

**MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, FEBRUARY 15, 2005, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS**

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, Taylor, Bennett, Flammini and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

**AGENDA CHANGES**

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to accept the Council agenda with amendments as follows:

- Adding a payment to the Consent Agenda for RLC Group, LLC/Culvers of Zion, final installment of Developer's Agreement, \$200,000, item 5.c.
- Moving the approval of the minutes from the February 1, 2005 meeting from the Consent Agenda to a separate vote immediately after Consent Agenda

The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**CONSENT AGENDA**

It was moved by Commissioner Flammini, seconded by Commissioner Taylor that the Consent Agenda be approved as follows:

- (a) **DEPARTMENTAL REPORTS:** Detailed Balance Sheet and Detailed Revenue & Expense Report, period ending January 31, 2005; Building Inspector's Report, January, 2005
- (b) **PAYMENTS:** Zion Park District, 4<sup>th</sup> of July activities, \$7,000, RLC Group, LLC/Culvers of Zion, final installment of Developer's Agreement, \$200,000

The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**FEBRUARY 1, 2005 MINUTES**

It was moved by Commissioner Bennett, seconded by Commissioner Flammini to approve the minutes of a Regular Meeting held on February 1, 2005 and approve but not release Closed Session minutes of a meeting held on February 1, 2005 at 7:41 P.M., with all members having previously received copies. The vote on roll call was: Commissioners DeTienne, aye; Taylor, pass; Bennett, aye; Flammini, aye; and Mayor Harrison, pass. Motion carried.

**DISPOSITION OF SURPLUS EQUIPMENT/EXHAUST DUCTS**

It was moved by Commissioner DeTienne, seconded by Commissioner Flammini that an Ordinance (05-0-3) be passed regarding the disposition of exhaust ducts in the building at 2964 Sheridan Road, Zion, Illinois. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

**TRIATHLON SPECIAL EVENT**

This item will be tabled until the March 1 regular Council meeting.

**BUILDING INSPECTOR**

A memo (05-DOC-18) was received from John Jones, requesting permission to change the part-time Building Inspector to a full-time position in the Building Department. Mr. Jones stated the city is growing, development is continuing and the part-time position is currently vacant, all of which create the need for additional personnel. If approved, Mr. Jones requested advertising for this position. Mayor Harrison noted the city would be looking for someone with experience in building inspection.

It was moved by Commissioner Flammini, seconded by Commissioner Taylor to approve the following:

- delete the part-time Building Inspector,
- add a full-time Building Inspector,
- post and advertise for this position, and
- amend the Personnel Authorization accordingly.

The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**DRY SUITS & DIVE MASKS/FIRE/RESCUE DEPT.**

Dale Colwell, Battalion Chief, requested permission to advertise for bids for the purchase of six (6) dry suits and dive masks for the Fire Dive/Rescue Team. This is a budgeted item.

It was moved by Commissioner DeTienne, seconded by Commissioner Bennett to grant permission to advertise for bids for the purchase of six (6) dry suits and dive masks for the Fire Dive/Rescue Team. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**ZION INDUSTRIAL PARK**

A memo (05-DOC-19) was received from Brian Usher, regarding a request from Ralph Potokar, President of Zion Industrial Park Partners, for relief from development standards based on financial hardship. Mr. Potokar requested relief from required public improvements, noting he doesn't feel there is a need for street lighting on Champart Street. Mr. Potokar has requested financial assistance from the city several times in the past. Staff recommends denial of the request for relief from development standards for this area.

It was moved by Commissioner Taylor, seconded by Commissioner Flammini to deny the request for relief from required development standards for Zion Industrial Park. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

**NORTHEASTERN ILLINOIS PUBLIC SAFETY TRAINING ACADEMY**

A memo (05-DOC-20) was received from Brian Usher, recommending Public Works' membership in the Northeastern Illinois Public Safety Training Academy. This public training facility is for the professional development of public safety personnel. The annual cost of \$1,000 is utilized for the academy's staff operations and maintenance. Classes would involve additional cost, but would be at reduced rates for members.

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to approve the Department of Public Works' membership in the Northeastern Illinois Public Safety Training Academy at a cost of \$1,000. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

### **PUBLIC WORKS UNIFORMS**

A memo (05-DOC-21) was received from Brian Usher, requesting permission to waive bids and purchase uniforms for Public Works. Mr. Usher requested purchasing the uniforms from American Outfitters for a total cost not to exceed \$4,700. The expenditure would be divided between the Water and General Funds. This is a budgeted item.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to grant permission to waive bids and purchase Public Works uniforms from American Outfitters for a total cost not to exceed \$4,700, with the expenditure to be divided between the Water and General Funds. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

### **TRUMPET PARK/PHASE ONE**

A memo (05-DOC-22) was received from Delaine Rogers, requesting approval of an additional expenditure to STS Consultants, Ltd to complete the due diligence performance on behalf of Trumpet Park Phase One. Opus North Corporation requires land-surveying services, which were not anticipated in the initial contract including the following:

- reorganizing the CAD drawing to include the 123 acre portion only,
- modifying the wetland boundaries,
- adding the wetland buffers,
- adding any easements by the title commitment, and
- revising preliminary ALTA survey based on final title commitment.

The additional service expenditure would be in the amount of \$3,300. Ms. Rogers stated Attorney Puma is finalizing the developer's agreement with Opus North Corp.

It was moved by Commissioner Bennett, seconded by Commissioner Taylor to approve an additional service expenditure to STS Consultants, Ltd. in the amount of \$3,300 for the completion of due diligence performance on behalf of Trumpet Park Phase One. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

### **NAVAL STATION/GREAT LAKES BASE GUIDE**

A memo (05-DOC-23) was received from Delaine Rogers, recommending advertising in the Naval Station Great Lakes Base Guide for 2005-2006. Ms. Rogers stated this publication is a serviceman's first glance of the community, and this would be an opportunity for Zion to market services and businesses. This publication is also available on CD ROM. Lt. Carl Washington, Great Lakes Public Affairs Department, stated over 40,000 newcomer packages are sent to incoming service personnel and their families. Service personnel need housing, recreation and shopping opportunities, and this publication would assist them in becoming familiar with Zion. Lt. Washington stated a full-page color ad, full-page yellow page ad, classified ad and web link, which would normally cost \$7,575, is available for approximately \$5,000. Mayor Harrison noted this would be appropriate for a Cable Fund expenditure.

It was moved by Commissioner Taylor, seconded by Commissioner Flammini to approve advertising in the Naval Station Great Lakes Base Guide 2005-2006, authorizing the expenditure from the Cable Fund. The vote on roll call was: Commissioners DeTienne, aye; Taylor, aye; Bennett, aye; Flammini, aye; and Mayor Harrison, aye. Motion carried.

