

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, JULY 18, 2006, AT 7:02 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Flammini, Taylor, DeTienne, Bennett and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to accept the Council agenda with amendments as follows:

- Changing the title of the requested position from Accreditation Administrator to Accreditation Coordinator, item 10.d.
- Changing the title of the requested position from Clerk Typist to Clerical Assistant, item 10.e.
- Moving item 10.k. to 10.a.a.

The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

WOUNDED HEROES FOUNDATION

Anna Sherony thanked the City for their sponsorship and support of the military troops, as well as the Council's participation at a special event last month for the Wounded Heroes Foundation honoring veterans and wounded heroes. Ms. Sherony presented Mayor Harrison with a plaque. Another fundraiser will be held on August 19 at Stone Creek Grill in Winthrop Harbor.

PUBLIC HEARING/APPROPRIATION ORDINANCE

Mayor Harrison opened the Public Hearing at 7:10 P.M. for the Appropriation of the City of Zion for the Fiscal Year beginning May 1, 2006 and ending April 30, 2007. Larry Pannell stated total spending is approximately \$600,000 less than last year, noting revenue has increased.

Mayor Harrison asked if there were any comments and/or questions, and there were none.

Mayor Harrison declared the Public Hearing closed at 7:12 P.M.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to authorize the publication and filing of the City of Zion's Appropriation Ordinance for the Fiscal Year May 1, 2006 through April 30, 2007. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Bennett, seconded by Commissioner Taylor that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES** of a Regular Meeting held on July 5, 2006 at 7:01 P.M. and approval but not release of Closed Session minutes of a meeting held on July 5, 2006 at 7:34 P.M., with all members having previously received copies.

- (b) **DEPARTMENTAL REPORTS:** Building & Zoning Monthly Report, June 2006
- (c) **BILLS:** Vouchers 94689 through 94828 drawn on National City Bank, \$641,184.90
- (d) **PAYMENTS:** Sutter Day Architects, services rendered for permit drawings for single family house, \$8,000.00; Lake County, Illinois CVB, renewal of marketing partnership for 2006/07, \$10,000.00

The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

AMEND PERSONNEL AUTHORIZATION/BUILDING & ZONING DEPT.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor that Resolution (06-R-11) be passed amending the Personnel Authorization adding one full-time Property Maintenance Inspector in the Building and Zoning Department. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, nay; and Mayor Harrison, aye. Motion carried. Resolution passed.

APPROPRIATION ORDINANCE

It was moved by Commissioner Bennett, seconded by Commissioner Flammini that an Ordinance (06-0-36) be passed making appropriations, totaling \$42,656,001 for all funds for the City of Zion, Illinois for the Fiscal Year beginning May 1, 2006 and ending April 30, 2007. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

911 DISPATCH CENTER EQUIPMENT

A memo (06-DOC-74) was received from Chief LaBelle, requesting approval to enter into the final planning for the purchase and installation of the 911-dispatch center. The radio equipment would be purchased and installed through Radicom Inc. This project has been divided into 4 phases, with the total cost of the project not to exceed \$700,000. The project would be financed through Bridgeview Bank and paid with 911 funds.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to approve entering into the final planning with Radicom Inc. for the installation of the new 911-dispatch center. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

TRUMPET PARK/PRELIMINARY PLAT

The Planning and Zoning Commission considered a request for preliminary approval of a subdivision in the Trumpet Park Industrial Park, as petitioned by Panattoni Construction. – Zoning Docket 06-Z-11. The Planning/Zoning Commission recommended approval. This 42-acre subdivision is north of 9th Street and east of the railway tracks at the west border of Trumpet Park. The subdivision would include a detention area, Trumpet Park Drive, a lot for the FedEx Terminal, plus one additional lot.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to approve the preliminary plat of subdivision in the Trumpet Park Industrial Park, as presented. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

PICKUP TRUCK/FIRE/RESCUE DEPT.

