

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 2, 2003, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Taylor, Flammini, DeTienne, Bennett and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to accept the Council agenda with amendments as follows:

- Adding the discussion of pending litigation to Closed Session, item 9.
- Adding for discussion only a request by Commonwealth Edison for public service utility easements, item 7.g.
- Moving item 7.e. to after Closed Session, item 9.a.

The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that the Consent Agenda be approved as follows:

- (a) **MINUTES** of a Regular Meeting and Closed Session held on August 19, 2003 at 7:00 P.M., with all members having previously received copies.
- (b) **RELEASE OF CLOSED SESSION MINUTES:** April 21, May 1 & May 7, 2001
- (c) **DEPARTMENTAL REPORTS:** City Clerk's Monthly Report, August, 2003; Economic Development Activity Report
- (d) **BILLS:** Vouchers 84302 through 84463 drawn on National City Bank, \$2,836,339.10
- (e) **PAYMENTS:** Ancel, Glink, Diamond, Bush, DiCianni & Rolek, P.C., legal services, \$1,295.00; \$70.00; \$140.50; \$385.00; \$1,383.75; \$245.00; Total: \$3,519.25
- (f) **RECEIVE & PLACE ON FILE:** Zion Energy Center Octave Band Sound Survey Results with Units 1, 2 & 3 Operation

The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

AMENDING PERSONNEL AUTHORIZATION/VARIOUS DEPARTMENTS

It was moved by Commissioner Bennett, seconded by Commissioner Taylor that a Resolution (03-R-29) be passed amending the Personnel Authorization as follows:

- Adding a part-time clerk-typist in the City Clerk's office,
- Deleting a Property Maintenance Inspector and adding a Lead Property Maintenance Inspector in the Building and Zoning Department, and
- Deleting a Lieutenant and adding a Patrolman in the Police Department.

The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

CITY DENTAL PLAN

Commissioner Bennett recommended contracting with Professional Benefits Administrators (PBA) for overseeing the dental plan. Commissioner Bennett stated PBA would be responsible for record keeping, issuing explanation-of-benefit reports and handling claims and questions. The administrative cost would be \$2.50 per person per month, which equates to approximately \$3,000 per year. Clerk Mackey stated there are approximately 20 to 25 claims per month. Commissioner Taylor questioned whether or not the administrative fee could be charged based on the number of claims only, since the City only has a minimal number of claims per month. Commissioner Bennett stated he would request a contract from PBA for further review, and would question whether or not they could set up their administrative costs based on claims. Mayor Harrison stated he thought that Accounting was hiring someone to handle insurance matters including the dental plan.

The Council agreed for Commissioner Bennett to obtain further information, along with the contract with Professional Benefits Administrators for review. No action was taken on this item.

ECONOMIC DEVELOPMENT/ADMINISTRATIVE ASSISTANT

A memo (03-DOC-182) was received from Delaine Rogers, requesting approval of an amended job description for the Administrative Assistant in Economic Development. Ms. Rogers stated an evaluation was completed on the revised job description for this vacant position. The evaluation maintains this job as a Pay Grade 10. Mayor Harrison stated this position was changed, and the new duties warranted reviewing the job description. Mayor Harrison stated the new employee needs to be hired at the start step, but should have experience in economic development.

It was moved by Commissioner Taylor, seconded by Commissioner Flammini to approve the amended job description for the Administrative Assistant in Economic Development. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

QUAD ONE NORTH RESPONSE COOPERATIVE AGREEMENT

Fire/Rescue Chief LaBelle recommended approval of an intergovernmental agreement for the Quadrant One North Response Cooperative pertaining to the purchase and maintenance of radio equipment. This agreement would involve the Beach Park Fire Protection District, Village of Gurnee, Newport Fire Protection District, Village of Winthrop Harbor, and City of Zion. The agreement would provide effective communication through the joint purchase and maintenance of radio equipment including repeater equipment and antennas. Each member would pay an initial fee of \$7,500, and additional members may be added by paying this amount. The Board would consist of the Fire Chief or his designee from each unit of local government.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to approve the Quadrant One North Response Cooperative Articles of Agreement pertaining to the purchase and maintenance of electronic radio equipment. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

