

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, AUGUST 16, 2005, AT 7:01 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Bennett, DeTienne, Taylor, Flammini and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

**AGENDA CHANGES**

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to accept the Council agenda with amendments as follows:

- Deleting to consider revised Purchasing Policy, item 9.a.; and to place this item on the August 24 workshop/special meeting

The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**BEST OF HIVE CONTEST**

The Best of Hive Contest winners were announced for the bees with the highest number of votes received:

- Fourth Runner-up: It's All Good Coffee & Espresso "Bee-rod"
- Third Runner-up: Avon "AvonaBee"
- Second Runner-up: Thomas Hair Styling "Beautiful Bee Hive"
- First Runner-up: Country Inn & Suites "Suite Bee"
- Contest Winner: Red Hat Society "RuBee the Red Hatter"

**CONSENT AGENDA**

It was moved by Commissioner Taylor, seconded by Commissioner Flammini that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES** of a Regular Meeting held on August 2, 2005 at 7:00 P.M. and approval but not release of Closed Session minutes of a meeting held on August 2, 2005 at 8:27 P.M., with all members having previously received copies.
- (b) **DEPARTMENTAL REPORTS:** Building Inspector's Report, July, 2005
- (c) **BILLS:** Vouchers 91292 through 91409 drawn on National City Bank, \$593,467.36
- (d) **PAYMENTS:** New World Systems, software maintenance for 911 Emergency System, \$1,400.00 & \$42,568.00, Total: \$43,968.00; Belski Electric, street light repairs, \$23,820.00
- (e) **PROCLAMATIONS:** Save A Life Month, September, 2005; National Alcohol and Drug Addiction Recovery Month, September, 2005

The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**AMEND PERSONNEL AUTHORIZATION/ACCOUNTS & FINANCE**

It was moved by Commissioner Bennett, seconded by Commissioner Taylor that a Resolution (05-R-21) be passed amending the Personnel Authorization, deleting 1 Assistant Director of Finance position and adding 1 Senior Financial Assistant position in Accounts and Finance. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

**AMEND MUNICIPAL CODE/BID REQUIREMENTS**

The Council agreed to defer this ordinance until the August 24 Workshop/Special Meeting.

**SR. FINANCIAL ASSISTANT/ACCOUNTS & FINANCE**

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne to approve the Senior Financial Assistant job description with Pay Grade 12 in Accounts and Finance. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**TELEPHONE SYSTEM**

A Tabulation of Bids (05-DOC-119) was received from Clerk Mackey, regarding the City's telephone system. Ms. Mackey recommended awarding the contract to Midco, Inc., based on equipment, services, pricing, references and meeting all specifications, for a total amount not to exceed \$80,000. The total amount includes telephones, a centralized voice mail system, call accounting, training and a 7-year warranty. An estimated expenditure of \$60,000 was placed in the budget for this system. Additional funds are available in Public Property, Repairs and Maintenance for the \$20,000 balance.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to award the contract for the City's telephone system to Midco, Inc. for an amount not to exceed \$80,000. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**GAS MASKS & EQUIPMENT/POLICE DEPT.**

A memo (05-DOC-120) was received from Chief Malcolm, requesting permission to waive bids and purchase Homeland Security First Responder Equipment, including gas masks and filters, for the Police Department. Limited companies provide this specialty equipment. Chief Malcolm recommended purchasing the equipment from Safety Systems Corporation for a total of \$2,655.76. This is a budgeted item.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to grant permission to waive bids and purchase Homeland Security First Responder Equipment for the Police Department from Safety Systems Corporation in the amount of \$2,655.76. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**LOCKER ROOM REPAIRS/POLICE DEPT.**

A memo (05-DOC-121) was received from Chief Malcolm, requesting permission to waive bids and make needed repairs to the women's locker room at the Police Administration Building. Two quotes were received. Chief Malcolm recommended accepting the lowest quote from Water Tight Plumbing and Sewer Service in the amount of \$1,475.00 for this work. This is a budgeted item.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to grant permission to waive bids and make repairs to the women's locker room at the Police Administration Building through Water Tight Plumbing and Sewer Service in the amount of \$1,475.00. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**FURNITURE/POLICE DEPT.**

