

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, NOVEMBER 21, 2006, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Flammini, Bennett, DeTienne and Mayor Harrison. Commissioner Taylor was absent.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to accept the Council agenda with amendments as follows:

- Moving item 9.d. to item 12.a. after Closed Session

The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

ZION CITIZENS FIRE ACADEMY

Chief LaBelle gave an overview of the 8-week Zion Citizens Fire Academy. Academy coordinators Al Town and Mark Klamut presented diplomas to the first graduating class of the Zion Citizens Fire Academy:

William C. Bremner
Sonolito Bronson
Frank Flammini
Sherry Foster
Jill LaBelle
Donna Linder
Delaine Rogers
Mona Shannon

CONSENT AGENDA

It was moved by Commissioner Flammini, seconded by Commissioner Bennett that the Consent Agenda be approved as follows:

- (a) **APPROVAL OF MINUTES** of a Regular Meeting held on November 7, 2006 at 7:01 P.M., a Workshop/Special Meeting held on November 14, 2006 at 3:40 P.M., and approval but not release of Closed Session minutes of a meeting held on November 7, 2006 at 8:25 P.M., with all members having previously received copies.
- (b) **BILLS:** Vouchers 96001 through 96174 drawn on National City Bank, \$1,567,444.88; less manual check transfer, \$100,000.00; Total: \$1,467,444.88

The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

AMEND PERSONNEL AUTHORIZATION/POLICE DEPT.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett that a Resolution (06-R-18) be passed amending the Personnel Authorization adding two temporary Patrolman positions in the Police Department. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

NO PARKING/ELISHA AVENUE

It was moved by Commissioner Bennett, seconded by Commissioner DeTienne that an Ordinance (06-0-54) be passed amending the Municipal Code of the City of Zion, as amended, Article III regarding Parking, Stopping and Standing, Section 90-133, prohibiting parking on the west side of Elisha Avenue between Caledonia Avenue and 28th Street. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

SCREENING FOR REFUSE & GARBAGE STORAGE AREAS

It was moved by Commissioner Flammini, seconded by Commissioner Bennett that an Ordinance (06-0-55) be passed, amending Ordinance 06-0-21, Code Section 74-12, extending the compliance period for screening requirements for refuse and garbage storage areas for commercial, industrial and multiple-unit residential structures. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

CONDOMINIUM CONVERSION MORATORIUM

It was moved by Commissioner Flammini, seconded by Commissioner DeTienne that an Ordinance (06-0-56) be passed extending the moratorium period for residential condominium conversion developments. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

TELECOMMUNICATOR/POLICE DEPT.

A memo (06-DOC-129) was received from Chief Malcolm, requesting permission to post and advertise for the hiring of one (1) Telecommunicator, due to the retirement of Brenda Fratus.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to grant permission to post and advertise for the hiring of one (1) Telecommunicator in the Police Department. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

CARGO VAN/POLICE DEPARTMENT

A memo (06-DOC-130) was received from Chief Malcolm, requesting permission to purchase a 2007 Ford Econoline E350 cargo van for the animal control officer. This van is available through the State of Illinois program from Landmark Ford for a cost of \$18,903, which doesn't include equipment costs. This is a budgeted item. Commissioner Bennett questioned whether or not the animal control officer's current vehicle would be used as a trade-in. Chief Malcolm stated this vehicle would not be traded-in, but will be disposed of at a later time.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to approve the purchase of a 2007 Ford cargo van from Landmark Ford at the State of Illinois price of \$18,903, directing the disposal of the animal control officer's van at a later date. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

TRUMPET PARK/FINAL PLAT OF SUBDIVISION

A memo (06-DOC-131) was received from John Jones, recommending the approval of the Final Plat of Subdivision for Trumpet Park. This plat, submitted by Panattoni Construction, is a subdivision north of 9th Street and east of the railway tracks. There have been no changes since the approval of the preliminary plat, and all approvals have been received from other agencies. Mayor Harrison stated Panattoni Construction is the developer of Trumpet Park, which will be bringing in new, substantial revenue for the city and involved taxing bodies. This development includes new infrastructure at the developer's cost.