LEASE OF MOTORCYCLES/POLICE DEPT

A memo (03-DOC-183) was received from Chief Malcolm requesting permission to lease two motorcycles for the Police Department. Chief Malcolm stated the motorcycles would mainly be used for traffic control, loud music in neighborhoods, parades and funerals. A total of \$10,000 was budgeted, and the proposal from Woodstock Harley Davidson is for a total of \$8,109.70 in order to equip the bikes, including an annual lease of \$1,000 per bike. Chief Malcolm stated the City would also have to supply insurance, however the Police Department would not be taking possession until next summer.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to approve the lease of two 2003-2004 Harley Davidson motorcycles for the Police Department with Woodstock Harley Davidson for a total of \$8,109.70, as requested, and an annual lease of \$1,000 per bike effective 2004. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

KELSO-BURNETT CO/TIF GRANT

A memo (03-DOC-184) was received from Delaine Rogers, regarding a proposed TIF Grant for Kelso-Burnett Company at 3065 Sheridan Road. The TIF Review Board recommends approval of a \$9,000 grant for the replacement of the parking area, provided there are continued parking improvements in this area. Commissioner Bennett noted the original request is only for \$6,000. Ms. Rogers stated the \$9,000 would allow for parking lot improvements for 3051 – 3065 Sheridan Road, all of which have been agreed to by the business owners. Mr. Hegel, owner of Kelso-Burnett Company will also be investing in new screening for the rear of his property.

It was moved by Commissioner Taylor, seconded by Commissioner Flammini to approve a TIF Business Grant not to exceed \$9,000 to Kelso-Burnett Company for the purpose of paving commercial parking areas at 3051-3065 Sheridan Road. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

COMMONWEALTH EDISON PUBLIC UTILITY EASEMENT

Commonwealth Edison has requested a public service utility easement in the alley west of Sheridan Road between 26th Street and 28th Street for the maintenance of underground electrical facilities. This easement is for access to the property for installing and constructing public electric service. Attorney Rolek noted, if the Council agrees, this easement would need to be ratified at the next Council meeting.

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to authorize the Mayor and City Clerk to sign the Permanent Public Electric Service Utility Easement with Commonwealth Edison for the maintenance of underground facilities in the alley west of Sheridan Road between 26th Street and 28th Street, and to place this item on the next Council meeting for ratification. The vote on roll call was: Commissioners Taylor, aye; Flammini, pass; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ANNOUNCEMENTS

Mayor Harrison thanked the Jubilee Days Committee, ESDA and all volunteers for a successful Jubilee Days Festival event.

- September 6 Police Department Open House sponsored by Citizens Law Enforcement Advisory Commission
- September 10 EPA Public Hearing regarding Clean Air Act Permit for Zion Energy LLC 7:00pm at Zion Park District
- September 16 Township Board Meeting
City Council Meeting

CLOSED SESSION

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett that the Council recess to Closed Session at 7:53 p.m. to discuss personnel, sale of real estate and pending litigation. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to reconvene the Regular Council meeting at 9:33 p.m. with all members present. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

BICKET BUILDING/2700 SHERIDAN ROAD

Mayor Harrison stated the Council has considered an offer to purchase the Bicket Building, city-owned property at 2700 Sheridan Road. The offer to purchase has been made by Mark Feyman in the amount of \$275,000.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to authorize the sale of the Bicket Building at 2700 Sheridan Road to Mark Feyman in the amount of \$275,000, directing Attorney Rolek to finalize contract terms. The vote on roll call was: Commissioners Taylor, aye; Flammini, aye; DeTienne, aye; Bennett, aye; and Mayor Harrison, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Bennett, seconded by Commissioner DeTienne and unanimously approved the meeting be adjourned at 9:35 p.m. Motion carried.

City Clerk

Approved September 16, 2003