

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, OCTOBER 16, 2012, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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Mayor Pro Tem Jim Taylor called the meeting to order.

On call of the roll the following answered present: Commissioners Shantal Taylor, Flammini, DeTienne, and Mayor Pro Tem Jim Taylor. Mayor Harrison was absent.

Mayor Pro Tem Jim Taylor led in the Pledge of Allegiance to the flag.

**AGENDA CHANGES**

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to approve the Council agenda with an amendment as follows:

- Delete Item 7(d) – Consider application for Entertainment License for Zion Area Chamber of Commerce

The vote on roll call was: Commissioners Shantal Taylor, aye; Flammini, aye; DeTienne, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**CITIZEN COMMENTS**

Janet Jones, 1728 23<sup>rd</sup> Street, President of Kringle’s Kingdom of Lake County, stated that their organization submitted an application for hotel/motel tax funds in the amount if \$10,000. She stated that one goal of the organization is to promote the City of Zion. She stated that these funds would not come from the General Fund and they cannot be co-mingled with the General Fund. The funds are tax levied toward hotels and motels and are to be used for tourism and to promote the City of Zion. She requested that the City Council respond favorably to the request for funds.

**CONSENT AGENDA**

It was moved by Commissioner Shantal Taylor, seconded by Commissioner DeTienne, that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES** of a Regular Meeting held on October 2, 2012 at 7:00 p.m. with members having previously received copies
- (b) **DEPARTMENTAL REPORTS:** Building Department Monthly Report, September 2012; Public Works Monthly Report, September 2012; Economic Development Monthly Report, September 2012; FOIA Report, September/October, 2012
- (c) **BILLS:** Vouchers 114200 through 114309 drawn on PNC Bank, Total: \$533,183.07
- (d) **PROCLAMATION:** Domestic Violence Awareness Month, October, 2012

The vote on roll call was: Commissioners Shantal Taylor, aye; Flammini, aye; DeTienne, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**ORDINANCE/SPECIAL USE PERMIT/AIR SOFT FIELD**

A memo (12-DOC-88) was received from Rich Ianson stating that the Planning & Zoning Commission considered a request for a Special Use Permit for the operation of an Airsoft field in the HB Highway Business District for property located at 1410 Green Bay Road, Zoning Docket 12-Z-12, as petitioned by William Pace. The Planning and Zoning Commission recommended approval at its meeting of October 4,

2012, subject to 1) the operating hours being from 10:00 a.m. to 8:00 p.m. daily and 2) the City Clerk being notified no less than two weeks prior to any activity or special event outside of normal business hours. Commissioner Flammini asked if this operation would be subject to entertainment tax. Attorney Randall stated that entertainment tax would apply.

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne, that an Ordinance (12-O-43) be passed granting a Special Use Permit to William Pace for the operation of an Airsoft field in the HB Highway Business District for property located at 1410 Green Bay Road, subject to 1) the operating hours being from 10:00 a.m. to 8:00 p.m. daily and 2) the City Clerk being notified no less than two weeks prior to any activity or special event outside of normal business hours. The vote on roll call was: Commissioners Shantal Taylor, aye; Flammini, aye; DeTienne, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried. Ordinance passed.

### **PURCHASE/MTU TRANSPONDERS**

A memo (12-DOC-89) was received from Ron Colangelo requesting approval to purchase 1,000 MTU transponders for the City's new meter reading system from the preferred vendor, Mid American Water of Wauconda, Illinois in the amount of \$108,000. The Water Department has purchased and installed over 700 of these units since February 2012. With the rapid rate of replacement of the old system, Mr. Colangelo recommended purchasing these transponders in bulk, thus saving \$4.00 per unit for a total savings to the City of \$4,000. Funding for this purchase would come from the water fund.

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne to accept the quote of Mid American Water of Wauconda, Illinois and purchase 1,000 MTU transponders in the amount of \$108,000. The vote on roll call was: Commissioners Shantal Taylor, aye; Flammini, aye; DeTienne, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

### **HOTEL/MOTEL TAX FUNDS APPLICATION/KRINGLE'S KINGDOM OF LAKE COUNTY**

A memo (12-DOC-90) was received from David Knabel stating that Kringle's Kingdom of Lake County submitted an application for hotel/motel tax funds. He stated that these funds must be used to promote overnight stays in Zion. Following review of the Kringle's Kingdom application, the business plan and budget, he recommended the approval of the allocation of hotel/motel tax funds as follows:

- \$5,000 initial disbursement to help pay for costs related to marketing and promotion of the event to include promotion for overnight stays in local hotels, hotel package options, etc.
- At the conclusion of the event, Kringle's Kingdom will provide a guest log showing how many individuals attended the event and stayed in hotels. The City would then provide \$40 per individual (after the first 125 individuals) up to a maximum of an additional \$5,000

Mr. Knabel stated that this is a budgeted item and the request meets the compliance and documentation requirements for the use of hotel/motel tax funds.

It was moved by Commissioner Shantal Taylor, seconded by Commissioner DeTienne to approve the \$5,000 initial disbursement to help pay for costs related to marketing and promotion of the event to include promotion for overnight stays. The vote on roll call was: Commissioners Shantal Taylor, aye; Flammini, aye; DeTienne, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

It was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor, to approve the disbursement of up to a maximum of an additional \$5,000 at the conclusion of the event, \$40 per individual (after the first 125 individuals), subject to Kringle's Kingdom providing a guest log showing how many

individuals attended the event and stayed in hotels. The vote on roll call was: Commissioners Shantal Taylor, aye; Flammini, aye; DeTienne, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**ANNOUNCEMENTS**

October 22 – November 3	M - F - 9:00 a.m. – 4:30 p.m. SAT - 9:00 a.m. – 2:00 p.m.	Early Voting – City Hall Council Chambers
October 27	12:00 noon to 9:00 p.m.	Fall Festival Shiloh Blvd. & Sheridan Road
October 27	4:00 p.m.	Zion Community Connections at Zion Police Administration Building Training Room
October 28	2:00 p.m. to 5:00 p.m.	Zion Trick or Treating
November 3	9:00 a.m. to 12:00 noon	Electronic Recycling at the Public Works Facility, 3220 27 <sup>th</sup> Street
November 6	7:00 p.m.	Zion City Council Meeting

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor and unanimously approved the meeting be adjourned at 7:16 p.m. Motion carried.

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City Clerk

Approved November 6, 2012