

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY,  
NOVEMBER 17, 2020 AT 7:00 P.M. VIA ZOOM**

<https://us02web.zoom.us/j/84105248728?pwd=RnozUIRjN0VxQmpHTFVLSWZGbhHU4QT09>

Mayor McKinney called the meeting to order at 7:00pm.

On call of the roll the following answered present: Commissioners Fischer, Holmes, Frierson, McDowell and Mayor McKinney. A quorum was present.

Also present: Police Chief Kirk Henderson, Public Works Director Ray Roberts, City Administrator David Knabel, Building & Zoning Director Richard Ianson, and City Attorney James Vasselli.

Mayor McKinney read the following disclaimer: *While the City Council meeting is open to the public and public comments are welcomed, in light of concerns related to the spread of Coronavirus Disease (COVID-19), the meeting will be streaming live online and can be found on the Zoom Link platform below and the City very strongly encourages residents and participants to submit written comments to the City Clerk prior to the meeting if they wish to participate at the meeting. Persons will be allowed to make in-person comments if they desire to do so, however individuals will be brought into the meeting room one at a time and all federal, state and local protocols currently in place to alleviate the spread of COVID-19, including social distancing requirements, including the wearing of masks, will be observed. Again, the City welcomes and encourages your participation in this process and thanks you in advance for your interest in the City's finances and affairs. Thank you for understanding this temporary change in procedure for the health, safety and welfare of our residents.*

Mayor McKinney led in the Pledge of Allegiance to the Flag.

Attorney Vasselli stated that he was at City Hall and that as of 7:05pm, no one was at City Hall to attend the Council meeting.

**AGENDA CHANGES**

It was moved by Commissioner McDowell, seconded by Commissioner Frierson to accept the City Council meeting agenda as presented. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**CITIZEN COMMENTS**

Kathy Champine, Zion, shared her reasons as to why she disagreed with the former Mayor, referencing the December 20, 2016 council meeting, and believes the City should put out the towing contract for bid, have a towing contract, establish fair fees, and that it should be put out for bid. Her written comments in its entirety are attached.

**CONSENT AGENDA**

**(a) APPROVAL OF MINUTES: of a Regular Meeting held on October 20, 2020 at 7:00pm.**

It was moved Commissioner McDowell and seconded by Commissioner Frierson to approve the meeting minutes as presented. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**(b) BILLS: Vouchers 136075 through 136269 drawn on Huntington National Bank N.A., Total: \$1,247,534.30**

It was moved by Commissioner Fischer and seconded by Commissioner Frierson to approve the Bills as presented. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**(c) RECEIVE AND PLACE ON FILE: Treasurer's Report for Fiscal Year Ending April 30, 2020.**

It was moved by Commissioner Fischer and seconded by Commissioner Frierson to approve the Receive and Place on file the Treasurer's Report for Fiscal Year Ending April 30, 2020.

The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**(d) PROCLAMATIONS:**

- United States Marine Corps 245<sup>th</sup> Birthday – November 10, 2020 -

It was moved by Commissioner Fischer and seconded by Commissioner Frierson to approve the Proclamation as presented. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**- National American Indian Heritage Month-**

It was moved by Commissioner McDowell and seconded by Commissioner Holmes to approve the Proclamation as presented. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**RESOLUTION/TRUTH IN TAXATION LAW**

Administrator Knabel stated that the corporate and special purpose property taxes extend or abated for 2019 were \$7,609,604. The determined corporate and special purpose property taxes to be levied for 2020 are \$7,989,323. This represents a 4.99% increase over the previous year. Due to the fact that the City will not be increasing the levy by more than 4.99%, they are not required to hold a public hearing.

