

MINUTES OF A REGULAR MEETING AND SWEARING-IN CEREMONY OF THE ZION CITY COUNCIL HELD ON TUESDAY, MAY 7, 2013, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

.....

Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, Shantal Taylor, Flammini, Jim Taylor and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the flag.

CITIZEN COMMENTS

Charles Upsal, 2407 Horeb Avenue, stated that he questioned Commissioner DeTienne, Mayor Harrison, and Commissioner Flammini regarding the purpose for the purchase of land in Trumpet Park. He stated that one said he didn't remember, one said it was for zoning reasons, and one said it was for the right-of-way for a new power line. He asked why everything has to be such a secret and hoped that, with a new Commissioner being seated, there will be more transparency in Zion government. Mayor Harrison stated that when the City of Zion is involved in a land purchase that could mean multi-million dollar revenue for the City, it would be detrimental if news of the pending purchase was released as it could drive up the purchase price of the land.

CONSENT AGENDA

It was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor, that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES:** a Regular Meeting held on April 16, 2013 at 7:00 p.m. and approval but not release of Closed Session Minutes of a meeting held on April 16, 2013 at 7:26 p.m.
- (b) **BILLS:** Vouchers 115504 through 115687 drawn on PNC Bank, Total: \$916,769.05
- (c) **PROCLAMATION:** Building Safety Month – May, 2013

The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, pass; and Mayor Harrison, aye. Motion carried.

RESOLUTION/SELF-INSURED HEALTH INSURANCE FUND

A memo (13-DOC-45) was received from David Knabel stating that the City currently is self-insured for employee health insurance and that the premium and claim activity is tracked in the General Fund. He stated the best accounting practice would be to track this activity in a separate fund in order to more accurately budget within the General Fund. He recommended approval of a resolution creating a medical self-insurance fund in which to track premium contributions of the City and related medical claims of plan participants.

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne that a Resolution (13-R-5) be passed creating a medical self-insurance fund. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

ORDINANCE/LEASING PROPERTY AT 2101 SALEM BLVD/CRICKET COMMUNICATIONS

A memo (13-DOC-46) was received from David Knabel stating that the City has maintained a lease agreement for cell tower space at the Police Department at 2101 Salem Blvd. to Cricket Communications. He stated that the lease has expired and he has been working with Cricket on the lease renewal. Mr. Knabel stated there are no major changes to the contract with the exception of an annual rent increase. He stated that Cricket has been a good tenant and recommended approval of the lease renewal.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini that an Ordinance (13-O-24) be passed authorizing the leasing of property at 2101 Salem Blvd. for cell tower space to Cricket Communications. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

ORDINANCE/REFUNDING BONDS/AREA 3 SOUTH SHERIDAN ROAD

A memo (13-DOC-47) was received from David Knabel regarding the calling of the City's Series 2004 (TIF #3) bonds which means they are eligible to be refinanced. He stated that, following consultation with bond counsel, it was estimated that, if refinanced, the City would save approximately \$65,000 over the remaining life of the bonds. Mr. Knabel recommended passing an ordinance authorizing and providing for the issuance of not to exceed \$1,300,000 Taxable General Obligation Refunding Bonds, (Area 3 South Sheridan Road Special Tax Allocation Fund Alternate Revenue Source), Series 2013, of the City of Zion, Lake County Illinois, for the purpose of refunding certain heretofore issued and now outstanding bonds of the City.

It was moved by Commissioner Jim Taylor, seconded by Commissioner Flammini that an Ordinance (13-O-25) be passed authorizing and providing for the issuance of not to exceed \$1,300,000 Taxable General Obligation Refunding Bonds, (Area 3 South Sheridan Road Special Tax Allocation Fund Alternate Revenue Source), Series 2013, of the City of Zion, Lake County Illinois, for the purpose of refunding certain heretofore issued and now outstanding bonds of the City. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

BIDS/RETAIL ELECTRIC SUPPLIER

Sharon Durling, NIMEC representative, stated that requests for proposals were sent to every certified electric supplier in Illinois, many of which who did not respond. She presented the live bids received for one, two or three term contracts. She stated that the current ComEd rate is 8.5 cents per kilowatt hour which is being reduced to 5.49 cents per kilowatt hour in June 2013. The lowest bidder, Verde, could offer a savings of between 10 and 12 percent. Verde is ICC approved and currently serves fourteen communities. For a one year contract, the Verde rate is 5.289 cents. Ms. Durling stated that once the City has selected a supplier, residents will receive a letter in the next few weeks. Residents will have the option to opt out without a fee and there will be no early termination fees. Mayor Harrison stated that the City has opted not to receive any portion of the savings in the form of a civic contribution to allow residents to realize the total savings. Because of no second and third year rate guarantees, he stated it was reasonable to contract for a one-year term and review the rates annually with new bids. Commissioner DeTienne asked if residents who had signed up with a supplier other than the one selected by the City could switch over to the City's chosen supplier. Ms. Durling stated that they can, however, she recommended residents check with their current supplier to determine if that supplier charges early termination fees. Commissioner Flammini asked if the Plan of Governance was the contract. Ms. Durling stated that it was not but the City is required to prepare a Plan of Governance for residents to review and comment upon. Commissioner Flammini noted that on Page 5 and 8 of the Plan of Governance, where the law is quoted, the word "may" should be replaced with "shall".

