

JUBILEE DAYS FESTIVAL COMMISSION MINUTES

June 27, 2016

12:00 p.m.

Present: Rich Walker
Scott Murphy
Ann Ennesser
Carla Villalobos
Christine Wertman
Les Martin
Craig Butkovic
Diane Burkemper

Absent: John Lewis
Brent Paxton
Steve Dumyahn
Cheri Neal

Minutes

It was moved by Scott Murphy, seconded by Carla Villalobos, to approve the minutes of a meeting held on May 23, 2016. Upon voice vote, all answered aye. Motion carried.

Treasurer's Report

Diane Burkemper reported that to date, \$950 has been receipted for parade fees and \$6,950 for sponsorships, total revenue \$7,900. One disbursement has been made to date which was the 50% deposit for fireworks to Spectrum Pyrotechnics in the amount of \$2,500.

Rich Walker stated that Spectrum Pyrotechnics agreed to shoot the same show for \$5,000 rather than the usual \$7,000 which reduces expenses by \$2,000. He stated that Lumina Fireworks did not submit a proposal.

It was moved by Les Martin, seconded by Christine Wertman, to accept the Treasurer's Report as presented. Upon voice vote, all answered aye. Motion carried.

Reorganization of the Jubilee Days Commission

Rich Walker stated that the Lake County Lakeshore Chamber of Commerce has considered assuming the administration of the Jubilee Days Festival. He stated that he provided the Chamber with the Commission's endorsement of the plan and the budget for information purposes. He stated that the Chamber Board has too many unanswered questions and they are not currently equipped to take over for the 2016 event. He stated that any decision by the Chamber Board was tabled until 2017. Mr. Walker stated that, for the 2016 event, the Commission will remain a City commission and funds will still be processed through the City.

Parade Units Pending Approval

Rich Walker stated that Elite Striders have applied with a fee of \$400. Carla Villalobos and Rich Walker plan to attend the Waukegan July 4th Parade to view the Elite Striders unit. The Commission authorized Mr. Walker to start the paperwork to have them approved for the Jubilee Days parade if they prove to be an acceptable unit.

Rich Walker recommended approval of Jutta & the Hi-Dukes, the Tebala Dresser Shrine Club, and the Elite Striders subject to a performance review at the Waukegan parade.

It was moved by Scott Murphy, seconded by Christine Wertman, to approve parade units,

Elite Striders Drill Team & Drum Corps (subject to performance review)	400.00
Tebala Dresser Shrine Club	400.00
Jutta & the Hi-Dukes/Razzmetazz	650.00
Total	1,450.00

Upon voice vote, all answered aye. Motion carried.

Rich Walker stated that no other parade costs are expected, with perhaps the exception of a bagpipe and drum unit which an agency is attempted to locate.

Rich Walker stated that the Great Lakes NTC units are increasingly more difficult to get approved through the normal channels. He stated that we will pursue approval through other channels available to him.

Rich Walker stated that the Navy Band Great Lakes will not determine whether or not they will participate until 60 days prior to the event.

Cheri Neal will make arrangements for the summer work program youth to carry the parade banners.

Diane Burkemper will ask Public Works to hang the pole banners.

Rich Walker stated that he is accepting names of volunteers to serve as judges. Scott Murphy will drive the judges. Carla Villalobos volunteered to be a judge and will recruit other judges.

Activities

Rich Walker stated that arrangements have been made with Full Score Orchestra for the concert.

The Mayor's Prayer Breakfast and the Queen's Pageant preparations are progressing.

Rich Walker stated that public awareness regarding the parade route change must be addressed. He suggested that a notice be published in the ZB News each week until the event. Christine Wertman stated the program distributed at the Park District's July 4th celebration will include the route change information.

NEXT MEETING

The next meeting will be held on July 18, 2016 at 12:00 noon.

There being no further business to come before the Commission at this time, the meeting adjourned at 12:27 p.m.

Diane Burkemper
Secretary/Treasurer