

E-911 Committee

City of Zion



2828 Sheridan Road
Zion, Illinois 60099
(847) 746-4000
(847) 746-7167 FAX
www.cityofzion.com

"Historic Past – Dynamic Future"

Committee Members
John Lewis, Chairman
Fred Ray, Vice-Chairman
Eric Troy, Secretary
Lane Harrison
Lloyd DeTienne
Steve Dumyahn
Kirk Henderson
Brandon Busch

Subject: General Meeting Minutes

Date: December 14, 2016

Location: Zion Police Department
2101 Salem Blvd
Zion, IL 60099

Call to Order

Chairman, John Lewis, called the meeting to order at 2:36 p.m.

Roll Call:

Present: Chief John Lewis, Deputy Chief Kirk Henderson, Battalion Chief Eric Troy, Field Director Brandon Busch, Fred Ray

Absent: Chief Steve Dumyahn, Director David Knabel

Guests: None Present

Secretary's Report:

Secretary Troy presented the minutes from the September 14, 2016 meeting without comment or corrections. A motion was made to place the minutes on file by Kirk Henderson and seconded by Brandon Busch, all ayes, motion passed.

Treasurer's Report:

Chairman John Lewis presented the September treasurer's report in place of David Knabel with revenue and expenditures listed without comment or correction. A motion was made to place the September treasurer's report on file by Fred Ray and seconded by Eric Troy, all ayes, motion passed.

Old Business:

- Consolidation Project Status
 - Zion City Council Approved the IGA for joint ETSB
 - Zion City Council Approved the IGA for dispatch
 - Timelines and Work Groups
 - Work Group for Fire Ops Created
 - Work Group for Police Ops Created
 - Work Group for Technology Created
 - Trying for transfer May 1, 2017 – July 1, 2017 at the latest
 - Brief discussion on the necessity for a resolution by Zion City Council to dissolve the Zion ETSB board officially.
- Annual E-911 Financial Report

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- Submitted to The State of Illinois
 - This will be the last time Zion will need to complete with future changes forthcoming
- Starcom 21 Status
 - The Illinois Terrorism Task force no longer covers the expenses of the fire and police issued Starcom 21 radios. The police department returned the radios and fire stayed one for one more year. This radio system is presently not used by Zion on a daily basis. Future considerations of the system may warrant a switch at some point in the future.

New Business:

- Surcharge Letter Regarding May 2016 Funds ISP
 - The Illinois State Police issued a letter to our board that an error had occurred. Additional information to come regarding the extent of the error.
- LEADS Migration costs
 - We will have costs associated with migrating info to a new system compatible with Gurnee. These costs will need to be supported by the existing E-911 budget prior to transfer of control. A future meeting will be setup to discuss all of the additional expenses.
- Confirm Meeting Dates to be Published for 2017
 - Although we only appear to have two regularly scheduled meetings prior to board transfer, we are required to issue regular dates for the entire year
 - Meeting dates will be scheduled for: March 8, 2017, June 14, 2017, September 13, 2017, and December 12, 2017. All meetings will be at 2:30 p.m. at Zion Police Department conference room.

A motion was made to place the 2017 meeting dates for Zion E-911 on file, and advertise accordingly by Kirk Henderson and seconded by Fred Ray, all ayes, motion passed.

- Board elections
 - Discussion had to not do elections and leave positions the same for the remaining few months of the board.

A motion was made to leave the Board positions as is for the remainder of the duration of the Zion E-911 Board by Brandon Busch and seconded by Fred Ray, all ayes, motion passed.

Public Comment:

- None

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Adjournment

- A motion was made by Kirk Henderson and seconded by Brandon Busch to adjourn the meeting, all ayes, motion passed

Respectfully Submitted,

Battalion Chief Eric Troy, Secretary