

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, DECEMBER 20, 2016, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 2828 SHERIDAN ROAD, ZION, ILLINOIS

Mayor Hill called the meeting to order.

On call of the roll the following answered present: Commissioners McDowell, McKinney, Frierson, DeTienne, and Mayor Hill. A quorum was present.

Also present: Chief of Police Steve Dumyahn, Fire/Rescue Chief John Lewis, Accounts/Finance Director David Knabel, Building/Zoning Director Richard Ianson and City Attorney Paula Randall. Public Works Director Ron Colangelo was absent.

Mayor Hill led in the Pledge of Allegiance to the flag.

AGENDA CHANGES

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to accept the City Council meeting agenda with the following changes:

- Move item 8c to item 8b
- Move item 8b to item 8c
- Add pending litigation to Closed Session

The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye; DeTienne, aye; and Mayor Hill, aye. Motion carried.

CITIZEN COMMENTS

Morgan Battley, Zion, stated that Zion has a serious public safety issue regarding the sidewalks and snow. He stated currently Zion does not have an ordinance mandating residents and businesses to clear their sidewalks after a snowfall. He stated children are forced to walk in the street to and from school because the sidewalks are not cleared. He stated this issue needs to be taken seriously. He stated the schools should have the sidewalks cleared so the kids don't have to walk in the street. He stated it is especially dangerous at night as there are many dark places in the City and drivers do not see the kids walking in the streets. He stated he is going to meet with the schools to discuss the issue. He proposed any resident within a half mile of a school should be required to clear their sidewalks. Mayor Hill assured Mr. Battley that the Council will look into the matter.

Clyde McLemore, Zion stated he is the Chairman of the Lake County Chapter of Black Lives Matter. He stated they will be sponsoring "Something Under the Tree" at Hermon Park on December 21st from 6 pm to 8 pm. He stated there will be plenty of toys for children 3 to 12 years old. He invited the Council members to come out to the event and meet their constituents.

CONSENT AGENDA

It was moved by Commissioner McDowell, seconded by Commissioner McKinney, that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES:** of a Regular Meeting held on December 6, 2016 at 7:00 p.m.
- (b) **BILLS:** Vouchers 125226 through 125338 drawn on First Merit Bank, Total: \$2,071,851.20

Approved by omnibus vote as follows: Commissioners McDowell, aye; McKinney, aye; Frierson, aye; and DeTienne, aye; Mayor Hill, aye. Motion carried.

Commissioner McDowell stated at the last meeting there was a variance request for Section 102-602(a)(2) of the Municipal Code. He stated it was decided that the item would be tabled until the Council could take a look at the ordinance. He stated a group made up of staff and Commissioners held a meeting regarding this issue, but they did not come to any conclusions. He suggested they take a look at it again. Mayor Hill stated the notes from the meeting should be brought to the Council for further discussion.

ORDINANCE/CLINTON AUTO AUCTION AGREEMENT

Chief Dumyahn stated in June of 2016, the City of Zion entered into an agreement with Clinton Auto Auction located in Clinton, Illinois to liquidate seized vehicles and surplus squad cars in order to allow the City to use a single means of liquidating surplus vehicles. He stated over the last six months the service has been a great benefit and they are receiving funds for the vehicles sold at auction. He stated the current agreement expires on December 31, 2016 and he requests the Council approve the renewal agreement with no changes to the agreement.

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that an Ordinance (16-O-40) be passed authorizing the execution of an agreement by and between the City of Zion and Clinton Auto Auction for the disposition of surplus vehicles. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/ESTABLISHING TOWING REGULATIONS/AUTHORIZING CONTRACT

Chief Dumyahn stated the current Towing Services agreement between the City of Zion and Roger's Automotive Services, Inc. expires on December 31, 2016. Roger's Automotive Services, Inc. has submitted a renewal of the agreement with an amendment to section 7 of the agreement. This amendment states the agreement may be terminated with cause after the towing company is provided with fair opportunity to correct whatever deficiency prompted the termination notice, by written notification to the towing company. If not terminated, the agreement shall remain in full force and effect for three (3) calendar years from the date of the agreement. He stated an update to the fee schedule has also been requested for; storage fees from \$40.00 to \$45.00 per day; for holiday rates from \$185.00 to \$215.00; and flat accident fee from \$200.00 to \$225.00. He stated the "after hours" fee, will be stricken from the contract. He stated the proposed fee was never in the original contract. Commissioner Frierson asked why the towing contract is exempt from going out to bid and why is the contract for three (3) years as opposed to a one (1) year like the rest of the City contracts. Mayor Hill stated Roger's Towing is the only company that meets the specs of the agreement. He stated he is the only company that has the equipment and training. He stated the contract used to be a one (1) year contract but was changed to a three (3) year contract at the last renewal. He stated Roger's needed assurance of a multi-year contract as there might be a need to purchase special equipment which can be very costly.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne, that an Ordinance (16-O-41) be passed authorizing a contract for city towing for 2017 with Roger's Services Inc. including changes in the proposed amendments as presented. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/AGREEMENT/ONLINE PAYMENT SERVICES

