

**MEETING HELD ON TUESDAY, December 10, 2019 at 5:30 P.M.
IN THE COUNCIL CHAMBERS AT ZION CITY HALL
ZION, ILLINOIS**

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Chairman Lewis called the meeting to order at 5:30 pm.

On call of the roll the following answered present: Commissioner Lewis and Commissioner Long. Attorney. Robert Long, Chief Henderson, and Chief Lewis were also in attendance.

APPROVAL OF MINUTES

A motion was made by Commissioner Long, second by Commissioner Lewis to approve the minutes of a Zion Board of Fire & Police Commissioners meeting held on November 12, 2019 at 5:35 p.m. Motion Carried

The Patrol Officers eligibility of four candidates continue to progress. Psychological and physical exams continue to occur simultaneously. Three candidates have successfully passed all the pre-employment requirements While several candidates continue to fail the psychological exam; we will remain positive that four candidate can be sworn in during the month of December.

The vendor for the Sergeant promotional testing, Standard & Associates will schedule a meeting with Chief Henderson to begin reviewing proposed exam questions and information for the study guide.

The Firefighter/Paramedic final eligibility register list is exhausted. All eligible candidates (for the second time) have been contacted, via telephone calls, e-mails and/ or formal letters. We are awaiting a couple of responses. Our latest hire, FF Pfeffer will attend the fire academy January 2020.

Employment for POP is slow, Chief Lewis shared that nationwide the hiring of candidates is also difficult.

IOSolutions (Amy) were contacted to assist with requesting an explanation of an omitted requirement enrollment/completed certification or a licensed (EMPT-P) for current candidates. The project manager (Kristen) is no longer employed with IOSolutions, however, it may have been an oversight, not clearly understood, etc. IOSolutions will rectify the situation by reducing contract price and reviewing requirements more closely, if we utilize them again. Apologizes were extended. Chief Lewis shared that we have used IOSolution since 2009 without any incidents. Furthermore suggesting the possibility of him reviewing applications; Attorney Long shared that application cannot be viewed by non-board members. We will collect a couple of quotes for the new testing.

Chief Lewis also shared that some miscommunication by candidate (Trevor) occurred during interviews. He also shared his presence during oral interviews may assist with clarity. Chairman

Lewis did not recount any incidents; furthermore shared that all candidates received the same information and instruction.

Chief Lewis would like to understand the process for lateral transfers, Attorney Long shared that Attorney Dorando will provide an update when he returns to the next board meeting, furthermore suggested that the BOFPC consider reviewing several options to help with hiring.

There being no further business to come before the Board at this time, it was moved by Commissioner Long, seconded by Commissioner Lewis the meeting be adjourned at 5:58 p.m. Motion carried.

Karin L. Graves, Recording Secretary