

# Council Minutes

**July 22, 2002**

MINUTES OF A WORKSHOP/SPECIAL MEETING OF THE ZION CITY COUNCIL HELD ON MONDAY, JULY 22, 2002, AT 1:20 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Taylor, Bennett, Rogers, DeTienne and Mayor Harrison.

## **ECONOMIC DEVELOPMENT CONSULTING SERVICES**

Greg Schneider requested contracting for economic development consulting services. This consultant would assist with tax increment financing (TIF) programs. Leslie Murphy, Griffith Murphy Consulting, has offered to provide these services, which would help the City comply with all reporting and filing requirements. The fee would be \$120 per hour for approximately 30 to 35 hours of work. The total cost of services is not expected to exceed \$4,000, which would be paid from TIF funds. Mayor Harrison recommended the Council meet with Downtown Redevelopment Project Chairman, Paul Bouchard, to ascertain consultant Sharon Curcio's economic development duties. Commissioner DeTienne suggested Mr. Bouchard address the Council on this issue. Commissioner Bennett stated requirements for financial recording and reporting of TIF funds need to be defined, and Mr. Schneider would provide the direction. Mayor Harrison stated the term of Ms. Murphy's contract would be for one year for an amount not to exceed \$4,000. It was moved by Commissioner Bennett, seconded by Commissioner Rogers to retain the economic development consulting services of Leslie Murphy for financial recording and reporting of the City's TIF District programs for one year, in an amount not to exceed \$4,000, subject to the final approval of the City Attorney. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

## **ORDER OF AGENDA ITEMS**

Commissioner Bennett requested any discussion regarding personnel vacancies be deferred until after the City budget discussion.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to defer the request to fill a vacancy in the Building Department, item 4, until after the discussion regarding the City budget. The vote on roll

call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

### **CITY BUDGET/MAY 1, 2002 - APRIL 30, 2003**

The Detailed Budget Report for the Fiscal Year May 1, 2002 through April 30, 2003 was presented as follows:

**Public Affairs:** As presented, plus increasing Grants to Other Agencies from \$25,000 to \$30,000, line item 10-01-4-02-960. Grants to other agencies include the Jubilee Days sponsorship of the fireworks and picnic.

**Accounts and Finance:** As presented Public Health and Safety (Police Department): As presented Public Works: Fuel Tanks: Commissioner Taylor stated fuel tank plans are being designed. Commissioner Taylor stated there is a need to address emergency fuel access, requesting the evaluation and discussion of the entire system for fuel next year. Mayor Harrison requested that all departments submit reports within the next few months on how the current service station system is working. Business District Maintenance: Brian Usher stated there is no current manpower or equipment built into this budget for maintenance of downtown business district sidewalks. Mr. Usher estimated equipment costs would be \$50,000. Commissioner Taylor, Commissioner Rogers and Mr. Usher will meet and bring back their recommendations at a later date. Grass Cutting Program: It was agreed to increase line item 10-04-1-03-690 from \$33,000 to \$35,000 for the grass cutting program expenditures. Inspection: It was agreed to move demolition costs (\$100,000) from Public Affairs, line item 10-01-4-02-930, to Inspection, line item 10-05-1-02-930.

**Public Property:** As presented

**E-911 Telephone System:** As presented

**Rescue:** As presented.

Mayor Harrison stated the City is considering charging insurance companies and Medicare for rescue service. Mayor Harrison stated Zion citizens would not be charged for services, as fees would not exceed the insurance. Commissioner DeTienne stated these charges would develop a source of revenue for service provided without cost to the residents.

**Fire:** As presented

**Street & Bridge:** As presented

**TIF District Funds:** As presented

**Waterworks & Sewerage:** Per results of a water and sewer rate study, Brian Usher recommended increasing tap-on fees and late payment

penalties. Mr. Usher recommended adopting flat tap-on fees and late payment penalties with increased percentages based on the entire bill as follows: Water Tap 1" with  $\frac{3}{4}$ " meter \$2,000 1" with 1" meter \$2,500 1  $\frac{1}{2}$ " meter \$3,500 2" meter \$5,000 3" meter \$7,500 4" meter \$10,000 > 4" meter \$15,000 Sewer Tap 4" \$2,200 5 - 8" \$5,500 > 8" \$10,000 Late Payment Penalty Increasing the fee from 5% to 10% based on the entire bill It was moved by Commissioner Taylor, seconded by Commissioner Rogers to approve increased water and sewer tap-on fees and late payment penalties, as recommended, and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

Commissioner Taylor recommended the purchase of a combination sewer vacuum/flushing truck for the maintenance and service of the sanitary and storm sewer systems. Brian Usher stated the current equipment is approaching the end of its useful life, and a new vehicle should last 15 years. The cost of this equipment is \$240,000. The Council considered financing this equipment, however they agreed it would be more cost effective to purchase it. It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to add into the Waterworks & Sewerage budget \$240,000 for the purchase of a combination sewer vacuum/flushing truck. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried. Commissioner Taylor requested the addition of one Service Technician in the Water Division. The cost of this position for the remainder of this fiscal year would be approximately \$39,000 including benefits. Commissioner Bennett stated funds are not available to support adding personnel. Commissioner Taylor stated as the community grows, so does the need for increased services and personnel. Commissioner Bennett stated increased revenue is the only way to support additional personnel. Commissioner Taylor stated Mr. Usher and he will continue to review the budget, in order to find methods to fund this position. It was moved by Commissioner Taylor, seconded by Commissioner Rogers to approve adding to the budget one Service Technician in the Water Division of Public Works, and amending the Personnel Authorization accordingly. The vote on roll call was: Commissioners Taylor, aye; Bennett, nay; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

**Fire/Rescue:** Commissioner DeTienne requested adding one additional firefighter/paramedic in the Fire/Rescue Department in order to meet minimum manning and safety needs. Commissioner DeTienne stated the cost of this additional person would be partly offset in saved overtime expenses. Commissioner Bennett stated the City can't afford any additional personnel. Mayor Harrison questioned whether or not the City could start collecting its own ambulance fees instead of sending them through a collection company. Dale Colwell stated rescue calls are up 400 calls over last year, and FPA standards call for manning of 2 men in and 2

men out when fighting fires. Mayor Harrison requested that Attorney Rolek research the City's liability if FPA standards are not met.

Commissioner Bennett stated he estimates that General Fund revenues will be \$300,000 short of expenditures.

It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to approve the City Budget for Fiscal Year May 1, 2002 through April 30, 2003, as amended. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

### **BUILDING & ZONING VACANCY**

John Jones requested filling an Inspector vacancy in the Building and Zoning Department. Mr. Jones recommended changing the current Lead Inspector to an Inspector and posting for this position. It was moved by Commissioner Taylor, seconded by Commissioner Rogers to approve filling the vacancy in the Building and Zoning Department, changing the position from Lead Inspector to Inspector, and for the Personnel Authorization to be amended accordingly. The vote on roll call was: Commissioners Taylor, aye; Bennett, nay; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

### **CLOSED SESSION**

It was moved by Commissioner Taylor, seconded by Commissioner Rogers that the Council recess to Closed Session at 5:16 p.m. to discuss collective bargaining. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to reconvene the Regular Council meeting at 6:39 p.m. with all members present. The vote on roll call was: Commissioners Taylor, aye; Bennett, aye; Rogers, aye; DeTienne, aye; and Mayor Harrison, aye. Motion carried.

### **ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner DeTienne, seconded by Commissioner Bennett and unanimously approved the meeting be adjourned at 6:39 p.m. Motion carried.