A memo (06-DOC-75) was received from Chief LaBelle, requesting permission to purchase a 2006 Ford F-250 pick-up truck for the Fire/Rescue Department. This vehicle would replace a Jeep with over 100,000 miles on it, which would be sold at auction. The truck would be purchased through the State bid process from Landmark Ford for a cost of \$33,196.67, including an equipment package. This is a budgeted item. Commissioner Bennett questioned why a gasoline vehicle was being purchased versus a diesel vehicle. Chief LaBelle stated a diesel engine would cost considerably more.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to grant permission to purchase a 2006 Ford F-250 pick-up truck for the Fire/Rescue Department through the State bid process from Landmark Ford for a total cost of \$33,196.67. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, nay; and Mayor Harrison, aye. Motion carried.

911 DISPATCH CENTER RENOVATION

A memo (06-DOC-76) was received from Chief LaBelle, requesting permission to advertise for bids for the renovation and reconstruction of the 911 Dispatch Center. The center would be located at the Police Administration Building at 2101 Salem Blvd. The required work would include general construction, electrical, HVAC, and relocation of the telephone and computer equipment.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to grant permission to advertise for bids for the renovation and reconstruction of the 911 Dispatch Center, as requested. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ACCREDITATION COORDINATOR/POLICE DEPT.

A memo (06-DOC-77) was received from Chief Malcolm, requesting permission to add a part-time Accreditation Coordinator in the Police Department. This would be a 20-hour per week non-sworn position to help ensure the department complies with Commission on Accreditation for Law Enforcement Agencies (CALEA) standards. This is a budgeted item. Commissioner DeTienne stated the departmental procedures are in place, so that the hiring of a part-time person will allow an officer to be placed back on the street.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to grant permission to add a part-time Accreditation Coordinator in the Police Department, authorizing the posting and advertising for this position, and amending the Personnel Authorization accordingly. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

CLERICAL ASSISTANT/ECONOMIC DEVELOPMENT

A memo (06-DOC-78) was received from Delaine Rogers, requesting to add a full time Clerical Assistant for the Department of Economic Development. Economic Development continues to add promotions, marketing and avenues for business investment in the community. This clerical position would replace the existing intern and provide support for daily operational needs. A job evaluation was completed, placing this position at a Pay Grade 4. This is a budgeted item, and will be partly funded through TIF funds.

It was moved by Commissioner Taylor, seconded by Commissioner Flammini to grant permission to add a full-time Clerical Assistant in the Department of Economic Development, authorizing the posting and advertising for this position, and amending the Personnel Authorization accordingly. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, nay; and Mayor Harrison, aye. Motion carried.

CITY TOWING

A memo (06-DOC-79) was received from Clerk Mackey, regarding an amendment to the City's current towing contracts. This amendment states if a towing company is unable to service a call, the City would be responsible for dispatching an authorized back-up service. This would eliminate utilizing a company for service and storage, which could be a considerable distance from the City limits. Roger Whitmore Automotive and Auto Center of Beach Park were both notified of this amendment. Commissioner Flammini questioned whether or not the alternate company would be the off-month contractor. Mayor Harrison stated the alternate company would be called under these circumstances.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to approve the amendment to the City towing contracts with Roger Whitmore Automotive and Auto Center of Beach Park, as recommended. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ACCIDENT REVIEW BOARD POLICY

Commissioner Bennett recommended amending the Accident Review Board Policy, adding positions to the Management member category. These additional positions would include Lieutenants, Senior Financial Assistant and supervisory employees.

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne to amend the Accident Review Board Policy, as recommended. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ACCIDENT REVIEW BOARD APPOINTMENTS

Mayor Harrison recommended appointing the following individuals to the Accident Review Board:

- Lt. Wayne Brooks
- Lt. Al Town
- Ron Colangelo
- Barbara Swopes
- Eric Troy
- Ray Littlefield
- David Munding
- Plus the Mayor or the Mayor's designee

Commissioner Taylor stated he will recommend a representative from the Public Works union group by the next Council meeting.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to appoint the members to the Accident Review Board, as recommended. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

RADIOS/ESDA

A memo (06-DOC-80) was received from Ken Ranta, requesting permission to purchase 25 Vertex portable radios for ESDA. The total cost for this purchase from Lakeland Communication Service would be \$5,750. This is a budgeted item.