It was moved by Commissioner Flammini, seconded by Commissioner Bennett to approve the Final Plat of Subdivision for Trumpet Park. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

ANNOUNCEMENTS

November 23 and 24		City Offices closed for Thanksgiving Holiday
December 1	6:30 p.m.	"Festival of Lights" – Santa Walk
	Followed by	Opening of Kringle's Kingdom Walk-thru Shiloh Park Drive-thru Santa's House Holly Trolley
December 2		Christmas Tree Lighting Hospitality Night Grand Opening of Skatium Park
	Followed by	"Festival of Lights" Parade
December 5	7:00 p.m.	Regular City Council Meeting
December 19	6:30 p.m.	Town Board Meeting

CLOSED SESSION

It was moved by Commissioner Bennett, seconded by Commissioner Flammini that the Council recess to Closed Session at 7:35 p.m. to discuss personnel, purchase and sale of real estate, and probable and pending litigation. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini to reconvene the Regular Council meeting at 8:50 p.m. with all members present. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

EMPLOYEE POLICY HANDBOOK

Mayor Harrison stated the Council discussed amendments to the Employee Policy Handbook.

It was moved by Commissioner Bennett, seconded by Commissioner Flammini to approve the following amendments to the Employee Policy Handbook, effective January 1, 2007. Amended pages will be distributed to all employees prior to the effective date.

- Regular Part-Time: Elimination of list of part-time employee titles.
Part-time personnel are paid at rates approved by the City Council, so eliminate “paid at rate prescribed by the Salary Ordinance”
- Transfer: Elimination of reference to Public Works union employees’ 5-day posting requirement, as each union has their own posting requirements listed in individual contracts
- Insurance Coverage for Hospital and Medical Insurance, Group Dental Plan and Life Insurance: Adding Building Inspectors and Clerical union employees to Public Works union employees excepted
- Hospital and Medical Insurance: Employees not in need of City health insurance coverage should contact the City Clerk, instead of Insurance Office, regarding the buy-out plan
- Illinois Municipal Retirement Fund: Deleting “Details of IMRF may be obtained from the Insurance Office” and adding “IMRF Plan booklet and forms may be obtained from the City Clerk’s Office”
- Disability: Deleting “Contact the Insurance Office for further information” regarding IMRF disability, and adding “IMRF Disability forms may be obtained from the City Clerk’s Office
- Sick Leave: Deleting “Upon separation from employment, any employee retiring after May 1, 2000 for reasons other than discharge, will be entitled to receive one day or 8 hours of credit for every 12 days or 96 hours of unused sick leave credits.”
- Sick Leave: For Bonus Program A, this program should state for “non-union” employees with (2) two or less sick days, rather than “employee” with “less than two (2) sick days”
- Military Leave: Delete “Employees on military reserve leave will not be paid by the City”, and add “Employees on military reserve leave will be paid as required by the Military Pay Leave of Absence Act. Employees on military leave must present the Leave & Earnings Report (LES) prior to receiving a payroll check.”
- Termination of Employment: After second paragraph, add new paragraph stating- “Final paycheck will not be direct deposited into the employee’s bank account. The City will issue a live payroll check. All City property is to be returned to the Department Head or designee. (i.e.: guns, cell phones, pagers, keys, etc.)
- Accident Review Board: Substitute new Accident Review Board Policy adopted by the City Council
- Uniforms: Delete Building Department section for uniforms, as this is now part of a union contract
- Safety Equipment: Take out reference to Public Works, as this is now part of a union contract. Safety equipment would be provided according to need. Employees may be required to wear safety shoes at the direction of their department head or Commissioner.

The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

WORKERS COMP AND PROPERTY & CASUALTY INSURANCE

Mayor Harrison stated the Council discussed property and casualty insurance and workers compensation insurance and claims.

It was moved by Commissioner Bennett, seconded by Commissioner Flammini to approve the City's property and casualty and workers compensation insurance with St. Paul Insurance effective December 1, 2006 through November 30, 2007, per the IPRF workers compensation quote, for a total cost of \$1,127,407. The vote on roll call was: Commissioners Flammini, aye; Bennett, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner Bennett and unanimously approved the meeting be adjourned at 9:00 p.m. Motion carried.

City Clerk

Approved December 5, 2006