

**CITY OF ZION**  
**TEMPORARY ROAD CLOSURE/BLOCK PARTY REQUESTS**

Guidelines

1. Temporary road closure/block party requests are to be submitted to the City Clerk's office at least two weeks prior to the event.
2. The request must contain names, addresses, phone numbers and signatures of at least 51% of the owners or occupants of properties designated in the block party area.
3. Permission for block parties may be for dawn to dusk hours only.
4. The City Clerk is responsible for distributing the request form to the necessary departments for approval.
5. Temporary road closure/block party requests are to be approved by the Fire/Rescue Department, the Police Department, E.S.D.A, and the City Clerk in advance of the event.
6. Special requests, multi-day events, or temporary closure of a State or County road requires City Council approval and will be discussed at the next regular Council meeting.
7. Upon approval, a copy of this form will be forwarded to the individual making the request.