It was moved by Commissioner Flammini, seconded by Commissioner Bennett to grant permission to purchase 25 Vertex portable radios for ESDA from Lakeland Communication Service for a total cost not to exceed \$5,750. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

LABOR DAY PARADE/NO PARKING

A memo (06-DOC-81) was received from Ken Ranta, requesting to post “No Parking” signs on both sides of Elisha Avenue from 25th Street to Route 173 during the Labor Day Parade on September 4, 2006. The parking restriction would allow for an emergency route to Midwestern Regional Medical Center. Mr. Ranta also recommended this parking restriction on Elisha Avenue on an annual basis for future Labor Day parades.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to approve:

- posting “No Parking” signs on both sides of Elisha Avenue from 25th Street to Route 173 during the Labor Day Parade from 12:00 p.m. to 4:00 p.m. on September 4, 2006,
- establishing no parking on Elisha Avenue from 25th Street to Route 173 during future Labor Day parades, and
- for an ordinance to be prepared accordingly.

The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

NEWPORT TOWNSHIP INTERGOVERNMENTAL AGREEMENT

Attorney Paula Randall recommended approval of an Intergovernmental Agreement with Newport Township, resolving the issue of property annexed to Zion from Newport Township.

It was moved by Commissioner Bennett, seconded by Commissioner Flammini to approve the Intergovernmental Agreement and Settlement and Release Agreement with Newport Township regarding property annexed to Zion from Newport Township. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

BASS BARBER SHOP & BEAUTY SALON/2404 29TH STREET

A memo (06-DOC-82) was received from Delaine Rogers, regarding a proposed Economic Development Assistance Grant for Bass Barber Shop and Beauty Salon at 2404 29th Street. Owners, Coleman and Marie Bass, have operated this business for several years. Ms. Rogers recommended a grant not to exceed \$10,000 for assistance with code and exterior appearance. All work must be inspected and approved prior to reimbursement, with the owner responsible for a minimum 25% investment. The current budget includes funds supporting such projects.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to approve an Economic Development Assistance Grant in the amount not to exceed \$10,000 for Bass Barber Shop and Beauty Salon at 2404 29th Street.

Commissioner Bennett questioned the changes to the façade. Ms. Rogers stated improvements include landscaping, sign and lighting improvements, plus maintenance and code issues. Commissioner Bennett noted plumbing and re-roofing fall outside of this type of grant, which wouldn't upgrade the property's valuation. Mayor Harrison stated any upgrades would require recorded building permits, which should upgrade the valuation, noting this is a long-term business and renovations could help revitalize the neighborhood. Commissioner Taylor stated this is a new type of grant, suggesting criteria and guidelines be established for future requests. Commissioner Bennett noted façade grants had to bring code violations up to date, recommending that this request be deferred. Ms. Rogers stated she would work with Mr. and Mrs. Bass to address these issues.

At this time, Commissioner Flammini withdrew his motion and Commissioner Taylor withdrew his second.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to table the Economic Development Assistance Grant for Bass Barber Shop and Beauty Salon at 2404 29th Street, in order to establish guidelines and criteria for Economic Development Assistance Grants. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

RETAIL DATABASE SOFTWARE/ECONOMIC DEVELOPMENT

A memo (06-DOC-83) was received from Delaine Rogers, requesting permission to purchase Retail Lease Trac software. This software would provide research and contact information valuable to Economic Development. The cost of the software is \$600 through the City’s ICSC membership.

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne to grant permission to purchase Retail Lease Trac software at a cost of \$600. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ANNOUNCEMENTS

- July – October 12 Farmer’s Market every Thursday from 2:00 pm to 7:00 pm
- August 1 Regular City Council Meeting
- August 15 Township Board Meeting
- August 18 Coalition for Healthy Communities Caddie Classic
- September 9 Zion Historical Society Community Lawn Sale

Anne Meisner, President and CEO of Midwestern Regional Medical Center, presented a \$5,000 check to the Fire/Rescue Department and a \$5,000 check to the Police Department, thanking them for all of their ongoing help and support.

CLOSED SESSION

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that the Council recess to Closed Session at 8:10 p.m. to discuss collective bargaining, personnel, purchase and sale of real estate, and probable and pending litigation. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to reconvene the Regular Council meeting at 9:26 p.m. with all members present. The vote on roll call was: Commissioners Flammini, aye; Taylor, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Taylor, seconded by Commissioner DeTienne and unanimously approved the meeting be adjourned at 9:26 p.m. Motion carried.

Approved August 1, 2006

City Clerk