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini that the bid of Verde be accepted at the fixed rate of 5.289 cents per kilowatt hour and that the City enter into a one year contract with Verde for the supply of retail electricity. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

INTERGOVERNMENTAL AGREEMENT/SCHOOL RESOURCE OFFICER

A memo (13-DOC-48) was received from Chief Brooks requesting authorization to enter into an intergovernmental agreement between the City of Zion and Zion Elementary School District No. 6 for a school resource officer. The District as requested such an officer and has agreed to pay the salary, insurance, and benefits of this officer for the full school year in the amount of \$51,855.52. Chief Brooks requested permission to hire one full time officer to meet this request. The City's cost for the remainder of the year for this officer would be approximately \$17,000 which has been budgeted.

It was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor, to approve the intergovernmental agreement between the City of Zion and Zion Elementary School District No. 6 for a school resource officer, contingent upon District No. 6 School Board approval, and to request the name of the next candidate from the police officer eligibility list. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

EMERGENCY NOTIFICATION SYSTEM (CODERED)

A memo (13-DOC-49) was received from Chief Lewis requesting approval of an amendment to Attachment 1 of the Emergency Notification System policy adding all telecommunicators and Battalion Chief Alan Eppers as delegate users of the CODERED system. He stated that telecommunicators are in the most logical position to initiate time sensitive emergency notifications and would be under the authority of Chief Brooks. All currently employed telecommunicators have been trained in the use of the system and would only initiate a notification on the order of a Police or Fire Department supervisor. BC Eppers needs to be added as the result of recent promotions.

It was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor, to approve an amendment to Attachment 1 of the Emergency Notification System policy adding all telecommunicators and Battalion Chief Alan Eppers as delegate users of the CODERED system. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

GENERAL FUND BUDGET AMENDMENT/FIRE/RESCUE DEPARTMENT

Memos (13-DOC-50 and 13-DOC-51) were received from Chief Lewis requesting approval to amend the General Fund budget adding grant revenue and capital outlay expense in the Fire/Rescue Department. Chief Lewis stated that the Department is the recipient of a 2012 FEMA Assistance to Firefighter's Grant in the amount of \$107,871. He stated that the grant funds would be used to replace the self-contained breathing apparatus. The total grant amount submitted totaled \$119,856 with the applicant funding a 10% share or \$11,985 which would come from the 2014 Fiscal Year budget. Chief Lewis requested the 2014 budget be amended adding \$107,871 of grant revenue and \$119,856 in capital outlay expense to the general fund. Chief Lewis stated that the Department is the recipient of a 2012 FEMA Assistance to Firefighter's Grant for Fire Prevention and Safety in the amount of \$54,450. He stated that the grant funds would be used to initiate a residential smoke detector and carbon monoxide program, part of which is to purchase smoke and carbon monoxide detectors and batteries for distribution to residents that meet the eligibility criteria. An installation program would also be initiated. The total grant amount submitted was \$60,500 with the applicant funding a 10% share or \$6,050 which would come from the 2014 Fiscal Year budget. Chief Lewis requested the 2014 budget be amended adding \$54,450 of grant revenue and \$60,500 in capital outlay expense to the general fund.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini, to 1) accept a 2012 FEMA Assistance to Firefighter's Grant in the amount of \$107,871 and a 2012 FEMA Assistance to Firefighter's Grant for Fire Prevention and Safety in the amount of \$54,450, and 2) amend the 2014 budget by adding \$107,871 and \$54,450 in grant revenue and \$119,856 and \$60,500 in capital outlay expense in the General Fund. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

RENT WAIVER FOR ZION TOWNSHIP

A memo (13-DOC-52) was received from David Knabel requesting a one-year waiver of the rent paid to the City for space currently utilized in City Hall by the Zion Township. He stated the total amount collected annually is \$9,125 and this rent waiver would not have a significant impact on the City's budget. He stated the City does not currently have need to use this space and the reduction would leave these funds available for use in assistance to residents.

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne, to grant a one-year waiver of the rent paid to the City for space utilized in City Hall by the Zion Township from May 1, 2013 to April 30, 2014. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

IUOE/LOCAL 150 PUBLIC WORKS EMPLOYEE CONTRACT AGREEMENT

A memo (13-DOC-53) was received from David Knabel stating that negotiations with the IUOE Local 150 Public Works employees union are complete. He stated that a three-year term was agreed upon with the following changes: a 3% annual increase for all classifications and steps, three hours of overtime per week for individuals on call, the creation of a new step for individuals who have achieved 20 years of service at \$1.50 per hour above the previous step, and annual increases to insurance premiums paid by the City of 10% (not to exceed the actual premium paid by the Welfare Fund).