Director Knabel stated the City is close to providing online bill pay service for utility bills, parking tickets and vehicle licenses. He asked the Council to consider the four agreements presented. He stated all four agreements are tied together and are necessary for the implementation of the online bill pay. He stated Payment Service Network, Inc. is for the online payment service. Vantiv, LLC is for the collection of credit or debit card funded payments. Computer Help Key is the City's IT firm that handles the City's programming. Harris Computer Systems is the City's current general ledger and account software provider. He stated all are provided as a total package. He stated the only major change to the City is the credit card convenience fee. He stated the City has been absorbing all credit card fees. He stated there will be a 2.75% convenience fee charged for each transaction and a \$1.00 convenience fee for e-checking. He stated it will take a few months to get everything up and running once the contract is signed. He stated there is some testing that needs to be done prior to going live with the service. Commissioner McDowell asked how the

residents will be notified. Director Knabel stated notification can be put on the water bills and in the newspaper and mentioned during Council meetings. He stated residents can still pay in person, over the phone or have an automatic deduction from their bank account.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell, that an Ordinance (16-O-42) be passed authorizing execution of an agreement by and between the City of Zion and Payment Services Network, Inc., Vantiv, LLC, Computer Help Key, and Harris Computer Systems for online payment services. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/AMENDING MUNICIPAL CODE/VEHICLE STICKERS

Director Knabel stated a year ago when the Council was looking at increasing fees, he proposed increasing the vehicle sticker fee from \$30.00 to \$60.00. He stated at that time the Council decided to increase the fees gradually and the fee was increased from \$30.00 to \$35.00. He is proposing an increase from \$35.00 to \$40.00 for the January 2017 sales. He stated the stickers will be good for two years beginning May 1, 2017. He stated it will bring in an additional \$30,000 in revenue. Commissioner McKinney asked when the last increase was prior to last years' increase. Director Knabel stated he believes it was in 1994. Commissioner McKinney asked if the City's fee is consistent with other communities. Director Knabel stated the fee of \$60.00 that was originally proposed is more in line with other communities. Commissioner McDowell stated he is not in favor of increasing the vehicle sticker fees. He stated Zion already has the burden of high taxes and he feels this increase will add to the burden.

It was moved by Commissioner McKinney, seconded by Commissioner Frierson, that an Ordinance (16-O-43) be passed amending Sections 90-239(a) and 90-240(b) of the Zion Municipal Code increasing vehicle sticker fees as presented. The vote on roll call was: Commissioners McDowell, nay; McKinney, aye; Frierson, aye; DeTienne, nay; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/TIF DISTRICT/TRUMPET PARK

Director Knabel there has been discussion regarding adding additional TIF Districts through the City. He stated this is part of the Comprehensive Plan. He stated the proposed ordinance is for approval of a proposed redevelopment plan and to designate a proposed TIF District for the Trumpet Park area. He stated this allows for discussions about the district. He stated this is the first step in the process. He stated there has been more interest in Trumpet Park and creating a TIF district can offer more incentives to bring in business that is being lost to Wisconsin. He stated they must first convene a Joint Review Board made up of representatives from the taxing bodies. This meeting will be on January 18, 2016. A Public Hearing must then be scheduled. The Public Hearing is scheduled for February 21 prior to the City Council meeting. He stated Phil McKenna from Kane McKenna and Associates is present to answer any questions. Mr. McKenna is the City's TIF consultant. Commissioner McDowell asked if these steps were the beginning of the process of investigating the possibility of a TIF District in Trumpet Park. Director Knabel stated the investigation has been done and one of the next steps in the process is to hold a Public Hearing. Mayor Hill stated the Joint Review Board will represent the taxing bodies and can either support or object to the TIF. Mayor Hill asked if the Joint Review Board were the same members as the TIF Board. Mr. McKenna stated they will not be the same board. Commissioner Frierson stated after the Public Hearing, the Joint Review Board will have 30 days to consider the proposal, and not less than 14 days after that the recommendation would go to the Council. Commissioner McDowell stated a TIF District is one incentive for business, and asked if would eliminate the other incentive for an Enterprise Zone. Mr. McKenna stated the only conflict is property tax. He stated it cannot be used for both.

