at the lower rate for the entire 3 years. He presented the two top companies, Constellation, with a rate of 6.650 and First Energy with a rate of 6.830. ComEd’s rates are expected to range from 7.0-7.5 Mr. Hoover stated ComEd sets their rates two times a year, and it is possible ComEd could drop below the City’s rates. Commissioner Hill asked if the City decided to choose First Energy and ComEd’s rates fell below our rate, and the City decided to go back with ComEd, could we move back to First Energy if their rates fall below the ComEd rate? Mr. Hoover stated residents have the most flexibility to come and go from the program. The residents could choose to move back to ComEd anytime with no penalty, but must remain with ComEd for one year. He stated with Constellation, the residents must individually switch themselves. With First Energy, the City could decide to leave the program and go back with ComEd but would be locked in with them for one year. Commissioner Flammini stated he feels the best deal is with Constellation.

It was moved by Commissioner Hill, seconded by Commissioner DeTienne that the bid of Constellation be accepted with the fixed rate of 6.650 cents per kilowatt hour and that the City enter into a three year contract with Constellation for the supply of retail electricity. The vote on roll call was: Commissioners DeTienne, aye; Flammini, pass; Hill, aye and Mayor Harrison, aye. Motion carried.

SPECIAL USE PERMIT/DAY CARE/4200 STATE RT. 173

A memo (14-DOC-17) was received from Director Ianson requesting a Special Use Permit to operate a day care in the HB (Highway Business) District for property at 4200 Rt. 173, as petitioned by Angela Jackson-Lopez, Zoning Docket 14-Z-1. Ms. Lopez is currently operating her business out of her home and is looking to expand to a new location. In the new location she would be licensed to care for up to 50 children. She is plans to employ 10 new employees and the hours of operation will be 6:00 am to 6:00 pm. The Planning & Zoning Commission recommends approval. Commissioner Flammini asked if an outdoor play area was included in the plan. Director Ianson stated that all play area requirements will be in place prior to occupancy.

It was moved by Commissioner Hill, seconded by Commissioner Flammini, that the request for a Special Use Permit to operate a day care in the HB (Highway Business) District for property at 4200 Rt. 173, be granted and that an ordinance be prepared accordingly. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

TIF GRANT/IT'S ALL GOOD COFFEE & ESPRESSO, INC.

A memo (14-DOC-18) was received from Director Knabel requesting approval of a TIF grant in the amount of \$8,000 for architect fees for It's All Good Coffee and Espresso, 2780 Sheridan Road. They recently approached the City in regards to assistance with expansion of their current business. To remain a viable business and remain competitive in their industry, they determined that a drive-thru was necessary. They met with various members of staff as well as going through the pre-development process and discussed various options for getting this accomplished. They determined that the best option was to put the drive-thru on the back (west side) of their existing building. However, before proceeding with this process, an architect needs to be hired to do a feasibility study and do some mock drawings of the plan to ensure the building can be outfitted to add a drive-thru. The TIF Board recommends approval.

It was moved by Commissioner DeTienne, seconded by Commissioner Hill to approve awarding a TIF grant for It's All Good Coffee & Espresso, Inc. as requested, for an amount not to exceed \$8,000 The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

SITE REMEDIATION PROGRAM REVIEW AND EVALUATION SERVICES AGREEMENT/IEPA

A memo (14-DOC-19) was received from Director Knabel requesting approval to terminate the Site Remediation Program Review and Evaluation Services Agreement with the Illinois Environmental Protection Agency (IEPA). The City received a letter from the IEPA in regards to closing out a 2003 remediation program application for the cookie factory site. Per discussion with legal counsel as well as the IEPA, there is no ramification to the City for terminating this agreement at this point other than having to reapply in the future should completion of remediation on the site be planned.

It was moved by Commissioner Flammini, seconded by Commissioner Hill to approve terminating the Site Remediation Program Review and Evaluation Services Agreement with the Illinois Environmental Protection Agency (IEPA). The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

EMERGENCY NOTIFICATION SYSTEM REVISIONS

A memo (14-DOC-20) was received from Chief Lewis requesting approval of revisions to the City's Emergency Notification System. With the recent retirement of Police Chief Wayne Brooks, there is a need to revise Attachment 1 (authorized users) of the City's Emergency Notification System policy. Police Chief Steve Dumyahn should be changed to reflect the authorized user for the police department. Per Chief Dumyahn's request, Lieutenant Anthony Velardi should be added as a delegate under the police department.