It was moved by Commissioner Jim Taylor, seconded by Commissioner Shantal Taylor to approve the contract agreement between the City of Zion and the International Union of Operating Engineers, Local 150, Public Works Employees, effective May 1, 2013 through April 30, 2016. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

IUOE/LOCAL 150 CLERICAL UNION CONTRACT AGREEMENT

A memo (13-DOC-54) was received from David Knabel stating that negotiations with the IUOE Local 150 Clerical employees union are complete. He stated that a three-year term was agreed upon with the following changes: the creation of a new step at 3% above the previous step and all other step wages frozen in the first year of the contract, 3% annual increase for all classifications and steps for the subsequent two years of the contract, the addition of part time administrative secretary to the salary schedules, and annual increases to insurance premiums paid by the City of 10% (not to exceed the actual premium paid by the Welfare Fund).

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne to approve the contract agreement between the City of Zion and the International Union of Operating Engineers, Local 150, Clerical Union Employees, effective May 1, 2013 through April 30, 2016. The vote on roll call was: Commissioners DeTienne, aye; Shantal Taylor, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner Shantal Taylor and unanimously approved the meeting be adjourned at 7:40 p.m. Motion carried.

SPECIAL PRESENTATION/COMMISSIONER SHANTAL R. TAYLOR

Mayor Harrison presented a plaque with a Key to the City to Commissioner Shantal R. Taylor recognizing her for four years of dedicated service to the citizens of the City of Zion.

SWEARING-IN CEREMONY FOR CITY OFFICIALS

Mayor Harrison introduced Judge George Bridges.

Judge Bridges administered the oath of office to Lloyd E. DeTienne for City Commissioner and Township Trustee, with Commissioner DeTienne's niece, Cindy DiNinno, holding the Bible.

Judge Bridges administered the oath of office to Al Hill for City Commissioner and Township Trustee, with former Zion Mayor Chuck Paxton, holding the Bible.

CALL TO ORDER

Mayor Harrison called the meeting to order at 7:55 p.m.

On call of the roll the following answered present: Commissioners DeTienne, Hill, Flammini, Jim Taylor and Mayor Harrison.

ORDINANCE/AMENDING MUNICIPAL CODE/CHAPTER 2 ADMINISTRATION

It was moved by Commissioner Flammini, seconded by Commissioner Hill that an Ordinance (13-O-26) be passed amending Zion Municipal Code Chapter 2, Administration, Sections 2-111, 2-112, 2-152 and 2-153 regarding the areas of responsibility for the Commissioners of Public Works and Building and Zoning. The vote on roll call was: Commissioners DeTienne, aye; Hill, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

CITY COUNCIL

Mayor Harrison stated the Council has discussed the City Council's areas of responsibility.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to appoint Jim E. Taylor as Commissioner of Accounts and Finance/Mayor Pro Tem, Frank A. Flammini as Commissioner of Public Works and Engineering, Lloyd E. DeTienne as Commissioner of Public Health and Safety, and Al Hill as Commissioner of Building, Zoning and Public Property. The vote on roll call was: Commissioners DeTienne, aye; Hill, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

APPOINTMENT OF DEPARTMENT HEADS/CITY TREASURER

Mayor Harrison presented and recommended appointments for Department Heads and Treasurer.

It was moved by Commissioner Hill, seconded by Commissioner Flammini to appoint Department Heads and the City Treasurer from May 1, 2013 through April 30, 2014 as follows:

The Law Firm of Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C.	City and Prosecuting Attorneys
Diane Burkemper	City Clerk
Wayne Brooks	Police Chief
John Lewis	Fire/Rescue Chief
Ron Colangelo	Director of Public Works & Engineering
Rich Ianson	Director of Building, Zoning & Public Property
David Knabel	Director of Accounts & Finance
Merlin Kreis	ESDA Field Director
Jim Kuhler	City Treasurer

The vote on roll call was: Commissioners DeTienne, aye; Hill, aye; Flammini, aye; Jim Taylor, aye; and Mayor Harrison, aye. Motion carried.

ANNOUNCEMENTS

May 18	9:00 a.m. to 3:00 p.m.	Blood Drive at Fire Station No. 1 with Life Source
May 18	9:00 a.m. to 12:00 noon	Electronic Recycling at the Public Works Facility, 3220 27 th St.
May 21	6:15 p.m. 6:30 p.m. 7:00 p.m.	Township Budget Hearing Meeting Town Board Meeting Zion City Council Meeting

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner Flammini and unanimously approved the meeting be adjourned at 8:02 p.m. Motion carried.

Approved May 21, 2013

City Clerk