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne, that an Ordinance (16-O-44) be passed approving a Redevelopment Plan and Project for and the designation of the Trumpet Park TIF District and the adoption of Tax Increment Financing, convening a Joint Review Board and scheduling a Public Hearing. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/ENTERPRISE ZONE

It was moved by Commissioner Frierson, seconded by Commissioner McKinney that an Ordinance (16-O-45) be passed authorizing the establishment of an Enterprise Zion Subject to the Enterprise Zone Act of the State of Illinois. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/ TAX LEVY – CORPORATE PURPOSES

A memo (16-DOC-109) was received from Director Knabel regarding the tax levy. He stated he was directed by the Council at the last meeting to prepare three ordinances; a flat levy, a middle levy and a max levy. He stated since discussing the levy options at the last meeting, there has been one change. He stated part of the large increase in the EAV was due to the new construction and the expansion at the hospital. He stated it was discovered that part of the hospital value will not go on this years' tax rolls causing a reduction of \$50,000. Director Knabel stated he recommends that the Council approve the maximum levy in the amount of 6,857,515.78. Mayor Hill stated by keeping the levy flat, the City would lose approximately \$108,000 in the general fund; choosing the mid levy would increase the general fund \$100,000 and a maximum levy would increase the general fund \$300,000. He stated by choosing a flat levy the City would lose out on \$416,000 forever from new construction; choosing the mid levy the City would lose \$208,000. Commissioner McDowell stated originally he felt the mid levy would be the best approach which would provide money for the general fund and tax relief to the residents. He stated with the new information regarding the \$50,000 decrease in tax revenue, there would be a lost opportunity to pay down the pension funds and get money into the streets. He stated the discussion of where the money will go will take place at budget time. Mayor Hill stated one-time money cannot be used for operating expenses but can be used to pay down the pension funds, debt, and one-time projects. He stated he does not want to commit the levy to pay down debt. Commissioner McDowell stated he does not want to levy more money than they will use. Mayor Hill stated the City must have money to operate and to provide services. Commissioner Frierson stated he is hesitant to go with the mid levy in case one-time money does not come through, therefore eliminating any money to pay down the debt. He stated the max levy allows the City the opportunity to do that. Mayor Hill stated they cannot pass up the new construction revenue. He stated choosing the max levy will allow them to continue to collect on that. Commissioner McDowell stated the tax rate will go down regardless of which levy is chosen. He stated if it wasn't for the decrease in the rate, he would not vote for a max levy. Mayor Hill stated TIF 1 will be closing next year, housing values are going up and there are other things that could help the City. He stated the City must be responsible when taking in funds and put money into services.

It was moved by Commissioner Frierson, seconded by Commissioner McKinney that an Ordinance (16-O-46) be passed providing for the levy of taxes for corporate purposes in the total amount of \$6,857,515.78 for the tax levy year 2016 to be collected in the year beginning January 1, 2017 and ending December 31, 2017 for the City of Zion, Lake County, Illinois. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/SPECIAL USE/DISTRICT ADMINISTRATION CENTER/2800 29TH STREET

A memo (16-DOC-110) was received from Director Ianson requesting approval of a Special Use Permit to use the property located at 2800 29th Street for the District Administration Center and Maintenance Office/Storage as petitioned by Zion Elementary District #6, Zoning Docket 16-Z-13. Director Ianson stated the building was originally granted a Special Use Permit to operate as a Funeral Home and most recently a Church. He stated the Planning and Zoning Commission recommended approval of the Special Use Permit.

It was moved by Commissioner Frierson, seconded by Commissioner McDowell that an Ordinance (16-O-47) be passed granting a Special Use Permit for District Administration Center and Maintenance Office/Storage for 2800 29th Street. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/GROUND LEASE AGREEMENT/2809 DAMASCUS

Mayor Hill stated a ground lease was approved two years ago for the City owned property behind B.C. Automotive. He stated medical cannabis would be cultivated on this property. He stated the awarding of the licenses have been in court for two years. He stated a decision regarding the license is likely to be made within 30-60 days. He stated the ground lease agreement and special use permit with Flat Rock Holdings, LLC was considered null and void due to the delay in the licensing. He stated nothing has changed in the lease from two years ago. He stated Flat Rock Holdings LLC has asked for a new lease agreement and special use permit so if they are awarded a license, they will be ready to operate He stated the lease is for a 20 year period. He stated the Lessee will pay 3 % of the gross sales to the City. He stated if a license has not been awarded by June 30, 2017, the lease agreement will be null and void and the Council can revisit the agreement to extend it. Commissioner McDowell stated he is not in support of medical marijuana and would not normally vote for this but he feels for the company and all that it has gone through. He stated a prior Council voted for the company to operate here and it would be wrong to deny them now. Commissioner DeTienne stated he finds it hard to vote for this but has similar feelings to Commissioner McDowell.

