

MINUTES OF A SPECIAL MEETING OF THE ZION CITY COUNCIL HELD ON MONDAY, APRIL 14, 2020, AT 3:30 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

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Mayor McKinney called the Emergency meeting to order.

On call of the roll the following answered present: Commissioners, Frierson, McDowell, Holmes, Fischer and Mayor McKinney. A quorum was present.

Also present: City Administrator David Knabel, Fire/Rescue Chief John Lewis and City Attorney James Vasselli.

Mr. Bremner led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to approve the Agenda as presented. The vote on roll call was: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

CITIZEN COMMENTS

Commissioner McDowell stated the Council should be approving the budget for the Fiscal Year 2020/21 at the next meeting. He asked if there will be any Budget Workshops or discussions prior to the passing of the Budget. Administrator Knabel stated he met with Department Heads about their specific budgets prior to the Coronavirus COVID-19 pandemic. He is getting daily updates on how Municipalities will be affected by COVID-19. There will be delays in funding from the State in sales tax, income tax and possibly property tax resulting in decreased revenues. All those issues will have to be factored in to the budget. He suggested holding a Budget Workshop by the end of the month. He stated the financial picture is not a good one. Commissioner Frierson asked if they will have a draft Budget available for discussion at the workshop. Administrator Knabel stated he would try and have a draft Budget to the Council by April 24th.

CONSENT AGENDA

It was moved by Commissioner Fischer, seconded by Commissioner McDowell that the Minutes be approved as follows:

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held on March 17, 2020 at 7:00 p.m.; an Emergency Meeting held March 17, 2020 at 7:53 p.m.; a Special Meeting held March 26, 2020 at 3:30 p.m.; an Emergency Meeting held April 3, 2020 at 3:00 p.m.

Approved by omnibus vote as follows: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner Fischer, seconded by Commissioner McDowell that the Bills be approved as follows:

- (b) **BILLS:** Vouchers 134726 through 134886 drawn on Huntington National Bank, N.A. Total: \$654,416.94.

Approved by omnibus vote as follows: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

2020/2021/PROPERTY/LIABILITY/WORKER'S COMPENSATION INSURANCE RENEWAL

Administrator Knabel stated that the City's Insurance Brokers went to market for insurance quotes for the 2020/2021 property, liability, worker's compensation, equipment, cyber and workplace violence insurance renewal. He stated the renewal results came in favorably. He stated overall there will be an increase of \$32,000 in premiums. Worker's compensation alone has increased by \$76,000. He stated worker's compensation is increasing for the entire Insurance industry as a whole. Every 3-4 years the industry goes through a national market correction which has resulted in a 10.5% increase. This is not reflective of Zion's claim history but to the national history as a whole. Law enforcement liability has decreased from \$116,000 to \$54,242 while reducing the deductible from \$100,000 to \$50,000 Cyber liability, workplace violence and active shooter insurance were added last year based on the nature of risks involved. He is recommending approval of the renewals as presented. Commissioner Frierson asked what factors were involved for the law enforcement liability insurance to go down. Administrator Knabel stated several years ago law enforcement insurance was separated out due to several incidents and litigation. Those cases have since been cleared up favorably. The City's prior carrier agreed to an extension but the current carrier (Traveler's) bid and beat the premium. They also hold the rest of the City's lines of business.

Commissioner Frierson asked if previous large worker's compensation claims will eventually fall off. Administrator Knabel stated IPRF, who has had the City's Workers Compensation coverage for years, did not factor in claims history for their quote, but new carriers do look at claims history. He is hoping the larger claims will fall off in the next year or two. He stated IPRF is offering a program where they can come in and do an assessment of a safety committee. If the City follows the recommendations and participates in the program, the City can receive a 10% rebate on the premiums. He is currently working on implanting the program.

It was moved by Commissioner Fischer, seconded by Commissioner McDowell to approve renewal of property, liability, worker's compensation, automobile, equipment, law enforcement, cyber and workplace violence insurances from May 1, 2020 to May 1, 2021 as presented in the premium summary provided. The vote on roll call was: Frierson, aye; Fischer, aye; McDowell, aye; Holmes, aye; and Mayor McKinney, aye. Motion carried.

