

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, NOVEMBER, 15 2011, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

.....

Mayor Pro Tem Jim Taylor called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, Flammini, Shantal Taylor, and Mayor Pro Tem Jim Taylor. Mayor Harrison was absent.

Mayor Pro Tem Jim Taylor led in the Pledge of Allegiance to the Flag.

A moment of silence was observed in recognition of the passing of Steven Swift.

**MINUTES OF OCTOBER 4, 2011**

It was moved by Commissioner Flammini, seconded by Commissioner Shantal Taylor to approve the minutes of a Regular Meeting held on November 1, 2011 at 7:01 p.m. and approval but not release of Closed Session minutes of a meeting held on November 1, 2011 at 7:39 p.m., with all members having previously received copies. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, pass. Motion carried.

**CONSENT AGENDA**

It was moved by Commissioner Flammini, seconded by Commissioner Shantal Taylor, that the Consent Agenda be approved as follows:

- (a) **DEPARTMENTAL REPORTS:** Building Department Monthly Report, October 2011
- (b) **BILLS:** Vouchers 111860 through 111963 drawn on PNC Bank, Total: \$161,463.23

The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**CITIZEN COMMENTS**

Shon Sadler, 3506 Sarah Drive, asked how much the City of Zion has paid in legal fees regarding the case involving use of the former city seal by Commissioner Shantal Taylor. Mayor Pro Tem Jim Taylor stated that as part of the settlement, a non-disclosure statement was signed and, therefore, this information cannot be disclosed to the public.

**RESOLUTION/COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

It was moved by Commissioner Flammini, seconded by Commissioner Shantal Taylor that a Resolution (11-R-13) be passed authorizing the annual application to the Lake County Community Development Block Grant Program for assistance to repair and resurface streets within the City. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried. Resolution passed.

**ILLINOIS MUNICIPAL LEAGUE INVOICE/2012 MEMBERSHIP DUES**

An invoice was received from the Illinois Municipal League for membership dues beginning January 1, 2012 and ending December 31, 2012 in the amount of \$1,477.00. This is a budgeted item in the Public Affairs Department budget.

It was moved by Commissioner Shantal Taylor, seconded by Commissioner DeTienne to approve payment of the Illinois Municipal League invoice in the amount of \$1,477.00, as presented. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**TABULATION OF BIDS/CLEANING & MAINTENANCE SERVICES**

A Tabulation of Bids (11-DOC-120) was received from Clerk Burkemper recommending awarding the combined cleaning and maintenance services for City Hall, the Police Administration Building and the Public Works facility to the lowest responsive and responsible bidder, VMG Quality Services in the amount of \$4,200 per month. VMG Quality Services was the only bidder to provide all required documents per the bid specifications; 1) a current Certificate of Insurance for business, liability, and workers compensation, 2) a janitorial service bond, and 3) proof of bloodborne pathogen certification.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to award the contract for the combined cleaning and maintenance services for City Hall, the Police Administration Building and the Public Works facility to VMG Quality Services in the amount of \$4,200. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, nay; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**MUNICIPAL CODE TEXT AMENDMENT/WIRELESS TELECOMMUNICATION FACILITIES**

A memo (11-DOC-121) was received from Rich Ianson regarding a text amendment for personal wireless communications facilities in the City of Zion. He stated that the Planning and Zoning Commission considered a Zoning Ordinance text amendment to Sections 102-401 through 102-412 and the deletion of existing Section 102-162 in its entirety, as petitioned by the City of Zion, Zoning Docket 11-Z-15. The Planning/Zoning Commission recommended approval of this request. These amendments will offer all applicants and the City more defined guidelines for new and existing facilities.

It was moved by Commissioner Flammini, seconded by Commissioner Shantal Taylor to approve the Zoning Ordinance text amendment to Sections 102-401 through 102-412 and the deletion of existing Section 102-162 in its entirety, as requested, and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**APPOINTMENT/CITY TREASURER**

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to appoint Christopher Szymanski as City Treasurer. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**DEPARTMENTAL COMMENTARY**

Ron Colangelo stated that the leaf pickup program has been extended to include routes collected on Monday, Tuesday, and Wednesday (November 21, 22, 23) and the week after Thanksgiving.

**ANNOUNCEMENTS**

November 19	3:00 p.m.	Zion Community Connections - at the Zion Police Administration Building – hosted by Commissioner Shantal Taylor – topics this session to include Gideon and Gilboa Avenues
November 24, 25		City Offices closed for Thanksgiving Holiday
December 6	7:00 p.m.	Zion City Council Meeting

**CLOSED SESSION**

It was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor that the Council recess to Closed Session at 7:17 p.m. to discuss real estate. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

It was moved by Commissioner Shantal Taylor, seconded by Commissioner DeTienne to reconvene the Regular Council meeting at 8:40 p.m. with all members present. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**HORACE MANN/FLEXIBLE SPENDING EMPLOYEE BENEFIT**

A memo (11-DOC-122) was received from Larry Pannell regarding the elimination of the Flexible Spending Account benefit administered through Horace Mann. Horace Mann notified the City that they will no longer be processing the reimbursement claims for city employees. That process is being turned over to a third party, PayFlex, who would maintain all employee accounts on behalf of the City. With this change came a substantial increase in administration fees. This fee increase, coupled with low employee enrollment in the flexible spending plan, prompted the City Council to re-evaluate the offering of this Horace Mann service. The tax deferred insurance premium salary reduction service would continue, however, how it would be administered has yet to be determined.

It was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor to terminate the current Flexible Spending Account benefit effective as of December 31, 2011 with all applicable FSA claims for calendar year 2011 being paid per city policy. The vote on roll call was: Commissioners DeTienne, aye; Flammini, aye; Shantal Taylor, aye; and Mayor Pro Tem Jim Taylor, aye. Motion carried.

**SPECIAL MEETING/WORKSHOP**

A special meeting/workshop was scheduled for Monday, November 21, 2011 at 1:00 p.m. with the agenda to include a discussion regarding the disposition of holiday decorations and a closed session for the purpose of discussing personnel and sale/lease of real estate.

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner Shantal Taylor, seconded by Commissioner DeTienne and unanimously approved the meeting be adjourned at 7:53 p.m. Motion carried.

---

City Clerk

Approved December 6, 2011