It was moved by Commissioner McDowell, seconded by Commissioner Frierson that an Ordinance (16-O-48) be passed approving a ground lease agreement between Flat Rock Holdings, LLC and the City of Zion for certain property located at 2809 Damascus Avenue. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

ORDINANCE/GRANTING SPECIAL USE PERMIT/MEDICAL CANNABIS CULTIVATION CENTER IN G1 GENERAL INDUSTRIAL DISTRICT

A memo (16-DOC-111) was received from Director Ianson requesting that a special use permit be granted to Flat Rock Holdings, LLC to operate a medical cannabis cultivation center in the G1 - General Industrial District, east of Deborah Avenue, at 2809 Damascus Avenue, Zoning Docket 16-Z-14. Director Ianson stated in May 2014, the Planning and Zoning Commission and the City Council approved and granted a special use permit for Flat Rock Holdings, LLC. He stated due to the delay of the State issuing the license to this district, they exceeded allowable time of the 180 days to commence the use of the special use permit.

It was moved by Commissioner McKinney, seconded by Commissioner Frierson that an Ordinance (16-O-49) be passed granting a special use permit to Flat Rock Holdings, LLC for a medical cannabis cultivation center in the G1 - General Industrial District, east of Deborah Avenue, at 2809 Damascus Avenue. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried. Ordinance passed.

TABULATION OF BIDS/HVAC MAINTENANCE SERVICES FOR CITY FACILITIES

A Tabulation of Bids (16-DOC-112) was received from Director Ianson for the combined HVAC maintenance services at City Hall, the Police Administration Building, Fire Stations No. 1 & 2 and the Public Works facility. Director Ianson recommended the lowest responsible bidder, which is the City's current HVAC maintenance contractor, Northern Weathermakers in the annual amount of \$16,695.

It was moved by Commissioner DeTienne, seconded by Commissioner McKinney that the bid for the 2017 combined HVAC maintenance services be awarded to Northern Weathermakers in the annual amount of \$16,695. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

FIREFIGHTER/PARAMEDIC VACANCY/FIRE/RESCUE DEPARTMENT

A memo (16-DOC-113) was received from Chief Lewis requesting approval to fill a firefighter/paramedic position and request the name of the next candidate on the current firefighter/paramedic eligibility list from the Board of Fire and Police Commissioners. Chief Lewis stated the current eligibility list, which expires December 23, 2016 has three of the next four eligible candidates being former paid on premise firefighter/paramedics with the Zion Fire/Rescue Department. He stated if a candidate can be hired from that list, the transition would be much quicker and offer a potential savings over waiting to hire from the new list which will become effective on December 24, 2016. He stated hiring the candidate now will also allow the department to meet minimum staffing without utilizing overtime incurred by the open slot left by an injured employee. He stated the use of overtime will decrease slightly, however the use of any sick time or personal days by the affected shift will cause a need for overtime. Mayor Hill asked what would happen if the employee out on disability is cleared to come back to work. Chief Lewis stated he will not be cleared at this point. He stated the employee has a lifting restriction of 80 pounds between his waste and shoulders. He stated the employee has applied for his disability pension.

It was moved by Commissioner McDowell, seconded by Commissioner McKinney to approve filling a firefighter/paramedic position and requesting the name of the next candidate on the current firefighter/paramedic eligibility list from the Board of Fire and Police Commissioners. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

OBSOLETE CITY POLICIES AND PROCEDURES

A memo (16-DOC-114) was received from Clerk Burkemper requesting the Council abolish the ESDA Checking Account Policy and the Policy for Moving Expenses for Management Employees effective immediately. Clerk Burkemper stated the Department Heads have reviewed the City's current policy for ESDA Checking Account Policy for Maintaining and Auditing Account (adopted December 2004) and the Policy for Moving Expenses for Management Employees (adopted May 1993). ESDA no longer maintains a checking account and is currently part of the City's budget. This policy is obsolete. The moving expenses reimbursement policy only applies to management (appointed officials) who were moving to Zion in order to comply with the City's residency requirements. The residency requirement was lifted in 1998 and this policy is obsolete.