FINANCING/STARCOM RADIOS

A memo (20-DOC-22) was received from Administrator Knabel requesting approval of Financing for the Starcom radios. Administrator Knabel stated at the March 3rd Council meeting the Council approved the purchase of the Motorola Starcom21 radios. A proposal was received for the financing of the radios over a three-year period from Motorola Solutions, Inc. The proposal is pending credit approval, but wanted to approach the Council for approval of terms so he could move forward in the process. A financing proposal was also received from Municipal Funding for a three-year period. He is asking for approval to move forward the proposal from Municipal Funding in an amount not to exceed \$340,000 and 4% for a three-year term. Municipal Funding also handles the City's other leases. If Council chooses to go with the funding from Motorola Solutions, Inc., the rate would be at 3.76% as opposed to Municipal Funding at 3.55%. Commissioner McDowell asked why they would finance the whole amount when E911 funds will be paying for a portion. Administrator Knabel stated they are not budgeting \$300,000 to \$400,000 for a single year purchase with the City. They only get a certain amount in and are willing to spread it out over a three year term as the funds become available to make the payments. The City does not have the cash flow to upfront the cost. Commissioner McDowell asked if Motorola is asking for the full three years in advance. Administrator Knabel stated Motorola would get all their money upfront and the City will finance the amount over three years.

It was moved by Commissioner Frierson, seconded by Commissioner Holmes, to approve the Financing for the Starcom21 radios in an amount not to exceed \$340,000 and 4%. The vote on roll call was: Commissioners Frierson, aye; McDowell, aye; Holmes, aye Fischer, aye; and Mayor McKinney, aye. Motion carried.

TABULATION OF BIDS/2020 STREETLIGHT MAINTENANCE PROGRAM

A Tabulation of Bids (20-DOC-23) was received from Director Roberts regarding the 2020 Streetlight Maintenance Program. He recommended awarding the project to the lowest responsible, responsive bidder, Home Towne Electric Inc. Lake Villa, Illinois, at \$135.00 per hour for Streetlight Repair and \$175.00 per hour for Emergency Streetlight Repair. Funds for this program will come from the Motor Fuel Tax (MFT) Fund. Commissioner Holmes stated it appeared that Geary Electric was the lowest bidder. Administrator Knabel stated a large portion of the costs are considered Emergency Repair. Geary Electric did not follow the bid instructions and actually amount to a higher Emergency Repair rate. Home Towne Electric's bid is lowest overall. Mayor McKinney stated in the past bidders have been the lowest bidder but did not provide quality service.

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to award the contract for the 2020 Streetlight Maintenance Program to Home Towne Electric, Inc., Lake Villa, Illinois, at \$135.00 per hour for Streetlight Repair and \$175.00 per hour for Emergency Streetlight Repair. The vote on roll call was: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

TABULATION OF BIDS/2020 ANNUAL FUEL, BITUMINOUS & CONSTRUCTION MATERIALS

A Tabulation of Bids (20-DOC-24) was received from Director Roberts regarding the annual purchase of fuel, bituminous and construction materials for the 2020/21 fiscal year. Director Roberts stated the only bid received was for the asphalt portion. He requested the Council approve and accept the lowest responsible and responsive bidder for the asphalt portion from Peter Baker & Son Co., Lake Bluff, Illinois for the FY 21 as follows:

<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
2,000	Tons	Patching material – Cold-patch	\$135.00	\$270,000.00
1,000	Tons	Patching material – Hot-mix Bituminous Class I surface	\$59.00	\$59,000.00
1,000	Tons	Patching material – Hot-mix Bituminous Binder-Course	\$51.00	\$51,000.00
200	Tons	Patching material - UPM High Performance Cold Patch	\$135.00	\$27,000.00

The Fuel and Construction Materials that did not receive bids will be re-scheduled and re-advertised for a new bidding opportunity. A similar situation occurred with the bids for these materials last year.

It was moved by Commissioner McDowell, seconded by Commissioner Fischer to award the contract for asphalt materials to Peter Baker and Son Co., Lake Bluff, Illinois as presented. The vote on roll call was Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

CLOSED SESSION

It was moved by Commissioner McDowell, seconded by Commissioner Holmes that the Council recess to Closed Session at 3:53 p.m., pursuant to 5 ILCS 120/2 “Open Meetings”, for the discussion of collective bargaining. The vote on roll call was: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

It was moved by Commissioner McDowell, seconded by Commissioner Holmes to reconvene the Regular Council meeting at 4:29 p.m. with all members present. The vote on roll call was: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

CONTRACTURAL MEMORANDUM OF UNDERSTANDING/IAFF LOCAL 1999

It was moved by Commissioner Frierson, seconded by Commissioner McDowell to approve a Memorandum of Understanding (MOU) between the Zion Professional Firefighters Association (IAFF) Local 1999 and the City of Zion. The vote on roll call was: Commissioners Frierson, aye; McDowell, aye; Holmes, aye; Fischer, aye; and Mayor McKinney, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner McDowell, seconded by Commissioner Holmes and unanimously approved the meeting be adjourned at 4:30 p.m. Motion carried.

City Clerk