It was moved by Commissioner Fischer, seconded by Commissioner McDowell that a Resolution (20-R-10) be passed estimating that the proposed corporate and special purpose property taxes to be levied for 2020 are \$7,989,323 which represents a 4.99% increase over the previous year. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**ORDINANCE/SURPLUS PROPERTY/PUBLIC PROPERTY**

A memo (20-DOC-73) was received from Director Roberts stating that the Public Works Department has determined that several vehicles and pieces of equipment are no longer required and should be declared surplus. Staff requests and recommends that the following list of vehicles and equipment are declared surplus:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Message Board Trailer | VIN# - 5HJ3G09166S011896 |
| 2. Message Board Trailer | VIN# - 5HJ3G09146S011928 |
| 3. 2000 GMC 2500         | VIN# - 1GDGK2RXYF450935  |
| 4. 1998 Ford Van         | VIN# - 1FTPE24L4WHB68766 |
| 5. 1980 Oshkosh          | Serial # - 18614         |

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that an Ordinance (20-O-68) be passed declaring Message Board Trailer VIN# 5HJ3G09166S011896, Message Board Trailer VIN# 5HJ3G09146S011928, 2000 GMC 2500 VIN# 1GDGK2RXYF450935, 1998 Ford Van VIN# 1FTPE24L4WHB68766 and 1980 Oshkosh Serial # 18614 as surplus. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Resolution passed.

**ORDINANCE/INTERGOVERNMENTAL AGREEMENT WITH COUNTY OF LAKE REGARDING DISTRIBUTION OF CARES ACT FUNDS**

Administrator Knabel stated that this Intergovernmental Agreement with Lake County is necessary to be able to receive Cares Act Funding to cover expenditures incurred due to COVID-19 which were not accounted for in the budget.

It was moved by Commissioner Fischer, seconded by Commissioner Holmes that an Ordinance (20-O-69) be passed approving, authorizing and ratifying an Intergovernmental Agreement with the County of Lake regarding the distribution of Cares Act Funds, for the City of Zion. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

**ORDINANCE/PURGE SERVICE AGREEMENT**

Administrator Knabel stated that this Agreement with Stericycle, Inc. is for the shredding and document disposal. It was moved by Commissioner Holmes and seconded by Commissioner Frierson that an Ordinance (20-O-70) be passed approving, authorizing and ratifying a Purge Service Agreement with Stericycle, Inc. The vote on roll call

was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

**ORDINANCE/TELECOM SERVICES AGREEMENT**

Administrator Knabel stated that this Agreement with Telecom Services is for city phone service. It was moved by Commissioner McDowell and seconded by Commissioner Frierson that an Ordinance (20-O-71) be passed approving, authorizing and ratifying a Telecom Services Agreement with Granite Communications. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

**ORDINANCE/SALE OF PROPERTY/3116 GIDEON AVENUE**

A memo (20-DOC-74) was received from Director Ianson stating that on October 5, 2020 a bid opening was held for the sale of surplus real estate. Mr. Alfonzo Thomas submitted the minimum bid of \$750.00 for 3116 Gideon Avenue, PIN #04-28-119-019. If the bid is accepted, this property would be subject to a deed restriction. This property shall be solely used and occupied as a vacant property or as a single family owner occupied residence for a period of 20 years. Staff recommends the bid be accepted.

It was moved by Commissioner Holmes and seconded by Commissioner McDowell that an Ordinance (20-O-72) be passed to accept the bid for the sale of certain property located within the City of Zion - 3116 Gideon Avenue. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

**ORDINANCE/SALE OF PROPERTY/3112 ELIM AVENUE**

A memo (20-DOC-75) was received from Director Ianson stating that on October 5, 2020 a bid opening was held for the sale of surplus real estate. Mr. Alfonzo Thomas submitted the minimum bid of \$1,250.00 for 3112 Elim Avenue, PIN #04-27-112-015. If the bid is accepted, this property would be subject to a deed restriction. This property shall be solely used and occupied as a vacant property or as a single family owner occupied residence for a period of 20 years. Staff recommends the bid be accepted.

It was moved by Commissioner Holmes and seconded by Commissioner McDowell that an Ordinance (20-O-73) be passed to accept the bid for the sale of certain property located within the City of Zion - 3112 Elim Avenue. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

**ORDINANCE/SALE OF PROPERTY/3114 ELIM AVENUE**

A memo (20-DOC-76) was received from Director Ianson stating that on October 5, 2020 a bid opening was held for the sale of surplus real estate. Mr. Alfonzo Thomas submitted the minimum bid of \$1,250.00 for 3114 Elim Avenue, PIN #04-27-112-016. If the bid is accepted, this property would be subject to a deed restriction. This property shall be solely used and occupied as a vacant property or as a single family owner occupied residence for a period of 20 years. Staff recommends the bid be accepted.

