

JUBILEE DAYS FESTIVAL COMMISSION MINUTES

July 20, 2015

12:00 p.m.

Present:	Rich Walker Scott Murphy Ann Ennesser John Lewis Steve Dumyahn Christine Wertman Cheri Neal Brent Paxton Diane Burkemper Craig Butkovic	Absent:	Les Martin Carla Villalobos
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Minutes

It was moved by John Lewis, seconded by Scott Murphy, to approve the minutes of a meeting held on June 15, 2015. Upon voice vote, all answered aye. Motion carried.

Treasurer's Report

Diane Burkemper presented the July 2015 Financial Report including receipts and disbursements to date. Receipts totaled \$8,050. Disbursements totaled \$3,500. It was moved by Brent Paxton, seconded by Steve Dumyahn, to approve the July 2015 Financial Report as presented. Upon voice vote, all answered aye. Motion carried.

Diane Burkemper distributed a copy of the approved 2015/2016 City budget. She stated that it is anticipated that the budget will be amended, however, it is unknown at this time if those amendments will affect the Jubilee Days budget.

2015 Parade

Rich Walker stated that 71 units have applied to participate in the parade to date.

Rich Walker stated that the Pipes and Drums of the Chicago Police Department unit will not be participating in the parade as they have not responded to repeated attempts to contact them through the agent, Bass Schuler. Their \$1,950 fee will be deleted as a unit expense, leaving a total for unit expense at \$17,175.

Rich Walker stated that the only unit pending approval was Lake County Mounted Posse with a \$400 fee.

It was moved by Ann Ennesser, seconded by John Lewis to approve participation by the Lake County Mounted Posse with a \$400 fee. Upon voice vote, all answered aye. Motion carried.

Addition of the Lake County Mounted Posse increased the total unit expense from \$17,175 to \$17,575.

Rich Walker stated that he will line-up the parade next week. The deadline for submitting applications is July 24, 2015.

Rich Walker stated that the status of the Comcast broadcast is uncertain as Tom Angelos, who has handled the broadcast in the past, is retiring and will not be available.

Cheri Neal stated that it is a problem to have the Township Summer Work Program kids come back to carry the parade banners as the program will have already ended by then. There are six banners to be carried requiring twelve kids. Ann Ennesser stated that she will ask NJROTC members to carry the banners and inform them that they will be volunteering and will receive no pay.

Rich Walker stated that parade judges are needed. Cheri Neal suggested asking the members of the Community of Character Committee to serve as judges. Cheri Neal and Scott Murphy will follow up. Scott Murphy will drive the judges' cart.

Diane Burkemper reported that the fireworks contract was executed and mailed back to Spectrum Pyrotechnics along with a check for the deposit in the amount of \$3,500.

Rich Walker stated that 21 responses were received for the program books totaling \$7,950. He stated that he will handle distribution of the program books.

Rich Walker asked Diane Burkemper to contact the City Public Works Department re: having the Jubilee Days banners installed on Sheridan Road. It was noted that the condition of the banners should be investigated as they were purchased several years ago.

John Lewis stated that all ESDA requests/issues should go through him. It was noted that ESDA's golf cart use must be coordinated through the Park District.

NEXT MEETING

The next meeting will be held on August 24, 2015 at 12:00 noon.

There being no further business to come before the Commission at this time, the meeting adjourned at 12:44 p.m.

Diane Burkemper
Secretary/Treasurer