

JUBILEE DAYS FESTIVAL COMMISSION MINUTES

August 28, 2017

12:00 p.m.

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Present:	Rich Walker	Absent:	Brent Paxton
	Carla Villalobos		Mike Pobiecke
	Craig Butkovic		Cheri Neal
	Christine Wertman		
	Les Martin		
	John Lewis		
	Ann Ennesser		
	Steve Dumyahn		
	Diane Burkemper		

Minutes

It was moved by Les Martin, seconded by John Lewis, to approve the minutes of a meeting held on July 24, 2017. Upon voice vote, all answered aye. Motion carried.

Treasurer's Report

It was moved by Les Martin, seconded by Christine Wertman, to approve the Treasurer's Report dated August 28, 2017 as presented by Rich Walker. Upon voice vote, all answered aye. Motion carried.

Rich Walker stated that the Grove on the Lake has pledged a \$2,500 donation for the program book but it has not been received to date.

Parade

Rich Walker stated that 92 units will participate in the parade and there are no units pending approval at this time.

Steve Dumyahn asked if the Zion Board of Fire and Police Commissioners could still be added to the parade line up as they have expressed an interest in participating. Rich Walker suggested that Chairman Debbie Lewis contact him.

Rich Walker stated that Navy Band Great Lakes will not participate in the parade this year.

Rich Walker stated that 100 Navy recruits will most likely participate with a band and a 50 state flag unit based on a form being completed to allow bus drivers access to the base. Zion Benton Township High School District 126 will provide transportation and the American Legion will provide lunch per Navy regulations.

Rich Walker stated that Nann Hilyard will announce the parade and he is working on the script.

Rich Walker stated that the parade line up has been completed and all units have been notified of their line up space numbers.

Rich Walker stated that the parade banners have been located. Ann Ennesser stated that arrangements have been for banner carriers who will meet Rich Walker at the intersection of 25th Street and Emmaus Avenue. Leco Villabolos will collect the banners at the end of the parade and Carla Villalobos will be responsible for returning the banners to the appropriate Park District facility.

Carla Villalobos stated that she is working on securing judges. So far, she and her daughter and Christine Wertman will serve as judges. Scott Murphy will drive the judges' vehicle.

Chief Dumyahn stated that he is prepared for parade disbursement in the two blocks south of 29th Street. He stated that there were no incidents and no arrests during or after last year's parade.

Rich Walker stated that arrangements for the concert and fireworks are complete including the fireworks permit.

Carla Villalobos stated that the Queen's Pageant preparations are on schedule.

Les Martin stated that the Mayor's Prayer Breakfast preparations are on schedule.

Rich Walker stated that there was an error in the program brochure. The brochure stated that the 6:00 p.m. performance of the "Bringing Back the Black Robe Regiment" was being held at Christian Assembly of God Church and it should have said Christ Community Church. It was noted that the newspaper schedule reflected the correct church name.

Rich Walker presented a list of locations where program brochures should be delivered for distribution. Members chose locations and Rich Walker will deliver the rest.

Rich Walker stated that the Sheridan Road Jubilee Days banners have been installed.

Bylaws

Rich Walker presented the amended by-laws. Three additional changes were recommended:

- 1) Section 6 (A) – Remove "from time to time"
- 2) Re-number sections eliminating two Section 6's
- 3) Re-letter items in Section 8 eliminating two "B"s

Rich Walker will amend the bylaws and present them at the September meeting.

Next Meeting

The next meeting will be held on Monday, September 25, 2017 at 12:00 noon.

There being no further business to come before the Commission at this time, the meeting adjourned at 12:35 p.m.

Diane Burkemper
Secretary