

# Council Minutes

**MAY 21, 2001**

MINUTES OF A BUDGET WORKSHOP/SPECIAL MEETING OF THE ZION CITY COUNCIL HELD ON MONDAY, MAY 21, 2001, AT 4:45 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Taylor, Bennett, Rogers, DeTienne and Mayor Harrison.

## **EXECUTIVE SESSION**

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor that the Council recess to Executive Session at 4:45 p.m. to discuss real estate. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

The Council reconvened at 5:30 p.m. with all members present.

## **PROPOSED BUDGET/2001/02**

The Council agreed to the following conditions for a proposed 2001/02 budget:

### **Downtown Streetscape**

The Downtown Streetscape project will be handled through TIF funds. Peter Cioni was directed to start the application process for the TIF Review Board.

### **Alley Project**

The \$1,000,000 alley project will be paid from the General Fund cash balance as of May 1, 2001.

### **Line Items**

All expenses are to be kept in the proper line items. Departments are not to transfer line items during the year, in order to get a true account of expenditures. Commissioner Bennett recommended issuing purchase orders for all planned expenses, including consultants.

**Personnel Changes:**

Adding two full-time Community Service Officers in the Police Department, deleting the appropriate number of part-time CSOs, in order to offset the overall budget of \$125,000 for CSOs

Adding two part-time Engineering staff interns in Public Works

Adding one full-time Service Technician for the Street Division in Public Works

Adding one part-time clerk/secretary in Public Works Adding one full-time Building Inspector and deleting one part-time Building Inspector in Building & Zoning Department

Adding one full-time Fire Inspector in Fire/Rescue Department

Holding on the request for additional personnel in the Water and Sewer Division, which will be reconsidered at a later date, based on a proposal for an increased fee schedule

**Operation Budget Reductions:**

All Department Heads were requested to reduce their overall budgets by the following amounts, and informing the Comptroller accordingly by May 31:

Public Works	\$100,000.00
Public Property	\$100,000.00
Public Affairs	\$50,000.00
Accounts & Finance	\$10,000.00
Public Health & Safety	\$50,000.00
Fire	\$15,000.00
Rescue	\$20,000.00
Inspection / Building	\$10,000.00
Streets & Bridge	\$10,000.00

**Capital Outlay Requests:**

**Public Health & Safety / Police**

Block Grant	\$89,000.00
File Cabinets	\$500.00

Office Furniture	\$20,500.00
4 Squad Cars	\$73,600.00
3 Mobile Video Units	\$16,000.00
5 Computers & Printers	\$12,000.00
Stop Sticks	\$3,000.00
1 Radar Unit	\$4,000.00
Computers in Squad Cars	\$84,000.00 (Grant Funded)

**Public Works/Engineering, Street Division & Water and Sewer Division**

Commissioner Bennett will review the capital outlay requests for Public Works with Commissioner Taylor

**911 Telephone System**

Positron Receiver	\$45,000.00
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**Rescue**

1 Ambulance	\$140,000.00
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With a 3 year financing commitment at \$47,000 per year

**Fire**

Illinois First Grant:

Technology Updates	\$50,000.00
Radio System Updates	\$30,000.00

**ESDA**

Furnace	\$5,000.00
Generator	\$14,250.00

ESDA to consider using trade-in vehicle from Public Works instead of purchasing a pickup truck

**Economic Development:**

The Council agreed to appropriate \$3,000,000 for Economic Development for this fiscal year.

**Public Property:**

The Council agreed for Commissioner Rogers to obtain estimates for repairs and repaving of the Police Department parking lot on the east side of the station.

The proposed budget for 2001/02 will be placed on the June 5 Council meeting for final approval.

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner Rogers, seconded by Commissioner Bennett and unanimously approved the meeting be adjourned at 7:30 p.m. Motion carried.