It was moved by Commissioner Holmes and seconded by Commissioner McDowell that an Ordinance (20-O-74 ) be passed to accept the bid for the sale of certain property located within the City of Zion - 3114 Elim Avenue. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried. Ordinance passed.

**APPROVAL/BATTERY REPLACEMENT PROPOSAL/POLICE DEPARTMENT**

A memo (20-DOC-77) was received from Chief Henderson requesting the City to authorize the recommended battery replacement to the department's Liebert Uninterrupted Power Supply (UPS) as detailed in the proposal from Nationwide Power. The cost is \$8,313.40. The UPS is equipped with 48-batteries that should be replaced every three years. Ours are over 5 1/2 years old. Two of the batteries have failed altogether. If approved, 50% of the cost will

be reimbursed by Northeast Lake County Consolidated Emergency Telephone Service Board as the operation of the UPS directly benefits 9-1-1 dispatching.

It was moved by Commissioner Frierson and seconded by Commissioner McDowell to approve the proposal submitted by Nationwide Power for battery replacement to the Police Department's Liebert Uninterrupted Power Supply. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**APPROVAL/MOTOROLA NOISE CANCELLING MICROPHONES/POLICE DEPARTMENT**

A memo (20-DOC-78) was received from Chief Henderson requesting the City to purchase fifty-one (51) Motorola PMMN4062AL Noise Cancelling microphones for the Stardom 21 radios at a price \$3,001.35. When the department purchased the Starcom21 radios from Chicago Communications, the Motorola Public Safety Microphone (PSM) was suggested as the best option for us. Unfortunately that has not been proven true. The PSM microphone has a shorter, fixed length cord rather than the longer, curled cord that officers are used to. This has resulted in officers not being able to place the radio on their person at the preferred location. The PSM microphone also has an antenna on the root speaker that can cause problems with where the radio is positioned.

The Motorola Noise Cancelling Microphone retails at \$117.70. Motorola Solutions was willing to offer them to us for \$85/each. When asked about a credit for returning the PSM microphones they lowered the price to \$58.50/each and told us to keep the PSM microphones as spares/replacements. If approved, the purchase would be made from the Drug Asset Forfeiture Account and not impact the budget.

It was moved by Commissioner Frierson and seconded by Commissioner McDowell to approve the purchase of fifty-one (51) Motorola PMMN4062AL Noise Cancelling microphones for the Starcom21 radios. The vote on roll call was: Commissioners Fischer, aye; Holmes, aye; Frierson, aye; McDowell, aye; and Mayor McKinney, aye. Motion carried.

**DEPARTMENTAL COMMENTARY**

Director Ianson stated that flagpole on the Dome will be repaired due to damage.

Director Roberts stated that the leaf pickup efforts are two days behind. Yard waste will be collected until November 30th. Received salt bid for 2020 through IDOT. Last year's bid came in at \$92/ton. This years bid came in at \$48/ton which will save the city \$60k-70K this year.

Administrator Knabel stated COVID19 cases have spiked. The Governor has issued Tier 3 mitigations which will begin November 20th. Encouraged everyone to check city's website for updates.

Chief Henderson reminded citizens to not drink and drive.

Commissioner Fischer encouraged everyone to support local restaurants.

Mayor McKinney encouraged everyone to check on your neighbors and support local businesses. He also wished everyone a Happy Thanksgiving.

**ANNOUNCEMENTS**

November 26, 27

City Offices Closed for the Thanksgiving Holiday

December 1	7:00 p.m.	Zion City Council Meeting
December 15	6:00 p.m.	Zion Township Board Meeting
	7:00 p.m.	Zion City Council Meeting

**ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner Frierson, seconded by Commissioner Fischer and unanimously approved the meeting be adjourned at 7:38 p.m. Motion carried.

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Recording Secretary