It was moved by Commissioner McDowell, seconded by Commissioner McKinney to approve abolishing the ESDA Checking Account Policy and the Policy for Moving Expenses for Management Employees effective immediately. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

TUITION REIMBURSEMENT POLICY AND PROCEDURES

A memo (16-DOC-115) was received from Clerk Burkemper requesting the Council approve the revised "Tuition Reimbursement Policy". Clerk Burkemper stated the Department Heads have reviewed the City's current policy for approval/reimbursement of employee tuition reimbursement which was last revised in 2000 and recommend approval. The majority of the revisions relate to the approval and request for reimbursement procedure. The amount of allowable reimbursement per individual and per department remains unchanged. The Tuition Reimbursement Application form has been revised to include sections for Department Head and City Clerk approvals to ensure that the policy is being followed and that approval precedes request for reimbursement.

It was moved by Commissioner McDowell, seconded by Commissioner McKinney to approve the revised "Tuition Reimbursement Policy" as presented. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

AMENDED EMPLOYEE SICK LEAVY POLICY AND PROCEDURES

A memo (16-DOC-116) was received from Clerk Burkemper requesting the Council approve the amended Sick Leave Policy. Clerk Burkemper stated Pursuant to Public Act 99-0841, "Employee Sick Leave Act", which takes effect on January 1, 2017, employees may now use personal paid sick leave benefits provided by the City of Zion for absences due to illness, injury or medical appointment of the employee's child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. The amended policy provides that use of sick leave benefits for the care of family members shall be limited to one half of that which the employee accrues in one year. Employees accrue one (1) sick day per month, or twelve (12) days per year, therefore, six (6) days of non-cumulative sick leave only shall be used annually for the purpose of caring for an employee's family member. The amended policy states that, if an employee does not use all the allowable annual maximum of six (6) days as provided for in the policy during the course of the calendar year, any unused days allowed for this purpose shall not be carried over to the subsequent calendar year. Whether sick leave is used by the employee for his own benefit or for the benefit of an approved family member, the use of sick leave shall be conditioned upon all other current sick leave requirements as outlined in the City of Zion Handbook or the employee's respective department's bargaining unit agreement. If approved, the policy will replace the Sick Leave section in the Employee Handbook. This new law will have an effect on the collective bargaining unit contract language which should be changed to incorporate this new law during subsequent negotiations sessions.

It was moved by Commissioner McDowell, seconded by Commissioner McKinney to approve the amended Sick Leave Policy as presented. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

DEPARTMENTAL COMMENTARY

David Knabel stated current City Stickers expire on April 30th, 2017. He stated the Accounts and Finance Department will begin selling the new stickers on January 23, 2017. He stated the stickers are good for two years.

Commissioner Frierson stated he wanted to commend Director Colangelo for the great job he has done with the snow plowing.

ANNOUNCEMENTS

December 23, 26, 30 & January 2		City Offices Closed for the Holidays
January 3	7:00 p.m.	Zion City Council Meeting
January 16		City Offices Closed for Martin Luther King Holiday

CLOSED SESSION

It was moved by Commissioner Frierson, seconded by Commissioner McDowell that the Council recess to Closed Session at 8:27 p.m., pursuant to 5 ILCS 120/2 "Open Meetings", for the discussion of pending litigation, collective bargaining and personnel. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

It was moved by Commissioner McDowell, seconded by Commissioner McKinney to reconvene the Regular Council meeting at 9:15 p.m. with all members present. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

**MEMORANDUM OF UNDERSTANDING/ZION PROFESSIONAL FIREFIGHTERS
ASSOCIATION/PROMOTIONAL TESTING**

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to approve the Memorandum of Understanding between the Zion Professional Firefighters Association Local 1999 and the City of Zion regarding language that specifies the format for conducting promotional testing. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

**MEMORANDUM OF UNDERSTANDING/ZION PROFESSIONAL FIREFIGHTERS
ASSOCIATION/ACTING OFFICER POSITIONS**

It was moved by Commissioner McDowell, seconded by Commissioner DeTienne to approve the Memorandum of Understanding between the Zion Professional Firefighters Association Local 1999 and the City of Zion regarding language that clarifies personnel locations in regard to Acting Officer positions within the department. The vote on roll call was: Commissioners McDowell, aye; McKinney, aye; Frierson, aye DeTienne, aye; and Mayor Hill, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner McDowell, seconded by Commissioner Frierson and unanimously approved the meeting be adjourned at 9:19 p.m. Motion carried.

Deputy City Clerk

Approved January 3, 2017