

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, JULY 2, 2002, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, Bennett, Taylor and Mayor Harrison. Commissioner Rogers arrived at 8:00 P.M.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

**AGENDA CHANGES**

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne to accept the Council agenda with amendments as follows:

- Delete to consider agreement with American Red Cross, item 10.e.
- Add the discussion of collective bargaining to Closed Session, item 12.
- Move the Closed Session minutes of June 18, 2002 from the Consent Agenda to Closed Session, item 12; and consider taking action after Closed Session, item 13.c.

The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

**FIRE/RESCUE RECOGNITION**

Fire/Rescue Department employees were given special recognition, honoring them for their long-term dedicated service to the community. Plaques were presented by Mayor Harrison, Commissioner DeTienne and Chief LaBelle to retiring employees:

Paramedic Michael Corsaw  
Firefighter/Paramedic Don Zumalt  
Captain Paul Lewis

**ZION-BENTON COMMUNITY READING FOUNDATION**

On behalf of the Zion Benton Community Reading Foundation, Syndy Nugent encouraged support for the summer reading program and presented a copy of the book *The Little Prince*. This book will be utilized during the program, persuading children to read all summer.

**CONSENT AGENDA**

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that the Consent Agenda be approved as follows:

- (a) **MINUTES** of a Regular Meeting held on June 18, 2002 at 7:00 P.M., with all members having previously received copies.
- (b) **DEPARTMENTAL REPORTS:** City Clerk's Monthly Report, June, 2002

- (c) **BILLS:** Vouchers 80108 through 80239 drawn on the National City Bank, \$675,255.11; First Midwest Bank, \$146.88; Bank of Waukegan; \$4,433.88; Bridgeview Bank, \$7,145.44; Total: \$686,981.31
- (d) **PAYMENTS:** FAIRCOM, FY02-03 membership dues, \$2,000; A-Rest-A-Pest, pest control services, Fire/Rescue, \$360.00, Public Works, \$456.00, City Hall, \$364.80; Total: \$1,180.80

The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

#### **JUBILEE DAYS PARADE/ROAD CLOSURE**

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne that a Resolution (02-R-23) be passed, requesting permission of the Illinois Department of Transportation for the temporary closure of Sheridan Road on September 2, 2002 for the Jubilee Days Labor Day Parade. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

#### **COALITION FOR HEALTHY COMMUNITIES**

A letter (02-DOC-81) was received from Judy Mackey on behalf of the Coalition for Healthy Communities, requesting a donation for the 5<sup>th</sup> Annual Caddie Classic fundraiser to be held August 16.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to approve a donation to the Coalition for Healthy Communities in the amount of \$500.00 for the 5<sup>th</sup> Annual Coalition Caddie Classic. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

#### **CITY BANK ACCOUNTS**

A memo (02-DOC-82) was received from Greg Schneider, requesting permission to close selected bank accounts at various banks. Mr. Schneider stated the closure and combination of multiple bank accounts would improve cash management and increase interest returns. The City Attorney agrees with this recommendation.

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne to grant permission to close selected bank accounts, as recommended. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

#### **POLICE DEPT SALARY INCREASE**

Chief Malcolm recommended a salary increase for Pauline Thorsen, Administrative Assistant in the Police Department. Chief Malcolm recommended a step increase from Pay Grade 10-4 to 10-5.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to approve a salary increase for Pauline Thorsen, Administrative Assistant in the Police Department, from Pay Grade 10-4 to 10-5. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

### **FIRE/RESCUE DEPT. VACANCIES**

A memo (02-DOC-83) was received from Chief LaBelle, requesting permission to authorize the Fire and Police Commission to fill two firefighter/paramedics vacancies. These vacancies have been created by the retirements of Captain Paul Lewis and Firefighter/Paramedic Don Zumalt.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to grant permission to fill two firefighter/paramedic vacancies with the next eligible candidates from the Fire and Police Commission. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

### **LABOR DAY PARADE/TRAFFIC ROUTES**

A memo (02-DOC-84) was received from Ken Anderson, recommending rerouting traffic during the Labor Day Parade as follows:

- Limiting traffic on Elisha Avenue between 22<sup>nd</sup> Street and 25<sup>th</sup> Street to south bound only, allowing emergency vehicles access to the hospital
- Limiting parking along this three block area to the west side of Elisha Avenue only
- Hospital traffic would enter and leave Elisha Avenue from the south crossing at Elisha and Caledonia.

Ken Ranta stated regular traffic flow in this area during the Labor Day parade has created problems for ambulances accessing the hospital. Mr. Anderson stated hospital staff would be notified of any changes.

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor to approve traffic redirection during the Labor Day Parade, as recommended. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

### **VARIANCE/2306 HEBRON AVENUE**

A request was received for a variance to construct a garage in the front yard and install a front entrance drive at 2306 Hebron Avenue. The Planning and Zoning Commission recommends approval. John Jones stated the property is zoned R-5 single family.

