

**MINUTES OF THE LAKE MOUND CEMETERY BOARD
MEETING HELD ON THURSDAY, OCTOBER 15, 2015, AT 2:00 P.M.
IN THE COUNCIL CHAMBERS AT ZION CITY HALL
ZION, ILLINOIS**

Chairman/Sexton Blake Rogers called the meeting to order.

On call of the roll the following answered present: Treasurer David Knabel, Clerk Diane Burkemper, and Chairman/Sexton Blake Rogers. All board members were in attendance and a quorum was present.

CHAIRMAN/SEXTON'S REPORT

Chairman/Sexton Rogers stated that the only maintenance item of concern at this time is the roof of the maintenance building. He reported that raccoons have damaged the roof. He expects to have the Public Service workers provide the labor to perform repairs. The only expense to the City will be the cost of materials.

Clerk Burkemper stated that a voice mail message was received from Jen Spangler this week who stated that she had previously requested that two head stones in the cemetery be raised as they had sunk into the ground. She was calling to see if the work had been completed. No one present was aware of her request. Clerk Burkemper will return a call to Ms. Spangler and get more details. If the stones have not been raised, Sexton Rogers will accomplish this task.

TREASURER'S REPORT

Treasurer Knabel distributed an accounting of the Lake Mound Cemetery activity year to date. He reported that maintenance expenses to date totaled \$5,365.84. He explained that the majority of the expense is grass cutting. Public Works Director Colangelo invoices the fund each time the grass is cut. Utilities expense was \$112.89. He stated that the fund balance is \$50,408.38. Treasurer Knabel stated that the fund should last approximately nine years. Once expended, the cemetery costs will be covered by the City's General Fund.

CLERK'S REPORT

Clerk Burkemper stated the cemetery is obligated by State Statue to maintain cemetery Rules & Regulations. She stated that, to her knowledge, the cemetery has never operated under any formal Rules & Regulations. The Board members reviewed all sections of the proposed Rules & Regulations. Treasurer Knabel asked if the City was obligated to allow transfers of plot deeds as it would seem that, due to the uncertainty of burial records, it could avoid potential problems. Clerk Burkemper will consult with Attorney Randall to determine if the City must allow plot deed transfers.

It was moved by David Knabel, seconded by Blake Rogers, to recommend the proposed Lake Mound Cemetery Rules & Regulations to the City Council for approval. Upon voice vote, all answered aye. Motion carried.

ADJOURN

There being no further business to come before the Board at this time, it was moved by David Knabel, seconded by Blake Rogers and unanimously approved the meeting be adjourned at 2:45 p.m. Motion carried.

Diane Burkemper, Clerk