A memo (05-DOC-122) was received from Chief Malcolm, requesting to advertise for bids for replacement furniture for the Records Department at the Police Administration Building. Budgeted funds are available.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to approve advertising for bids for the purchase of furniture for the Records Department at the Police Administration Building, as requested. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**PICK UP TRUCK/POLICE DEPT.**

A memo (05-DOC-123) was received from Chief Malcolm, requesting to advertise for bids for the purchase of a 4-wheel drive pick up truck for the Community Service Program in the Police Department. This is a replacement vehicle, and a budgeted item.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to approve advertising for bids for the purchase of a 4-wheel drive pick up truck for the Community Service Program in the Police Department, as requested. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**WATER SYSTEM ANALYSIS**

A memo (05-DOC-124) was received from Brian Usher, requesting that engineering services be conducted for water system analysis and improvements. Mr. Usher recommended contracting with Burns & McDonnell for these professional services in an amount not to exceed \$30,606. Commissioner Bennett questioned the timeline for implementation of changes to the water system. Mr. Usher stated engineering work would be conducted this year with construction next year, noting he will be able to provide approximate dates after engineering services are completed.

It was moved by Commissioner Taylor, seconded by Commissioner Flammini to approve contracting with Burns & McDonnell for engineering services for a water system analysis in an amount not to exceed \$30,606. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**REGIONAL TECHNICAL ASSISTANCE PROGRAM GRANT**

A memo (05-DOC-125) was received from Delaine Rogers, requesting to participate in the Regional Transportation Authority's Regional Technical Assistance Program. The project assists communities in redeveloping existing Metra stations for business and residential growth. The program requires submitting a pre-application at no cost. Maximum funding for each grant recipient is \$100,000. If approved, grant funds would be available in the 2006/07 fiscal year. This issue would be further discussed at a planning workshop on August 24 at 4:00 P.M.

It was moved by Commissioner Bennett, seconded by Commissioner Taylor to grant permission to submit a pre-application for the RTA Regional Technical Assistance Program grant, as requested. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**MARKET FEASIBILITY STUDY/GREEN BAY & ROUTE 173**

A memo (05-DOC-126) was received from Delaine Rogers, requesting approval to conduct a market feasibility study for the Green Bay Road/Route 173 Corridor Redevelopment Project. Ms. Rogers recommended contracting with Economic Research Associates for an amount not to exceed \$5,000 for this study. The County of Lake is a partner in this project.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to approve contracting with Economic Research Associates in an amount not to exceed \$5,000 for a market feasibility study for the Green Bay Road/Route 173 Corridor Redevelopment Project. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**ZBDC OFFICE LEASE**

A memo (05-DOC-127) was received from Delaine Rogers, requesting to renew the lease at 2730 Sheridan Road, Suite 1, for the Zion Business Development Council office. The annual rent is \$6,180, and this is a budgeted item.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to approve the lease renewal at 2730 Sheridan Road, Suite 1, in the annual amount of \$6,180 for the Zion Business Development Council office. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**ANNOUNCEMENTS**

August 18	Farmers Market – open every Thursday through October 13
August 20 & 21	TriAmerica Triathlon
August 20 & 21	Shakespeare in the Park at Park District Band shell
August 24	Project Child Safe Program
August 27	Zion-City of Miracles event at the corner of Galilee and Salem Blvd.
August 27	Potawatami Indian Pow-Wow
September 5	Mayor's Prayer Breakfast "Juli-bee" Days Parade
September 6	City Council Meeting
September 20	Township Board Meeting

**CLOSED SESSION**

It was moved by Commissioner Taylor, seconded by Commissioner Flammini that the Council recess to Closed Session at 8:44 p.m. to discuss personnel, purchase and sale of real estate, and probable and pending litigation. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne to reconvene the Regular Council meeting at 9:46 p.m. with all members present. The vote on roll call was: Commissioners Bennett, aye; DeTienne, aye; Taylor, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner Taylor, seconded by Commissioner Bennett and unanimously approved the meeting be adjourned at 9:46 p.m. Motion carried.

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City Clerk

Approved September 6, 2005