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne to approve the variance to construct a garage and install a front entrance drive at 2306 Hebron Avenue, and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

### **COMMONWEALTH EDISON/BROWNFIELD DEVELOPMENT GRANT**

A memo (02-DOC-85) was received from Peter Cioni, recommending participation in Commonwealth Edison's Brownfield Marketing Program. Under this program, Commonwealth Edison provides grants for environmental surveys of brownfield sites, as well as helping to locate perspective developers. Mr. Cioni stated no current property would qualify for this grant, however this approval would allow for future participation at no cost to the City.

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne that a Resolution (02-R-24) be passed approving participation in Commonwealth Edison's Brownfield Marketing Program. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

### PAVEMENT MARKINGS

A memo (02-DOC-86) was received from Brian Usher, requesting approval to enter into a contract for pavement markings. The Northwest Municipal Conference has reviewed bids and contractors, and recommends the lowest responsible bidder, Superior Road Striping, for the installation of thermo-plastic pavement markings.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to approve entering into a contract for the installation of thermo-plastic pavement markings with Superior Road Striping, per unit prices as reported by the Northwest Municipal Conference. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

### ASPHALT CRACKSEALING

A memo (02-DOC-87) was received from Brian Usher, requesting approval to enter into a contract for rubberized asphalt crack sealing. The Northwest Municipal Conference has reviewed bids and contractors, and recommends the lowest responsible bidder, SKC Construction, Inc., for the installation of asphalt crack sealing material.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to approve entering into a contract for the installation of rubberized asphalt crack sealing material with SKC Construction, Inc., per the unit price of \$.969 per pound as reported by the Northwest Municipal Conference. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

### ANNOUNCEMENTS

July 4	Independence Day
July 4	City Hall closed for Holiday
July 8	First day of street reconstruction project; starting with east half of Dowie Memorial Drive
July 16	Township Board Meeting
July 16	City Council Meeting

### CLOSED SESSION

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne that the Council recess to Closed Session at 7:53 p.m. to discuss personnel, pending litigation, purchase of real estate and collective bargaining. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to reconvene the Regular Council meeting at 9:02 p.m. with all members present. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Rogers, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

**FIRE/RESCUE DEPARTMENT REORGANIZATION**

Mayor Harrison stated during Closed Session the Council discussed the reorganization of the Fire/Rescue Department, and requested Chief LaBelle explain the details of his proposal. Chief LaBelle stated his recommended reorganization of his department would better use existing manpower, while meeting budget needs. Chief LaBelle's recommendation is as follows:

<u>Current organization</u>	<u>Recommended organization</u>
1 Fire Chief	1 Fire Chief
1 Deputy Fire Chief	Change position to Battalion Chief
1 Captain/Fire Marshal	Change position to Battalion Chief/Fire Marshal
3 Captains/Paramedics	Change to 3 Battalion Chiefs/Paramedics
3 Lieutenants/Paramedics	3 Lieutenants/Paramedics
1 Civilian Paramedic	Eliminate position
16 Firefighters/Paramedics	Replace Civilian Paramedic with 1 Firefighter/Paramedic with a total of 17 Firefighter/Paramedics
1 Administrative Secretary	1 Administrative Secretary

Mayor Harrison stated this reorganization would not change the number of employees.

It was moved by Commissioner DeTienne, seconded by Commissioner Rogers to approve the reorganization of the Fire/Rescue Department, as recommended, and for the Personnel Authorization to be amended accordingly. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Rogers, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

**ACCOUNTS & FINANCE DEPT. POSITIONS**

Mayor Harrison stated during Closed Session the Council discussed the consolidation of certain positions in the Accounts and Finance Department. Mayor Harrison stated the Council considered additional duties for the Director of Finance, with which the position would assume the responsibilities of the office of Comptroller. This would establish the Director of Finance as Chief Fiscal Officer.

It was moved by Commissioner Bennett, seconded by Commissioner Taylor that an Ordinance (02-0-42) be passed consolidating certain positions in the Department of Accounts and Finance, and for the Personnel Authorization to be amended accordingly. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Rogers, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

**CLOSED SESSION MINUTES/JUNE 18, 2002**

Mayor Harrison stated during Closed Session the Council discussed the June 18, 2002 Closed Session minutes, as recommended by Attorney Rolek to be amended to reflect the complete description of the discussion. Mayor Harrison stated these minutes are being considered for approval at this time but not for release.

It was moved by Commissioner Taylor, seconded by Commissioner Rogers to approve, but not release, the amended minutes of the Closed Session of June 18, 2002. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Rogers, aye; Taylor, aye; and Mayor Harrison, aye. Motion carried.

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner Taylor, seconded by Commissioner DeTienne and unanimously approved the meeting be adjourned at 9:08 p.m. Motion carried.

Approved July 16, 2002

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City Clerk