

JUBILEE DAYS FESTIVAL COMMISSION MINUTES

July 24, 2017

12:07 p.m.

.....

Present:	Rich Walker	Absent:	Steve Dumyahn
	Cheri Neal		Brent Paxton
	Craig Butkovic		Mike Pobiecke
	Christine Wertman		Carla Villalobos
	Les Martin		Ann Ennesser
	John Lewis		
	Diane Burkemper		

Minutes

It was moved by Les Martin, seconded by John Lewis, to approve the minutes of a meeting held on June 19, 2017. Upon voice vote, all answered aye. Motion carried.

Treasurer's Report

It was moved by John Lewis, seconded by Christine Wertman, to approve the Treasurer's Report dated July 24, 2017 as presented by Rich Walker. Upon voice vote, all answered aye. Motion carried.

Parade

It was moved by Diane Burkemper, seconded by Cheri Neal, to approve the following parade units:

Tebala Dresser Shrine Club	\$ 400.00
Lake County Shrine Club All-Terrain Coolers	\$ 400.00

Upon voice vote, all answered aye. Motion carried.

Rich Walker stated that total parade unit costs to date are \$14,700. He anticipated no additional units at this time. With regard to other parade costs, there could be costs incurred for replacement parade banners if the old banners are not found.

Rich Walker stated that Navy Band Great Lakes is still working on their schedule and will advise at a later date. He stated that he has asked for help from a personal contact regarding Great Lakes NTC Units participation.

Rich Walker stated that arrangements for the concert and fireworks are complete except for the fireworks permit.

Christine Wertman stated that plans for all Park District activities are proceeding on schedule.

Les Martin stated that the Mayor's Prayer Breakfast preparations are on schedule.

Rich Walker stated that the Grove on the Lake has pledged a \$2,500 donation for the program book but it has not been received to date.

Mike Pobiecke arrived at 12:30 p.m.

Bylaws

It was the consensus that the following amendments be made to the Commission bylaws:

- Add Lakeshore Chamber of Commerce and Zion Benton Township High School District No. 126 to Section 2 A
- Re-word Sections 5 SECRETARY and 6 TREASURER
- Add Treasurer duties to the Executive Director position
- Add to Section 8 AFFILIATE ASSOCIATIONS/ORGANIZATIONS – City of Zion and Lakeshore Chamber of Commerce
- Add responsibility for annual budget and reporting of final expenses to the City to the Executive Director position

Rich Walker will amend the bylaws and present them at the August meeting.

Next Meeting

The next meeting will be held on Monday, August 28, 2017 at 12:00 noon.

There being no further business to come before the Commission at this time, the meeting adjourned at 12:47 p.m.

Diane Burkemper
Secretary