It was moved by Commissioner DeTienne, seconded by Commissioner Hill to approve the revisions to the City's Emergency Notification System policy. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

APPOINTMENT/E-911 TELEPHONE SYSTEM REVIEW BOARD

A memo (14-DOC-21) was received from Chief Lewis requesting approval of the appointment of Deputy Chief Kirk Henderson to the E-911 Telephone System Review Board. As outlined in City Ordinance, membership to the E-911 Committee shall consist of the Chief of Police, Chief of Fire/Rescue, Director of ESDA, Commissioner of Public Safety, and the Mayor. There shall be an additional representative from the police department, fire/rescue department, and one civilian appointment. Police Chief Dumyahn has requested that Deputy Chief Kirk Henderson be named as the additional police department representative to fill the position vacated by the retirement of Wayne Brooks.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to approve the appointment of Deputy Chief Kirk Henderson to the E-911 Telephone System Review Board. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

ENGINEERING TECHNICIAN/PUBLIC WORKS DEPARTMENT

A memo (143-DOC-22) was received from Commissioner Flammini requesting permission to fill a vacant Engineering Technician position in the Public Works Department. He stated that with the retirement of Bruce Mihelich, there is a vacancy in the Engineering Department. He stated that no amendment to the Personnel Authorization is necessary. He requested permission to post the position internally and if necessary advertise to fill the position.

It was moved by Commissioner Flammini, seconded by DeTienne to grant permission to post the position and hire a Engineering Technician in the Public Works Department. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

DEPARTMENTAL COMMENTARY

Director Knabel stated this year Nostalgia Days will be June 19-22. The next Nostalgia Days meeting will be April 7, 2014 at 6:30.

Commissioner Hill stated he would like to make a comment on the budget. He stated he isn't quite sure how the budget process works. He would like to see the Commissioners sit down and talk about what the City wants to accomplish within the budget year. He would like to hear what problems each department might be facing. He feels the Council can give direction and address the areas in need. He stated he is not comfortable with the current budget process. Mayor Harrison stated the Council leaves the planning in the hands of Director Knabel and Commissioner Taylor. He stated they will analyze how much money the City has. The Council then decides where the surplus if any, will be spent. Mayor Harrison stated the City has not had the luxury of a surplus in the past. He stated it's only been recently that some funds are showing surpluses. Commissioner Hill stated the current Department Heads are some of the best the City has had, but feels the Council is not giving them the resources they need. He asked what the process is for determining City priorities. Commissioner Hill stated he would like to hear each departments "wish" list. Mayor Harrison stated for many years the Council sat down with the Department Heads both together and individually to determine each department's needs, but ultimately it is the Council that decides the priorities and where the monies will be used.

ANNOUNCEMENTS

March 1 - April 30		SWALCO Shoe Recycling Program Shoe Drop-off at Zion City Hall
April 1	7:00 p.m.	Zion City Council Meeting
April 5	9:00 a.m. to 12:00 noon	Electronic Recycling Public Works Facility, 3220 27 th St.
April 8	6:00 p.m.	Township Annual Meeting
April 15	6:15 p.m. 6:30 p.m. 7:00 p.m.	Township Budget Hearing Town Board Meeting Zion City Council Meeting
April 18		City Offices Closed for Holiday

CLOSED SESSION

It was moved by Commissioner Hill, seconded by Commissioner Flammini that the Council recess to Closed Session at 7:48 p.m. to discuss probable litigation. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner Hill, seconded by Commissioner Flammini to reconvene the Regular Council meeting at 8:20 p.m. with all members present. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Hill, aye and Mayor Harrison, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Hill, seconded by Commissioner Flammini and unanimously approved the meeting be adjourned at 8:21 p.m. Motion carried.

Deputy City Clerk

Approved April 1, 2014